

**BURLEIGH COUNTY COMMISSION
SPECIAL MEETING MINUTES
DECEMBER 23, 2024**

11:00 AM

Chairman Bitner called the special meeting of the Burleigh County Commission to order.

Roll call of members: Comm. Bakken, Schwab, and Chairman Bitner were present, with Comm. Woodcox and Munson also present via conference call.

County Finance Director Jacobs started the discussion surrounding the county's ARPA funds. Jacobs shared that the Finance Department and the State's Attorney's Office had discussed options for obligating the ARPA funds by the year's end. The Finance Department discovered that the creation of a memorandum of understanding (MOU) would be sufficient to cover the county per Treasury guidance, and subsequently forwarded this information to the State's Attorney. Jacobs also suggested that if the MOUs don't work, the county could rely on revenue replacement within the ARPA program.

State's Attorney Lawyer presented copies of a draft MOU to the Commission. Lawyer mentioned that two small changes were made to the MOU draft. Firstly, adjustments were made to the budget numbers to ensure the figures would include all the funds needed for the project and are as follows: the budget of the Highway Department is listed as \$1 million, the budget of the Sheriff's Department is listed as \$652,561, and the budget of Emergency Management is listed as \$6,214,739. Secondly, in each of the MOUs under the budget, the phrase "...in addition to any funds previously obligated for this project." was included. States Attorney Lawyer asked the Commission for any questions, changes, or modifications on the MOU, Chairman Bitner pointed out that a line in both the Sheriff's Department and Emergency Management's MOU read "for good and services" and said it should have said "goods and services". States Attorney Lawyer acknowledged the error and said it will be corrected.

Motion by Comm. Bakken, 2nd by Comm. Schwab to approve the MOU with the correction of "good and services" to "goods and services". All members present voted "AYE". Motion carried.

State's Attorney Lawyer presented a discussion regarding a request for an audit of the Burleigh County finances. Lawyer explained that there were some issues noticed by the current Finance Department regarding Burleigh County's bookkeeping of finances – it was noticed that in a previous audit, money had been marked down as obligated, even though it was not contracted, therefore not fulfilling the requirements of obligation. The previous Finance Department stated they implemented the changes recommended by the State Auditor's office; however, the same error occurred during the next audit. States Attorney Lawyer suggested the county should have its books audited to ensure that things aren't being missed, misplaced, or mishandled, either by asking the State Auditor's office to do a typical audit or by hiring a CPA to conduct a forensic audit. Chairman Bitner mentioned that he contacted several local firms but had only heard back from one (Eide Bailly) so far and forwarded the information to State's Attorney Lawyer. North Dakota State Auditor Josh Gallion was present at the meeting and was asked by the Commission if he had any input on the situation. Gallion said that his office doesn't do forensic audits. Auditor Gallion said there is off book cash in reference to money held at the Bank of North Dakota, but no money appears to be missing from Burleigh County. Gallion offered to assist the county should the need arise moving forward on this issue.

Motion by Comm. Schwab, 2nd by Comm. Bakken to inquire from the firms contacted so far on how much a forensic audit of the county's accounts would cost, and to determine whether a competitive bidding process would be needed. Comm. Bakken, Schwab, and Bitner voted "AYE"; Comm. Woodcox and Munson voted "NAY". Motion carried.

Meeting adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING
DECEMBER 16TH, 2024**

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

The following changes were made to the agenda:

- Item 10A was moved to after the consent agenda
- Item 6 became item 9
- Item 7 became item 6
- Item 9 became item 7
- The words CISA Report was added to item 10B

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Bakken, 2nd by Comm. Munson to table the December 2nd, 2024 meeting minutes in order to properly review a revised draft due to unnecessary language in original version. All members present voted, "AYE". Motion carried.

Motion by Comm. Schwab, 2nd by Comm. Munson to approve the December 16th, 2024 bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Clayton & Mary Felchle	2023	Lot 18, Block 22, Wachter's 3rd	50% Homestead Credit	\$248,500	\$148,500
Clayton & Mary Felchle	2024	Lot 18, Block 22, Wachter's 3rd	50% Homestead Credit	\$266,400	\$166,400
Robert & Gayle Moyle	2024	S80' of Lots 15-18, Block 4, McKenzie's	50% Homestead Credit	\$294,300	\$194,300
Steven Blakely	2022	1976 Marshfield 66 x 14, VIN# 29553	Mobile home removed	\$7,484	\$0
Steven Blakely	2023	1976 Marshfield 66 x 14, VIN# 29553	Mobile home removed	\$7,983	\$0
Steven Blakely	2024	1976 Marshfield 66 x 14, VIN# 29553	Mobile home removed	\$7,983	\$0
Etta Schue	2024	Lot 11, Block 13, Register's 2nd	100% Homestead Credit	\$277,300	\$77,300
Robert & Jayme Holmberg	2024	Lot 10, Block 1, Horizon Heights 1st	50% Homestead Credit	\$357,000	\$257,000
Kevin & Christine Soule	2024	Block 21, Lounsberry Outlots, Beg pt 500' S & 180' E of NW corner, E 117' S 50' W 117' N 50' to beg	100% Homestead Credit	\$168,600	\$0

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Clayton & Mary Felchle (2), Robert & Gayle Moyle, Steven Blakely (3), Etta Schue, Robert & Jayme Holmberg, and Kevin & Christine Soule abatements and the remainder of the consent agenda. All members present voted "AYE". Motion carried.

Chairman Bitner gave an update on the CO2 pipeline situation, saying that attorneys representing Burleigh County have filed to the courts an appeal of the Public Service Commission decision to approve a pipeline permit to Summit Carbon Solutions within the designated timeframe required by the law. Discussion on Summit Carbon Solutions' CO2 pipeline was then continued from previous meeting(s). Chairman Bitner then once again opened the floor for public comment. Opinions about Summit and its pipeline were had and shared by Charles Tuttle, Tommy Collins, and Curtis Jundt.

John Fraase inquired of the Commission about the possibility of renaming the municipal courtroom in the county courthouse after former Judge William C. Severin of Bismarck, subsequently giving a presentation about Judge Severin's career and stated his favorability of such a memorial. Comm. Woodcox volunteered to work with Mr. Fraase to help the project along. Motion by Comm. Munson, 2nd by Comm. Bakken to rename the municipal courtroom in the county courthouse in honor of former Judge William C. Severin. Comm. Woodcox, Munson, and Bakken voted "AYE"; Comm. Schwab and Bitner voted "NAY". Motion carried.

Auditor/Treasurer Splonskowski presented to the Commission clarifications regarding the 2024 First Quarter investment report provided by County Finance Director Jacobs back on November 18th, 2024. The points of clarifications are as follows:

- Auditor/Treasurer Splonskowski stated that he believes the benchmarks used in Finance Director Jacobs' report did not follow the current investment policy in the Burleigh County Finance Manual. Jacobs' report had compared treasuries against CDs for example rather than comparing treasuries against treasuries, CDs against CDs, etc., as the manual states that, 'The benchmarks should be reflective of the actual investments being purchased'. The report's figures were also based solely on treasuries and had not included CDs or money markets.
- Auditor/Treasurer Splonskowski informed the Commission that the 2023 yield exceeded the budgeted yield by over \$100,000, and that as of August 2024, Burleigh County investments yielded \$1.1 million beyond what was budgeted. Based on Finance Director Jacobs' report & benchmark, the calculated loss in 2023 amounted to 0.0088 (9/10^{ths} of 1%) and the loss of 2024's 1st quarter likewise amounted to 0.0018 (1/5th of 1%).
- Auditor/Treasurer Splonskowski stated to the Commission that on one or two of the investments made in 2024, both Finance Director Jacobs and Deputy Finance Director Schmidt agreed.
- The unmodified opinion of the 2023 annual Audit from the State's Auditor's Office was highlighted to show the Commission that no funds in Burleigh County were mishandled or misplaced.
- Auditor/Treasurer Splonskowski further stated that Finance Director Jacobs's report did not take into consideration the workforce issues and challenges effecting the Auditor/Treasurer's office. Multiple hirings and re-hirings took place within the Auditor/Treasurer's office across 2023. Furthermore, Splonskowski also explained that in 2024 the county Commission had transferred several duties historically held by the Finance Director over to his office but did not allow for the addition of new staff help disperse the workload (even removing a proposed accountant position in the Auditor/Treasurer's office during the 2025 preliminary budget). Paired with the office's standard election duties, the Auditor/Treasurer's office – and the Deputy Auditor/Treasurer in particular – suffered from overwork and was thus prevented from researching & pursuing better investment options.

Auditor/Treasurer Splonskowski ended by stating that his office exceeded the budgeted yields, and that a combination of improving internal processes, a continued adherence to North Dakota century code, and the addition of new staff to the Auditor/Treasurer's office would greatly help the investment process for Burleigh County.

Tommy Collins approached the podium to express her opinions on Auditor/Treasurer Splonskowski's clarifications.

Splonskowski presented to the Commission a recap on the November 5th, 2024, general election. Elections Coordinator Hart resigned during the general election process, her duties were reallocated within the office and members of the Auditor/Treasurer's office took on more responsibilities to keep the process going. The Secretary of State's office assisted the Auditor/Treasurer's office in finding, correcting, and noting mistakes to prevent them from happening again, and other departments within Burleigh County lent available staff to the Auditor/Treasurer's office to assist in daily election operations. Splonskowski informed the Commission that there were 52,866 ballots cast in total throughout the course of the general election,

which included 9,637 absentee votes, 19,065 early votes, and 24,164 votes cast on Election Day. Overall, Burleigh County saw a 69.9 percent voter turnout, which beat the statewide turnout of 62.61 percent.

Finance Director Jacobs addressed a couple of points before his items. Firstly, he stated that he took exception to any implications/accusations of unethical behavior on his part, and secondly, Finance Director Jacobs rebutted an earlier point made by Auditor/Treasurer Splonskowski during his clarification presentation. Jacobs stated that in his report, he never claimed there was no turnover in the Auditor/Treasurer's office during the 2023 year; rather, he had stated that there was no turnover in the Deputy Auditor/Treasurer position specifically.

County Finance Director Jacobs gave an overview of both the 2023 Investment Report and the Q2 2024 & Q3 2024 Investment Returns. Jacobs stated that in 2023, Burleigh County underperformed the benchmark of a similar term investment in US treasuries by \$751,055. The Burleigh County Auditor/Treasurer is also responsible for investing Morton County's sales taxes – in 2023, Morton County underperformed the benchmark by \$77,800. Burleigh County underperformed in 2023 mainly due to failure to invest, failure to capitalize on rising rates, and poor investment choices. Jacobs gave the following figures for each quarter in 2024:

- In Q1 of 2024, Burleigh County underperformed by \$136,000, with Morton County underperforming by \$26,000.
- In Q2 of 2024, Burleigh County underperformed by \$168,000, with Morton County underperforming by \$19,000.
- In Q3 of 2024, Burleigh County underperformed by \$226,900, with Morton County underperforming by \$38,000.

Jacobs gave some clarification as to why the numbers in Q3 of 2024 were so high, the explanation being that Burleigh County at that time was engaged in some bond defeasance activity at the advice of the county's bidding agent. If one were to remove the bond defeasance activity from Q3 of 2024, Burleigh County would underperform by \$150,000, and Morton County would underperform by \$25,000. Burleigh County underperformed in 2024 mainly due to a failure to invest and poor investment choices. Jacobs then touched on a couple of examples of a failure to invest along with other issues in 2023 under both Auditor/Treasurer Splonskowski and the previous Auditor/Treasurer Leo Vetter. Jacobs stood for questions.

County States Attorney Lawyer notified the Commission that in September 2024, the Burleigh County victim/witness program was awarded \$110,285 in federal VOCA grants through the state of North Dakota for the period of October 1st, 2024 through September 30th, 2025. Lawyer also stated that in a memo on December 9th, 2024, the state of North Dakota allocated an additional \$50,715 in federal VOCA grants to the Burleigh County victim/witness program for the period of October 1st, 2024, through June 30th, 2025. No further action was taken.

States Attorney Lawyer then continued the discussion regarding the county's internal investigation within the Auditor/Treasurer's office, mainly regarding the topics of removing a position from office and converting an elected office into an appointed office. Lawyer presented a summary of laws related to removing a position from office, and then went into detail about how petition process works when a petition is submitted to the state governor's office by either the public or the States Attorney. Additionally, Lawyer gave more insight into the process of what the Commission needed to do according to state law when converting an elected office into an appointed one. Motion by Comm. Munson, 2nd by Comm. Bakken to table the item until the next meeting. All members present voted "AYE". Motion carried.

Chris Legenfelder, Charles Tuttle, Curtis Jundt, and Steve Nagel were allowed to express their opinions concerning States Attorney Lawyer's item on the investigation discussion.

Chairman Bitner gave a report regarding the county's standalone election computer. Before the election, the Secretary of State's office had discovered that Burleigh County's standalone election computer had been connected to the Internet. Since the Internet connection instantly compromised the computer's internal security and could call into question the integrity of future elections, it had to be removed from the county and returned to its vendor for recalibration. Bitner also highlighted a 'security assessment at first entry' report from August 1st, 2024, written by officials at CISA (Cybersecurity Infrastructure Security Administration) of the Department of Homeland Security. In it, the report mentioned potential issues with the county's standalone election computer.

The Commission then began reviewing for consideration applications of Auxiliary Board members. Positions were open in the following boards & committees: Bismarck Planning Commission for an ETA member (1), Burleigh County Housing Authority (1), Burleigh County Human Service Zone Board (1), Burleigh County Park Board (2), Burleigh County School District Reorganizational Board (3), Burleigh County Water Resource Board (2), and Missouri Valley Complex Committee for a

Junior/High School Rodeo Appointee (1). Motion by Comm. Munson, 2nd by Comm. Bakken to reappoint Trent Wangen to the Bismarck Planning Commission as an ETA member. All members present voted "AYE". Motion carried. Motion by Comm. Munson, 2nd by Comm. Bakken to reappoint Cynthia Chavez to the Burleigh County Housing Authority. All members present voted "AYE". Motion carried. Motion by Comm. Bakken, 2nd by Comm. Munson to appoint Keli Berglund to the Burleigh County Human Service Zone Board. All members present voted "AYE". Motion carried. Motion by Comm. Bakken, 2nd by Comm. Munson to reappoint Errol Behm and Jeffery Herman to the Burleigh County Park Board. All members present voted "AYE". Motion carried. Motion by Comm. Bakken, 2nd by Comm. Munson to table the positions for Burleigh County School District Reorganizational Board. All members present voted "AYE". Motion carried. Motion by Comm. Woodcox, 2nd by Comm. Munson to reappoint Roger Smith and appoint Chuck Mischel to the Burleigh County Water Resource Board. All members present voted "AYE". Motion carried. Motion by Comm. Bakken to table the Junior/High School Rodeo Appointee position on the Missouri Valley Complex Committee. A consensus was reached among the commissioners to table the Junior/High School Rodeo Appointee position on the Missouri Valley Complex Committee. No further action was taken.

County Engineer Hall presented to the Commission a pavement waiver request by a couple on Sandy River Drive. This request was essentially a reconsideration of a waiver which had been denied in 2016; the waiver had included a lot split and would've required both the reconstruction and paving of Fernwood Drive. Hall stated that he recommends approval of the current waiver (which will only do a lot split), with an added caveat which states that this approval doesn't preclude the county or township from coming back in the future and requiring the individuals to share in the cost associated with rebuilding Fernwood Drive. Motion by Comm. Bakken, 2nd by Comm. Woodcox to grant the waiver as recommended by Hall. All members present voted "AYE". Motion carried. Hall then began a discussion about the bridge located on 236th St SE, as the deteriorating condition of the bridge's timber deck, beams, and piling are an area of concern. The bridge has a current posted load of 10 tons. Hall stated that the county applied for federal bridge funds from the DOT in 2021 and were approved to receive funds by 2024; however, due to inflation the project and funds were pushed back to 2026. Hall proposed two options on how to tackle the issue. The first option would be to stay on schedule and replace the bridge in 2025, using local funds and tapping into reserve funds to pay for the bridge. The total estimated cost for replacing the bridge would lie between \$900,000 and \$1 million, and the bridge would be completed by the fall of 2025. The second option would be to wait an additional year for those federal funds from the DOT to arrive in 2026 (assuming there are no further delays). With this latter option, the county would be on the hook for only \$250,000 in local funds and the bridge would be completed by the fall of 2026. Hall also highlighted a major concern that the county at some point might need to close the bridge, which would greatly affect the people living in that area due to the bridge being on an important route. A detour route has already been planned and prepared, but all three legs of the detour would need some extra work to be more efficient and safer. Motion by Comm. Munson, 2nd by Comm. Schwab to go with option one and stay on schedule to replace the bridge. All members present voted "AYE". Motion carried.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

BURLEIGH COUNTY COMMISSION
SPECIAL MEETING
DECEMBER 4, 2024

10:00 AM

Meeting called to Order.

Chairman Bitner via telephone, Commissioners Bakken, Woodcox, Munson and Schwab.

Motion by Comm. Munson to enter into an executive session, 2nd by Comm. Woodcox, all members present voted, "AYE." Motion Carried.

The Commission then entered executive session per **N.D.C.C. § 44-04-19.1(9)** regarding Carbon pipeline litigation 10:02 AM.

The Commission adjourned the executive session at 10:45 AM and reconvened into open session.

Motion by Comm. Munson 2nd by Comm. Woodcox to move forward with consensus reached in executive session. All members present voted, "AYE." Motion carried.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING MINUTES
DECEMBER 2ND, 2024**

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Administration of Oath of Office by Judge Feland for re-elected Commissioners Brian Bitner and Steve Bakken

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the meeting agenda with the following amendments:

- Item 14 to be moved to follow the consent agenda
- Item 7a was removed
- Item 13 added investigation report
- Added Human Services Board Appointments under Other Business

All members present voted "AYE". Motion carried.

Motion by Comm. Schwab, 2nd by Comm. Munson to approve the November 18th, 2024 meeting minutes and bills, with a correction to the location of the 236th Street bridge. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Sprynczynatyk, Michael & Richard	2023	S20' of E75' of Lot 11 & E75' of Lots 12-13	Error in property description	\$129,200	\$109,000
Sprynczynatyk, Michael & Richard	2024	S20' of E75' of Lot 11 & E75' of Lots 12-13	Error in property description	\$129,200	\$109,000
Old Dominion Freight Line Inc	2022	Lot 26, Block 1, Northern Plains Commerce Centre 2nd Addn	Error in property description	\$4,130,000	\$3,221,400
Old Dominion Freight Line Inc	2023	Lot 26, Block 1, Northern Plains Commerce Centre 2nd Addn	Error in property description	\$4,501,700	\$3,511,300
Old Dominion Freight Line Inc	2024	Lot 26, Block 1, Northern Plains Commerce Centre 2nd Addn	Error in property description	\$4,740,900	\$3,700,000
Douglas & Karen Sokolofsky	2024	Lot 12, Block 1, North Hills 13th	50% Homestead Credit	\$445,500	\$345,500
Ronald & Laurie Jensen	2023	Lots 1-2 less N 59'(or S 55.08' of Lots 1-2), Block 6, Riverview	50% Homestead Credit	\$214,000	\$114,000
Carma Branch and Leslie Edison	2024	Lot 9, Block 11, Highland Acres	100% Homestead Credit	\$265,100	\$65,100
Dana Clairmont c/o Dana Breiner	2023	Lot 4, Block 21, Morningside Heights	100% Disabled Persons Credit	\$113,400	\$13,400
Thomas & Twylla Rausch	2024	Block 85, McKenzie & Coffin's, W30' of S15' of Lot 7, W30' of Lots 8-12, E10' of alley adj on W; E15' of Lot 42 all lots 43-44 & W10' alley adj Lot 44	100% Homestead Credit	\$358,100	\$158,100
Susan Lemke	2023	Lot 20, Block 2, Eastside Heights	100% Homestead Credit	\$260,700	\$60,700

Susan Lemke	2024	Lot 20, Block 2, Eastside Heights	100% Homestead Credit	\$272,200	\$72,200
Dennis & Paula Duffield	2023	Lot 13, Block 3, Cottonwood Lake 4th & undivided interest in Lot 32, Block 1	50% Homestead Credit	\$434,800	\$334,800

Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the Michael & Richard Sprynczynatyk (2), Old Dominion Freight Line Inc (3), Douglas & Karen Sokolofsky, Ronald & Laurie Jensen, Carma Branch and Leslie Edison, Dana Clairmont c/o Dana Breiner, Thomas & Twylla Rausch, Susan Lemke (2), and Dennis & Paula Duffield abatements and the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

The Commission decided via consensus to hold a special meeting/executive session at 10am on Wednesday, December 4th to discuss potential litigation and appeal of Summit Carbon Solutions' CO2 permit. Chairman Bitner opened the floor for public comment on the CO2 pipeline situation. Information about Summit and its pipeline was shared by Jeff Jennings, Curtis Jundt, Gary Anderson, and Kevin Schieve.

County Finance Director Jacobs gave a continuation of the Q1 2024 Investment Report discussion from November 18th, 2024 meeting, Finance Director Jacobs stated that the check from BNC Bank was in the Auditor/Treasurers office possession and the lag in the deposit was not the fault of BNC National Bank. Comm Munson inquired about the makeup of the investment committee. Finance Director Jacobs gave the commission information as to the members, frequency of the meetings, and the committee's operating procedures.

Auditor/Treasurer Splonskowski asked for a clarification on the 2025 final budget for the Burleigh County Water Resource District. Since the county doesn't hold reserves for the district, they would need to use \$66,038 in general fund dollars or require the Water Resource District to use their own reserves, a consensus was reached amongst the commissioners to collect the same dollar amount for the Water Resource District as last year and have the district use their own reserve funds. No further action was taken.

Splonskowski presented the Commission an amended 2025 meeting calendar, which replaced the Wednesday, January 22nd, 2025, meeting with a Tuesday, January 21st, 2025, meeting due to a conflict in scheduling. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the amended 2025 meeting calendar. All members present voted "AYE". Motion carried.

County Engineer Hall presented a concurrence letter from the NDDOT about the Highway 10 mill project, which requested that Burleigh County concur with the estimated cost-sharing amount for the project; Hall then presented to the Commission the following resolution for approval. Motion by Comm. Schwab, 2nd by Comm. Munson to approve Hall's proposed resolution. All members present voted "AYE". Motion carried. Next Engineer Hall requested Commission approval for the Highway Department to look for consultant engineering firms willing to assist in the Highway 10 project. Motion by Comm. Munson, 2nd by Comm. Bakken to approve Engineer Hall's request for consultant engineering. All members present voted "AYE". Motion carried. Engineer Hall asked for the Commission to authorize the Highway Department to advertise for annual bids. Motion by Comm. Woodcox, 2nd by Comm. Schwab to authorize the advertisement of bids by the Highway Department. All members present voted "AYE". Motion carried.

Kim Ripple from Bismarck-Mandan MPO and MPO consultant Jason Carby from HDR presented to the Commission the Arrive 2050 Metropolitan Transportation Plan, which aims to improve the local transportation network through expansion or maintenance, and requested the Commission approve the Arrive 2050 Metropolitan Transportation Plan through a resolution of receipt. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Arrive 2050 Metropolitan Transportation Plan with an amendment to correctly identify the county chair. All members present voted "AYE". Motion carried.

County Planner Flanagan presented a Wiese Subdivision plat in Gibbs township to the Commission and requested approval by the Commission. Motion by Comm. Schwab, 2nd by Comm. Bakken to approve the Wiese Subdivision plat. All members present voted "AYE". Motion carried. Flanagan then showed a conceptual letter of support by Burleigh County for the Big Sky North Coast passenger rail project for Commission review. Motion by Comm. Bakken, 2nd by Comm. Munson to send a letter of support for the project with an amendment to correct the Chairman's name. All members present voted "AYE". Motion carried.

County HR Director Binder asked for Commission approval of the same list of holidays from 2024 in the new 2025 Holiday Policy. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the 2025 Holiday Policy. All members present voted "AYE". Motion carried.

Chairman Bitner recused himself and relinquished chairmanship over to Comm. Bakken. Sheriff Leben gave an update on the Burleigh East renovation project, stating that any remaining ARPA funds need to be committed prior to the year's end to be used in the project, and spent by the end of 2026. Motion by Comm. Schwab, 2nd by Comm. Munson to authorize remaining ARPA funds and Local Assistance & Tribal Consistency Funds to the Burleigh East renovation project. All members (excluding Bitner) present voted "AYE". Motion carried. Chairmanship was then returned to Comm. Bitner.

Comm. Munson removed item 13a due to lack of information being included in the packet. A consensus of the commission was to move this to the next meeting.

State's Attorney Lawyer presented findings of the internal investigation within the Auditor/Treasurer's Office. The investigation originated from a complaint regarding a text message that was sent by Auditor/Treasurer Splonskowski as a potential policy violation and/or a Hatch Act violation. Around the same time, former Elections Coordinator, Lisa Hart, resigned on October 15, 2024. After a discussion between Lisa Hart and Human Resource Director Binder, a request was made to also investigate a possible hostile work environment. Multiple text messages (66 total) were sent by the Auditor/Treasurer during work hours stating, "I am just letting you know from the perspective of being the County Auditor for a year and a half please do not vote for Brian Bitner for County Commissioner. If you want more details as to why let me know. Also let your friends know too. Thanks". Auditor/Treasurer Splonskowski did not comply with an open records request from the State's Attorney's Office regarding communication between himself and Chair Bitner and copies of the 66 messages. Due to identifying himself as the County Auditor, the text message became an open record. Lawyer stated that the Hatch Act applies to an elected Official if that County receives federal grants or loans. A person who qualifies under the Hatch Act is reported to the U.S. Office of Special Counsel for determination of a violation. If there is a violation, they can demand the person be terminated. An elected official cannot be terminated; however, if the person remains employed, there can be a monetary penalty of up to two years of the person's salary which would be taken off the grant or loan. There was also a Burleigh County Policy violation for engaging in political activity (campaigning or election engineering) while on duty. An employee who is the subject of an internal investigation does not cooperate is subject to immediate termination, however since the Auditor/ Treasurer is an elected Official, that was not an option. Failure to turnover an open record subjects the County to liability as well as personal liability for the person who withholds the records.

As an elected official there are limited options for the commission; however, recommendations can be made so that the behavior does not continue. State's Attorney Lawyer recommended Auditor/Treasurer Splonskowski:

- Attend Secretary of State's election training where they discuss the Hatch Act and how to comply with the Hatch Act
- Remedial training regarding open meetings and open records

There was no evidence of a hostile work environment from the internal investigation.

Chairman Bitner recused himself and relinquished the Chair to Vice Chair Bakken.

The Commission discussed the following options if there are items that should not be happening and or neglect of duty within an elected official's office:

- A petition can be filed to the Governor's office for removal from office.
- Electors can do a recall.
- Converting position to an appointed office.

State's Attorney Lawyer will provide more detailed information at the next Commission Meeting.

Motion by Commissioner Schwab to table this item until the next meeting. Motion second by Commissioner Woodcox. All members (excluding Bitner) present voted "aye". Motion carried. Chairmanship was returned to Commissioner Bitner.

Comm. Bakken gave the floor to Burleigh County Human Service Zone Director Chelsea Flory, who informed the Commission that three positions on the human services board are expiring. Flory requested the Commission approve the reappointment of Senator Dick Devers and Trevor Vennett to the board and to open Leslie Percy's position up for applications, as she is not seeking reappointment. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the reappointment of Senator Dick Devers and Trevor Vennett, open Percy's position up for applications, and for Comm. Bakken to retain the portfolio of the human services board until portfolios change. Comm. Munson, Schwab, Bakken, and Bitner voted "AYE"; Comm. Woodcox abstained. Motion carried.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

NOVEMBER 18TH, 2024

5:23 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Several revisions were made to the agenda: firstly, an item concerning an update on the CO2 pipeline was added after the consent agenda. Secondly, item eleven (11) regarding the 2024 First Quarter investment report was moved before the added CO2 pipeline item. Thirdly, various items added under "other business" included renaming the municipal courtroom in the county courthouse, addressing an unexpected issue with the boiler replacement in the county courthouse, discussing (for informational purposes only) a recently submitted Apple Creek ordinance to Burleigh County, an application for an opening in the Burleigh County Water Resource Board, and an item about a bridge quarter mile south of McKenzie on County Road 236. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the revised meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the October 18th, 2024 special meeting minutes and the November 4th, 2024 meeting minutes bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Jacob Fred	2023	Lot 25, Block 3, Wheatland Hills	90% Disabled Veteran	\$273,100	\$111,100
Braxton & Alyssa Miller	2023	Lot 15, Block 6, Fort Lincoln Est #2	70% Disabled Veteran	\$223,200	\$97,200
Kelly Cargle	2023	Lot 12, Block 3, North Lincoln 2nd	90% Disabled Veteran	\$158,600	\$140,600
Prairie Aire Homes Inc	2024	Lot 9, Block 1, Whispering Ridge 2nd	Property was adjusted to reflect market value like similar properties	\$918,900	\$866,000
Lucas & Angela Wescott	2023	Lot 13, Block 10, Meadow Valley 3rd	50% Disabled Veteran	\$296,200	\$206,200
Blayn Auch	2022	Block 39, Park Hill (Aud Lots), N 126' of E1/2 of Auditor's Lot 39 less N 33'	Error in property description	\$188,100	\$152,400
Blayn Auch	2023	Block 39, Park Hill (Aud Lots), N 126' of E1/2 of Auditor's Lot 39 less N 33'	Error in property description	\$206,000	\$166,900
Blayn Auch	2024	Block 39, Park Hill (Aud Lots), N 126' of E1/2 of Auditor's Lot 39 less N 33'	Error in property description	\$219,100	\$177,600
Rainmaker Properties LLC	2024	Lots 9-10, Block 6, Morningside Heights Replat	Error in property description	\$1,132,200	\$1,041,400

Rainmaker Properties LLC	2024	Lot 18 & E45' of Lot 17, Block 14, Wachter's 2nd	Error in property description	\$855,100	\$813,100
Calvary United Methodist Church	2022	Lots 4-8, Block 2, East View	Error in property description	\$390,800	\$250,400
Calvary United Methodist Church	2023	Lots 4-8, Block 2, East View	Error in property description	\$390,800	\$250,400
Calvary United Methodist Church	2024	Lots 4-8, Block 2, East View	Proration of year, daycare no longer operating in church	\$390,800	\$20,900
Sondra Wedgeworth	2024	1975 Buddy 66 x 14, #4281	Mobile home removed from lot	\$8,171	\$0
Ronald Hulm	2023	Block 1, North Hills 6th, part Lots 7-8 Dakota Condominiums Unit 223 & Garage G-11 & parking space P-11	100% Homestead Credit	\$195,600	\$0
Norma Geiger	2022	E46' of Lot 8, Block 2, Sasse	100% Disabled Persons Credit	\$217,900	\$144,983
Norma Geiger	2022	Lot 3246 of Knollwood II Townhouse Project, Lot 1, Block 2, North Hills Fifth Addn	100% Disabled Persons Credit	\$234,200	\$182,117
Norma Geiger	2023	Lot 3246 of Knollwood II Townhouse Project, Lot 1, Block 2, North Hills Fifth Addn	100% Disabled Persons Credit	\$243,100	\$43,100
Bernie & Sandra Stolz	2023	Lot 20, Block 14, Replat Tibesar's 1st Subdivision	100% Homestead Credit	\$272,300	\$105,633

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the Jacob Fred, Braxton & Alyssa Miller, Kelly Cargle, Prairie Aire Homes Inc, Lucas & Angela Wescott, Blayn Auch (3), Rainmaker Properties LLC (2), Calvary United Methodist Church (3), Sondra Wedgeworth, Ronald Hulm, Norma Geiger, and Bernie & Sandra Stolz abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

County Finance Director Jacobs presented the 2024 First Quarter investment report to the Commission. Jacobs began by stating that the Auditor/Treasurer is responsible for the investment of county funds, and that the Auditor/Treasurer's office has recently been neglectful of providing quarterly and yearly reports of county investments to the Commission; thus, the Finance Department took it upon themselves to present a quarterly report for 2024's first quarter. Using the US Treasury as a benchmark, Jacobs stated that Burleigh County underperformed by \$136,238. Of that roughly \$136,000 amount, Jacobs explained that Burleigh County lost \$90,000 due to a failure to invest (when further broken down, \$56,000 was lost due to failing to invest Burleigh County sales tax funds and Morton County funds in the Bank of ND, while the remaining \$34,000 was lost due to failing to invest funds in Wells Fargo) and lost \$46,000 due to poor investment choices. Jacobs then presented some more figures, and further broke down/questioned some of the decisions undertaken by Auditor/Treasurer's office. When Auditor/Treasurer Splonskowski asked the Commission to approach and explain his side of the investing process, Chairman Bitner strongly rejected – although he verbally confirmed that Auditor/Treasurer Splonskowski would be given a chance to explain within the next couple of meetings. A consensus was reached among the commissioners to continue this thread over the next couple of meetings to gather more information before making any decisions. No further action was taken.

An update regarding the CO2 pipeline was given following the recent approval of a permit by the ND Publics Service Commission to Summit Carbon Solutions for construction of a CO2 pipeline. In order to file an appeal against the permit, Burleigh County needs to file all appropriate paperwork with the court by December 15th. Chairman Bitner then opened the floor for public comment on the situation. Curtis Jundt, Kevin Chevey, and an unnamed individual all expressed extreme disapproval and condemned the actions of both the ND Publics Service Commission and Summit Carbon Solutions. Public comment was then closed, and it was mentioned by Comm. Schwab that he hopes to put this item on next meeting's agenda.

Bismarck Parks and Recreation Operations Manager Dave Mayer came up to ask for the Commission's endorsement/support for the Parks and Rec District to apply for the Special Road Funds Grant. Motion by Comm. Bakken, 2nd by Comm. Munson to endorse the Bismarck Parks and Rec District's application. Comm. Woodcox, Munson, Bakken, and Bitner voted, "AYE"; Comm. Schwab was absent. Motion carried.

Comm. Munson discussed changing the Missouri Valley Complex's zoning status from PUD to Public. With ownership of the area split between the city of Bismarck, the state of North Dakota, and the Burleigh County Detention Center, if one of the entities changed their zoning status from PUD to public but the rest don't, expansion and/or development becomes stifled with paperwork. The city of Bismarck and state of North Dakota both agreed to sign off changing their portions' status to public, leaving Burleigh County as the final party needed to sign to move forward. Motion by Comm. Munson, 2nd by Comm. Bakken to move to approve the support of signing the unified development application to public. All members present voted, "AYE". Motion carried.

County Engineer Hall asked the Commission for approval of the 2025 Burleigh County construction program, which includes some items such as chip seals, a dry pipe at Brian Slough, a couple of micro surface projects, a mill and overlay project on Highway 10, and a traffic analysis report for a proposed gas station on the corner of Highway 10 and 80th. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the 2025 construction program. All members present voted, "AYE". Motion carried. Hall then asked the Commission for approval of low bids for two motor graders. Motion by Comm. Schwab, 2nd by Comm. Munson to approve the low bids. All members present voted, "AYE". Motion carried.

Sheriff Leben came up and explained to the Commission that due to their consistent usage, handguns in the Sheriff's Department are replaced on a life cycle basis (usually seven to nine years). With the current handgun pool coming up on eight years, the department purchased new handguns and Sheriff Leben requested the Commission approve the paying of invoices using asset forfeiture dollars. Motion by Comm. Schwab, 2nd by Comm. Bakken to allow the Sheriff's Department to move forward with the process. All members present voted, "AYE". Motion carried. Leben then provided the Commission an update on the Back the Blue grant program, stating that after being awarded \$168,903 from the state to help retain law enforcement and correction staff, the department ended up with a fair portion of unused funds. Leben said that he will come back with a more thorough report on the program, and requested authorization from the Commission to work with HR to determine how to best utilize the unused funds so they don't have to send any money back to the state. Motion by Comm. Munson, 2nd by Comm. Bakken to authorize the Sheriff's Department to work with HR. All members present voted, "AYE". Motion carried.

County Auditor/Treasurer Splonskowski came forward to briefly discuss the procedure for the approval of executive meeting minutes. No further action was taken.

The Commission reviewed a request from John Fraase inquiring about whether the Commission would consider letting the city of Bismarck rename the municipal courtroom in the courthouse after former city of Bismarck Judge William Sevren, who served for 42 plus years. A consensus was reached among the commissioners to extend an invitation to John Fraase to attend the next commission meeting to further delve into the topic. No further action was taken.

The Commission was then briefed on an urgent issue concerning the boiler in the county courthouse, as the current boiler broke down and the necessary parts to fix it aren't currently available. The Commission expressed desires to start the installation process now and have some temporary boilers installed in the courthouse in anticipation of oncoming cold weather; afterwards, much of the temporary measures and installations would then be incorporated into the final, newly upgraded boiler system. In terms of cost, a budget amendment would be made & funds would be transferred to offset any additional expenditures. Motion by Comm. Munson, 2nd by Comm. Bakken to move forward with the idea. All members present voted, "AYE". Motion carried.

For informational purposes only, the commissioners briefly discussed amongst themselves about a recently submitted proposed ordinance from Apple Creek township to Burleigh County concerning all commercial vehicles on Apple Creek township roads. Julie from the State's Attorney's Office mentioned that there's nothing in statutory authority that allows a township board to adopt ordinances.

County Auditor/Treasurer Splonskowski came back up and stated that he has been working on updating the list and term dates for all auxiliary board members in Burleigh County. Splonskowski mentioned that while doing so, he noticed that there is an opening in the Burleigh County Water Resource Board coming up and asked when the Commission would like to review the

applications. A consensus was reached among the commissioners to review all applications on the last commission meeting in December. No further action was taken.

Comm. Schwab then began talking about a bridge in very bad disrepair, located about three-and-a-quarter miles south of Lincoln Road on County Road 236, and how the county needs to act now to repair it. County Engineer Hall came up and further explained to the Commission about the timeline and condition of the bridge, and expressed how he wishes to speak further with Comm. Schwab about possible ramifications and solutions, and ultimately present a more thorough report to the Commission at the next commissioning meeting. A consensus was reached among the commissioners to put the item on the next meeting's agenda. No further action was taken.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING
NOVEMBER 4TH, 2024**

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Three items were added to the agenda: first was a Bravera insurance presentation (which was to be done immediately following the agenda's approval), second was a Mr. Craig Olhauser speaking about the load restrictions on Highway 10, and third was about elections and other topics. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the amended meeting agenda. All members present voted "AYE". Motion carried.

Scott Fenrich from Bravera Insurance came forward to talk about the county's current insurance services and pitched to the Commission about Bravera Bank potentially submitting a proposal prior to the county's next insurance renewal. A consensus was reached among the commissioners to look into the idea as the county gets closer to renewing its insurance. No further action was taken.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the October 10th special meeting minutes and the October 21st meeting minutes and bills, with slight changes in the special meeting minutes to fix some typos. Comm. Bakken, Schwab, Munson, and Bitner voted "AYE"; Comm. Woodcox voted "NAY". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Jeffery & Doreen Schumacher	2024	Block 33, City Lands 139-80, Beg 66' N of NE cor Blk 86 McKenzie & Coffins; thence W50' N150' E50' S150' to beg	Error in property description	\$379,200	\$267,600
Kristie Kulzer	2024	Block 16, Southwood Terrace Replat pt Blk 1, W40' of Lot 3, All Lots 4-7 Willow Wood Condo Unit 322	Error in property description	\$189,900	\$176,200
Stephen Crossairt	2024	1983 Blairhouse 70 x 14, VIN#74B4Z	Mobile home was removed from lot	\$17,050	\$0
Marlene Warnke	2022	2003 Champion 28 x 66, #05033200734	40% Homestead Credit	\$79,002	\$47,402
Richard Sprynczynatyk	2023	Block 41, Fisher, S20' of E75' of Lot 11 & E75' of Lots 12-13	100% Homestead Credit	\$129,200	\$29,200
Michael Sprynczynatyk	2023	Block 41, Fisher, S20' of E75' of Lot 11 & E75' of Lots 12-13	100% Homestead Credit	\$29,200	\$0
Kurtis Bender	2022	1974 Rollohome 14 x 72, #J1353	100% Homestead Credit	\$7,546	\$0
Kurtis Bender	2023	1974 Rollohome 14 x 72, #J1353	100% Homestead Credit	\$8,029	\$0
Kurtis Bender	2024	1974 Rollohome 14 x 72, #J1353	100% Homestead Credit	\$8,029	\$0

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Jeffery & Doreen Schumacher, Kristie Kulzer, Stephen Crossairt, Marlene Warnke, Richard Sprynczynatyk, Michael Sprynczynatyk, and Kurtis Bender (3) abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Chairman Bitner opened the floor for a public hearing concerning jake braking and County Engineer Hall's draft ordinance titled *Burleigh County Ordinance for the Regulation or Use of Unmuffled Compression Brakes Where Prohibited*. Julie Lawyer from the State's Attorney Office suggested the proposed ordinance replace the term "affirmative defense" with just "defense" in section 4 subsection 1. The public hearing was then closed. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the ordinance with the change to section 4 subsection 1 removing the term "affirmative". All members present voted "AYE". Motion carried. County Engineer Hall then presented an acceptance of right of way in Landsburg 2nd subdivision. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the acceptance of right of way. All members present voted "AYE". Motion carried.

Sheriff Leben came up and presented to the Commission the annual attendant care shelter agreement for renewal, which provides non-secure, short-term placement of children for low level offenses, in need of services, etc. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the agreement. All members present voted "AYE". Motion carried. Leben then went on to discuss the 2024 Justice Assistance Grant, which is an annual which allows the Sheriff's Department to purchase identified equipment. Motion by Comm. Bakken, 2nd by Comm. Schwab to approve the grant. All members present voted "AYE". Motion carried. Lastly, Sheriff Leben asked the Commission to approve a salary variance request for a deputy sheriff position in the Sheriff's Department. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the salary variance request. All members present voted "AYE". Motion carried.

Comm. Munson told the Commission that he asked the Auditor's office to investigate how many terms are coming up at the end of December and encouraged anyone interested in being on any of the county boards to fill out an auxiliary board application. Deputy Auditor Caya stated that one spot in Bismarck planning commission (5-year term), one spot in the county housing authority (5-year term), three spots on the human service zone board (3-year terms), two spots on the county park board (3-year terms), and two spots in water management board (3-year terms) are ending their terms either in November or at the year's end. Comm. Munson then asked the Auditor's office to work with the county IT department to update the website with all the term durations and appropriate member information for said positions.

Comm. Schwab began talking about the CO2 Pipeline project by Summit Carbon Solutions, talking about how out-of-state actors and influences are being involved in the project, announcing his intentions of sending a letter to the John Deere corporation – one of the investors in the project – demanding to know why they're using eminent domain against their customers, and asked about how the Commission can find evidence of collusion between the North Dakota state government and Summit Carbon Solutions. Comm. Schwab then asked for a continuation of this discussion for the next meeting, and a consensus was reached among the commissioners on this point.

Craig Olhouser came forward to talk to the Commission about the load restrictions on Highway 10, and went into depth on how the Commission's decision from October 21st's commission meeting to implement 80,000 lb limit with legal axle loads from the Bismarck city limits at 66th Street to 158th Street, a 105,500 lb limit with legal axle loads from 158th to US Highway 83 by Sterling, and an 80,000 lb limit with legal axle loads again from Sterling to the county line as been affecting the farmers and businesses between the Sterling and Driscoll areas. Motion by Comm. Bakken, 2nd by Comm. Woodcox to implement a 105,500 lb limit with legal axle loads from Sterling to the county line on Highway 10 to remedy the issue. Comm. Bakken, Schwab, Woodcox, and Bitner voted "AYE"; Comm. Munson voted "NAY". Motion carried.

Comm. Munson asked Deputy Auditor Caya to come forward and explain the election process to the Commission and the public, as well as how secure the election process is. Caya explained that the only thing connected to the Internet are the poll pads used by the clerk to check voters in so that they can make sure they aren't voting more than once; all other machines, such as the ExpressVote and DS200 machines, are not connected to the Internet whatsoever. Caya then explained that once the DS200 machines tally all the votes, the information from the machine is stored in a media stick and printed on a paper receipt, which is then brought by the election workers to the auditor's office. Once there, the media sticks are plugged into a computer (that is once again not connected to the Internet) and processed, with that finalized information then transferred to another media stick and ultimately uploaded to the state.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

OCTOBER 21ST, 2024

5:09 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the October 7th, 2024 meeting minutes and bills, and to amend item 6a, denoting it as an extended public hearing rather than just a public hearing. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Travis & Cora Strand	2024	Lot 1, Block 5, Country Creek 5th	Equalize with similar homes in area	\$408,400	\$380,700
Larry Kershaw	2022	Lot E of SE1/4	60% Homestead Credit	\$262,300	\$187,300
Larry Kershaw	2023	Lot E of SE1/4	100% Homestead Credit	\$271,000	\$71,000
Eric & Lorraine Richards	2024	Lot 1 in NE1/4, Morton Township	Property qualifies for farm res exemption	\$124,500	\$14,800
Francis & Carol Miller	2024	SE1/4, Section 22, Menoken Township	Property qualifies for farm res exemption	\$234,600	\$48,000

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Travis & Cora Strand, Larry Kershaw (2), Eric & Lorraine Richards, and Francis & Carol Miller abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

County Engineer Hall came forward and presented more information relating to the undecided vacation of an excess right of way located along Highway 10 near Sterling from last meeting. Hall informed the Commission that if the county would relinquish the right of way to the property owners adjacent to it, the county would still have some degree of right of way to operate on should any projects in the area were to occur on Highway 10, and that the value of the 1.96 acre property would be worth \$3,500 per acre, or \$6,860 total. Chairman Bitner opened the floor for a continuation of the public hearing from October 7th's meeting on the vacation of an excess right of way. Since no one came forward, the public hearing was then closed. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the sale of the 1.96 acres at \$3,500 an acre. All members present voted "AYE". Motion carried. Hall then presented a maintenance certification to the Commission for approval. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the certification as recommended. All members present voted "AYE". Motion carried.

Hall then discussed again with the Commission about the load and speed limit restrictions on County Highway 10. On September 6th, 2024, the Commission voted in favor of implementing new restrictions on County Highway 10 due to a pressing need to fix

the damage done to the highway, reducing the speed limit from 65mph to 55mph and reducing the weight limit down to 80,000 lbs with a six-ton max weight. The Commission stated that it would reconsider these restrictions once the Highway Department finished refurbishing the highway. In a previous meeting on October 7th, 2024, Hall asked the Commission to discuss the restrictions and direct the Highway Department on how to proceed moving forward, where various contradictory and confusing motions were made. Hall presented a proposed resolution to the Commission based on all the points that were discussed at the last meeting. Regarding the speed limits, the proposed resolution stated that from the Bismarck city limits at 66th Street out to 119th Street the speed limit be set at 55mph for all vehicles, and that from 119th Street to the county line the speed limit be set at 65mph for automobiles and 55mph for trucks. Comm. Bakken expressed his strong aversion to splitting the speed limits and stood firm on a uniform speed limit for all vehicles, regardless whether it be 55 or 65mph. Comm. Schwab stated that he wouldn't support a speed limit going over 55mph in general. Motion by Comm. Bakken, 2nd by Comm. Munson to have a uniform speed limit of 55mph from the Bismarck city limits through Apple Valley and then 65mph past Apple Creek to the county line. Comm. Woodcox, Munson, Bakken, and Bitner voted "AYE"; Comm. Schwab voted "NAY". Motion carried. Regarding weight limits, within the proposed resolution Hall recommended an 80,000 lb limit with legal axle loads from the Bismarck city limits at 66th Street to 158th Street, a 105,500 lb limit with legal axle loads from 158th to US Highway 83 by Sterling, and an 80,000 lb limit with legal axle loads again from Sterling to the county line. Hall also recommended for restarting the approval of overload permits from the city limits to the county line, and to use and allow harvest permits for farmers in the area. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the weight limits as outlined in the packet and recommended by Hall. All members present voted "AYE". Motion carried.

A Bravera Insurance presentation was to be shown to the Commission, but no representatives from Bravera Bank were present at the meeting. The item was added to the next county commission agenda on November 4th; no further action was taken.

Comm. Woodcox talked about a joint powers agreement that was signed in 1998 between the city of Bismarck, the city park district, and Burleigh County. In it, it said that the JPA will levy one city mill to city residents and divvy the funds as follows: 35 percent will be split evenly 50/50 between the county and city park district for the benefit of riverfront improvement, 35 percent will be used at Sibley Park, 15 percent will be used for the Burleigh County Park Board, and 15 percent will be used for law enforcement along the riverfront. Kevin Klipfel from Bismarck Parks and Rec was present to answer any questions. The main issue the commissioners mulled over was if the Bismarck City Parks and Recreation District has its own mill levy authority, budget, and park board, then why should the county collect funds for the city park district. A consensus was reached to have the county auditor look in the 1998 commission minutes to find more details about the JPA's creation; no further action was taken.

County Planner Flanagan presented to the Commission two items for recommendation from the Planning Commission. The first item was concerning Makedonski final subdivision near Sterling. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Makedonski final subdivision. All members present voted "AYE". Motion carried. The second item was concerning Cherney Morrisette subdivision in Riverview Township. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Cherney Morrisette subdivision. All members present voted "AYE".

Deputy Finance Director Schmidt gave a list that noted outstanding checks the county has sent out, and stated that with the Commission's approval the Finance department could cancel those checks and send the amounts to unclaimed properties. Motion by Comm. Bakken, 2nd by Comm. Woodcox to cancel said checks and send the amounts to unclaimed properties. All members present voted "AYE".

Sheriff Leben came forward and talked about a new rate fee agreement with Capital Electric regarding the Burleigh-Morton Detention Center. With some further explanations by Josh Schaffner with Capital Electric, the Commission was told that the rate structures at Capital Electric are changing and would go into effect starting January 1st, 2025. However, the Burleigh-Morton Detention Center could switch to a coincident peak rate fee right now and save roughly \$1,700 a month for the remainder of the 2024 year before the forced changes in January. Motion by Comm. Bakken, 2nd by Comm. Munson to approve switching the Burleigh-Morton Detention Center to a coincident peak rate fee. All members present voted "AYE". Sheriff Leben then discussed about the architectural and engineering selection process for the Burleigh East renovation project. Leben said that out of the four companies the Sheriff's Department looked and talked with, Ubl Design Group was the most promising candidate. Leben then requested the Commission to grant the Sheriff's Department the ability to move forward and enter into a contract with Ubl Design Group. Motion by Comm. Munson, 2nd by Comm. Woodcox to allow the Sheriff's Department to enter into contract with Ubl Design Group. Comm. Woodcox, Munson, and Bakken voted "AYE"; Comm. Schwab and Bitner voted "NAY". Motion carried.

Auditor-Treasurer Splonskowski presented to the Commission once again a list of three-year delinquent properties and the proposed minimum sales price for the upcoming tax sale on November 19th. Splonskowski stated that the full list was not printed out in its entirety at the last commission meeting due to a technical error when the list transferred from Excel to Adobe, so he wanted to make sure the full list was shown to the commissioners. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the minimum sales prices for the listed three-year delinquent properties. All members present voted "AYE". Motion carried.

A continuation of last meeting's discussion about the Garrison Diversion Conservancy District then occurred. Comm. Woodcox informed the other commissioners that the county Water Resource District will be looking into their records to see if the Garrison Diversion program ever benefitted the Water Resource District and thus the county. If the program does benefit the Burleigh County Water Resource District, then the main argument for leaving said program – that Burleigh County is not benefiting at all from being in the Garrison Diversion Conservancy District – becomes moot. Kim Cook from the Garrison Diversion Conservancy District stepped to the podium and offered to answer any questions. Comm. Schwab then asked to table the discussion so that the county can gather more information.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
SPECIAL MEETING MINUTES
OCTOBER 18, 2024**

11:00 AM

Chair Bitner called the meeting of the Burleigh County Commission to order.

Roll call of the members: Chair Bitner, Commissioners Bakken and Munson present.

Emergency Management Director Mary Senger explained the October 12, 2024 Fire Emergency and Burn Restrictions Declaration is valid for seven days when signed by the Chair and can only be continued with the consent of the Board. Current restrictions would be in place through November 15, 2024.

Motion by Commissioner Bakken and second by Commission Munson to continue the Fire Emergency Declaration through November 15, 2024. All members present voted "AYE". Motion carried.

Meeting adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chair

**BURLEIGH COUNTY COMMISSION
SPECIAL MEETING MINUTES
OCTOBER 10, 2024**

2:00 PM

Chairman Bitner called the Burleigh County Commission special meeting to order.

A roll call of members: Commissioners Munson and Bitner were present, with Comm. Bakken also present via conference call. Comm. Woodcox and Schwab were absent.

Kylie from HTG Architects presented two bids for Provident Building Bid Package 1 (water line) of the Burleigh County Provident building renovation. Roers submitted a bid for \$96,500, and Northwest Contracting submitted a bid for \$43,197.

Motion by Comm. Bakken, 2nd by Comm. Munson to accept the low bidder and award the bid to Northwest Contracting. All members present voted, "AYE." Motion carried.

Meeting adjourned.

Mark Splonskowski, Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

OCTOBER 7TH, 2024

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

The Commission added two items to the agenda, one concerning a 2nd approach permit for Andrew Hetland and another for the appointment of state fair delegates. The Commission also removed from the agenda item number nine, which was a discussion concerning the city recreation joint powers agreement. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the September 16th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Brian Nelson	2023	Lots 7-8, Block 93, McKenzie & Coffin's	Error in property description	\$200,100	\$150,300
Brian Nelson	2024	Lots 7-8, Block 93, McKenzie & Coffin's	Error in property description	\$209,100	\$159,300
Bryan Haefner	2024	Lot 4, Block 6, Parkview	Error in property description	\$336,500	\$245,900
Allen Darling	2023	Block 36, Park Hill (Aud Lots), W 57' of N 165' of W1/2 of Aud Lot 36	Error in property description	\$200,800	\$168,300
Allen Darling	2024	Block 36, Park Hill (Aud Lots), W 57' of N 165' of W1/2 of Aud Lot 36	Error in property description	\$206,000	\$168,300
Luke Hauser	2024	Block 10, Flannery & Wetherby, Lots 7-8 & N1/2 of Lot 9	Error in property description	\$234,200	\$191,700
Cody Fleck	2024	Lot 3, Block 2, Country West X	Error in property description	\$529,700	\$336,100
Bruce & Holly Gaugler	2024	Lot 18, Block 21, Casey's 4th	Error in property description	\$238,000	\$223,400
Edward & Paula McLoughlin	2024	Lot 16, Block 9, Marian Park 1st	Error in property description	\$273,000	\$235,800
Michelle Welder	2024	Lot 7, Block 1, High Meadows	Error in property description	\$397,800	\$353,800
Grendahl Design Co LLC	2024	Lot 13, Block 3, Washington Heights	Error in property description	\$239,300	\$204,300
Bavendick Properties LLP & Harley Swenson	2022	Lot 13-C, Block 4, Eastdale	Error in property description	\$733,700	\$593,500

Bavendick Properties LLP & Harley Swenson	2023	Lot 13-C, Block 4, Eastdale	Error in property description	\$797,600	\$657,400
Bavendick Properties LLP & Harley Swenson	2024	Lot 13-C, Block 4, Eastdale	Error in property description	\$850,400	\$710,200
Morgan & Christopher Nelson	2024	Lot 19, Block 1, Southwood Terrace Replat Park Blk 1	Error in property description	\$278,900	\$239,100
City of Bismarck	2024	Lot 1, Block 3, South Meadows Addition	Property exempt from taxation	\$300	\$200
David + Roger Vollmers, Kerry Vossler	2023	Lots 2-4, Block 27, Sturgis	Error in property description	\$204,800	\$127,900
David + Roger Vollmers, Kerry Vossler	2024	Lots 2-4, Block 27, Sturgis	Error in property description	\$213,100	\$127,900
James & Pamela Vukelic	2023	Lots 11-16, Block 7, McKenzie's	Error in property description	\$739,600	\$621,400
Cary Schilling	2024	Block 33, City Lands 139-80, Beg 66' N of NE cor Blk 87 McKenzie & Coffins; thence E 117' to true point beg, thence N305' W267' S305' E267' to beg	Demo	\$366,100	\$296,100
Clubhouse West LLC	2024	Lot 2, Block 1, Schilling 2nd Addn	Structure demolished end of July 2024	\$2,100,000	\$1,521,400
Raymond & Beth Leischner	2023	Lot 12, Block 2, Jennings 1st	50% Homestead Credit	\$224,300	\$124,300
Ronny Kraft	2023	Lot 40, Block 5, Falconer Estates	100% Homestead Credit	\$287,400	\$87,400

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Brian Nelson (2), Bryan Haefner, Allen Darling (2), Luke Hauser, Cody Fleck, Bruce & Holly Gaugler, Edward & Paula McLoughlin, Michelle Welder, Grendahl Design Co LLC, Bavendick Properties LLP & Harley Swenson (3), Morgan & Christopher Nelson, City of Bismarck, David + Roger Vollmers/Kerry Vossler (2), James & Pamela Vukelic, Cary Schilling, Clubhouse West LLC, Raymond & Beth Leischner, and Ronny Kraft abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

County Engineer Hall presented multiple items to the Commission, which are as follows:

- Chairman Bitner opened the floor for a public hearing on for the vacation of an excess right of way located along Highway 10 near Sterling. Kathy Biegler, one of the owners of the adjacent property to the right of way, stepped forward and asked that the right of way be annexed into their property, stating that the ND Department of Transportation had used that right of way for their operations and were now in the process of withdrawing their equipment and removing structures they had accidentally built on her land. The public hearing was then closed. Motion by Comm. Woodcox, 2nd by Comm. Bakken to extent the public hearing to next meeting to allow the state's attorney time to analyze a proper course of action. All members present voted "AYE". Motion carried.
- In response to various noise complaints caused by unmuffled compression brakes, Hall presented for consideration to the Commission a draft ordinance titled *Burleigh County Ordinance for the Regulation or Use of Unmuffled Compression Brakes Where Prohibited*; Hall recommended that a public hearing be held on November 4th. Motion by Comm. Munson, 2nd by Comm. Bakken to recommend a public hearing on November 4th for the draft ordinance titled *Burleigh County Ordinance for the Regulation or Use of Unmuffled Compression Brakes Where Prohibited*. All members present voted "AYE". Motion carried.

- Hall then discussed with the Commission about the load and speed limit restrictions currently in place on County Highway 10. In a previous meeting on September 6th, 2024, the Commission voted in favor of implementing new restrictions on County Highway 10 due to a pressing need to fix the damage done to the highway, reducing the speed limit from 65mph to 55mph and reducing the weight limit down to 80,000 lbs with a six-ton max weight. The Commission stated that it would reconsider these restrictions once the Highway Department finished refurbishing the highway. With construction now finished, Hall asked the Commission to discuss the restrictions and direct the Highway Department on how to proceed moving forward. While some residents asked the Commission revert to the pre-September 6th numbers, many others also asked to keep the current restrictions in place. After some back and forth, motion by Comm. Schwab, 2nd by Comm. Munson to make no changes and keep the restrictions currently in place as they are (55mph speed limit and 80,000 lbs with a six-ton maximum single-axle weight). Comm. Woodcox motioned to amend Comm. Schwab's motion to keep car traffic at 65mph, but because it wasn't his motion to amend and Comm. Schwab was unwilling to amend, the Commission voted on Comm. Schwab's motion as is. Comm. Schwab, Munson, and Woodcox voted "AYE"; Comm. Bakken and Bitner voted "NAY". Motion carried. Comm. Woodcox was confused why the motion that was just passed still had the 55mph speed limit in place, as he thought other commissioners has a right to amend other commissioners' motions. After some confusion, motion by Comm. Woodcox, 2nd by Comm. Munson to reconsider Comm. Schwab's motion and change it so that the car traffic speed limit is at 65mph, not 55mph. Comm. Woodcox, Bakken, and Bitner voted "AYE"; Comm. Munson and Schwab voted "NAY". Motion carried. General confusion follows. At Chairman Bitner's request for a new motion, motion by Comm. Munson, 2nd by Comm. Bakken to have a 65mph speed limit for automobiles, a 55mph speed limit for trucks, and a maximum 80,000 lbs/six-ton axle weight on County Highway 10, amended by Comm. Munson to have the new speed limits be applied from city limits all the way to the county line. Motion then pulled by Comm. Munson and placed on the agenda for next meeting so that Hall can look at some finer details. No further action was taken.
- Hall asked for authorization for the county auditor and county engineer to advertise for bids regarding two motor gratters, and recommended approval. Motion by Comm. Schwab, 2nd by Comm. Munson to approve Hall's recommendation. All members present voted "AYE". Motion carried.
- Hall asked for authorization to sell used equipment at public auction, and recommended approval. Motion by Comm. Bakken, 2nd by Comm. Schwab to approve Hall's recommendation. All members present voted "AYE". Motion carried.
- Hall asked for approval of the Highway Department's annual fee schedule, save for the utility permits (which will be brought forward at a later date). Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Highway Department's 2025 fee schedule. All members present voted "AYE". Motion carried.
- Hall presented a developer waiver request for a plat in Taft township, and recommended approval for both resolutions in the agenda packet. Motion by Comm. Bakken, 2nd by Comm. Munson to approve both resolutions. All members present voted "AYE". Motion carried. Hall also suggested that in terms of developer waiver requests, if there are four or less lots, they could be automatically placed on the consent agenda. The commissioners by consensus agreed with Hall's suggestion; no further action was taken.
- Hall presented a township/county maintenance agreement for the Commission's approval and recommended that the Commission approve the agreement from the county's perspective, and then sit as the unorganized township board and approve it from that perspective as well. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the maintenance agreement between the county and all organized townships. All members present voted "AYE". Motion carried. At this time the Burleigh County Commission recessed and convened as the unorganized townships' Board of Supervisors for Burnt Creek, Riverview, Florence Lake, Fort Rice, Lincoln, Canfield, Lyman, and Phoenix. Roll call of the members: Commissioners Woodcox, Bakken, Munson, Schwab, and Chairman Bitner were present. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the maintenance agreement between the county and all unorganized townships. All members present voted "AYE". Motion carried. At this time the unorganized townships' Board of Supervisors adjourned and convened as the Burleigh County Commission.
- The 2nd approach permit for Andrew Hetland was in a way an update regarding the request for appeal from the September 4th county commission meeting on the Highway Department's denial of a 2nd approach permit by the Misty Waters development. Hall finally heard back from the Misty Waters Association and said that they told him they were okay with approving the 2nd approach permit; Hall recommended moving forward and approving the permit. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the 2nd approach permit. Comm. Woodcox, Schwab, Bakken, and Bitner voted "AYE"; Comm. Munson voted "NAY". Motion carried.

County Planning Director Flanagan brought forward papers for a zone change for Aberle 2nd subdivision and recommended approval of the Planning Commission's recommendations. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Planning Commission's recommendations. All members present voted "AYE". Motion carried. Flanagan then brought up the idea of county MPO membership in the Government Partners Program (GPP) via the Big Sky Passenger Rail Authority, in regards to the efforts to reopen and expand passenger rail services across the United States. Membership would be approximately \$180 dollars per year (assuming all five jurisdictions – Bismarck, Mandan, Lincoln, Morton County, and Burleigh County – join the GPP). Motion by Comm. Munson, 2nd by Comm. Schwab to join the GPP through the MPO with the authorization of a fee of \$180 from the planning budget – if the amount changes GPP representatives must come before the Commission to ask for additional funding. All members present voted "AYE". Motion carried.

Comm. Munson began a discussion regarding the Bismarck/Burleigh Public Health joint powers agreement that was recently approved, citing how he would like the JPA amended to state the dollars that the city of Bismarck did remove from their budget this year. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the new JPA. Comm. Woodcox, Munson, and Bakken voted "AYE"; Comm. Schwab and Bitner voted "NAY". Motion carried.

A discussion on the Garrison Diversion Conservancy District popped off, with the Burleigh County Director for Garrison Diversion Larry Cashion stepping forward to the podium. Larry explained that for Burleigh County specifically, the Garrison Diversion Unit helps maintain the 14 miles of the McClusky Canal within Burleigh County, maintains the recreational facilities on the Chain of Lakes, assists farmers with developing irrigation along the canal, and helps administer the funds from the federal MRNI program to promote state water projects. Alan Walter, Chairman of the Garrison Diversion Board, came forward and gave some background information on how the Garrison Diversion Unit has changed since its inception, and Tammy Norgard, attorney from Vogel Law Firm, came forward to elaborate that the tax levy by Burleigh County is not being used directly to pay for other projects under the GDU and on how the process for leaving the Garrison Diversion Conservancy District works. A consensus was reached to continue this discussion at the next commission meeting and think what to put into a petition to leave the GDU; no further action was taken.

The Commission then briefly discussed about the appointment of delegates to the North Dakota State Fair Committee. Motion by Comm. Woodcox, 2nd by Comm. Munson to appoint Tyler Kralicek and Steve Bakken as Burleigh County delegates to the North Dakota State Fair Committee. All members present voted "AYE". Motion carried.

Auditor-Treasurer Splonskowski presented to the Commission a list of three-year delinquent properties and the proposed minimum sales price for the upcoming tax sale on November 19th. Motion by Comm. Bakken, 2nd by Comm. Schwab to approve the minimum sales prices for the listed three-year delinquent properties. All members present voted "AYE". Motion carried. Splonskowski then presented a proposed 2025 county commission meeting calendar for approval. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the 2025 meeting calendar. All members present voted "AYE". Motion carried.

A recap of the final budget meeting was then had, mostly for clarification. During that meeting, when the motion by Comm. Munson was made to have the overage not covered by property taxes be covered by the reserve funds, it was not clarified that the reserve funds mentioned were the individual department reserve funds, not the county general reserve funds. Splonskowski warned the Commission if they chose to reduce the total amount of reserves collected for this year, it could potentially cause a snowball effect where there are that much less resources for each of those funds for the following year. Additionally, he also warned that should each of the individual funds buy themselves down, the amount that they will need to levy will be larger than this year because they'll have less reserves. Clarification about the emergency fund was also given, with Splonskowski explaining that the county emergency fund essentially is its own mill levy and line item. The reason the emergency fund is bigger this year is because of the interest accrued on it. Clarified motion by Comm. Munson, 2nd by Comm. Bakken to utilize the reserve funds in each department's reserve balances to help balance out the total budget. Comm. Schwab, Munson, Bakken, and Bitner voted "AYE"; Comm. Woodcox voted "NAY". Motion carried.

Comm. Munson informed the Commission that he will be attending the North Dakota Association of Counties conference and offered to go as a delegate representing Burleigh County. A consensus was reached to let Comm. Munson attend the conference representing Burleigh County. No further action was taken.

Chairman Bitner announced a bid opening for the Provident Building bid package on October 10th, 2024, at 2pm in the first floor conference room of the City/County Building. Bitner also scheduled a special commission meeting at 3pm that same day to award a contract for completion this fall.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING
SEPTEMBER 16TH, 2024**

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, and Chairman Bitner were present, with Comm. Bakken also present via conference call.

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the September 4th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Connie Ensz	2022	Lot 3 & E 1/2 of Lot 4, Block 9, Riverview	20% Homestead Credit	\$132,300	\$107,300
Connie Ensz	2023	Lot 3 & E 1/2 of Lot 4, Block 9, Riverview	50% Homestead Credit	\$178,900	\$89,450
Dustin & Deann Zaun	2024	Lot 8, Block 5, Island Park Est	True and full value exceeds market value	\$498,500	\$466,200
Kent & Renee Ward	2024	Auditor's Lot B of Lot 1, Block 1, Ash Land Estates	True and full value exceeds market value	\$733,300	\$659,300
Mark & Shirley Voss	2024	Pt sect 28-138-80	Home is uninhabitable	\$108,300	\$43,800

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Connie Ensz (2), Dustin & Deann Zaun, Kent & Renee Ward, and Mark & Shirley Voss abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Comm. Munson brought to the Commission's attention that because the preliminary budget for the remodel of the Provident building was much higher than anticipated, the county should seriously consider other options once the engineers' estimates for the remodel return. No further action was taken.

County Planner Flanagan presented to the Commission for discussion only a consideration of a county fireworks ordinance – particularly about the actual size, noise, and duration of fireworks – and suggested that (if there was incentive) there should be a meeting where the general public can voice their concerns/opinions on the matter, which would be done via the procedures established in the county's home rule charter. This discussion was spurred by a complaint from Burke Strothman of southwest Bismarck, who came to the podium and recounted how this past Fourth of July his neighbors just outside of city limits were shooting fireworks well before and after July 4th and generally being a nuisance. Mr. Strothman also pointed out that the excessive fireworks in the area was also severely affecting the neighborhood's pets and causing them to run away if left outside. At Comm. Woodcox's request, Sheriff Leben came forward and further explained that this issue is not new to Burleigh County; Leben further stated that any meaningful change would either need to come through legislation from the state or from an

ordinance from the county, and even then any talks on limiting fireworks would necessitate discussion with representatives of the firework industry. The Commission gave Flanagan the go ahead to begin the process of developing a fireworks ordinance draft, and suggested he get in contact with commercial businesses with firework permits to appear at public hearings. No further action was taken.

Public Health Director Renee Moch gave an update to the Commission on the Community Health Needs assessment. Moch stated that after conducting surveys and meeting with both CHNA and housing & homeless stakeholders, Bismarck-Burleigh Public Health identified the biggest issues currently impacting the Bis-Man area: a lack of affordable housing, lack of public transportation, the absence of a 24/7 low barrier emergency shelter, and lack of emergency support services for people with addiction and/or mental health issues. Moch suggested that a community triage center would be a huge step in helping those in crisis with mental health and addiction issues, and to better direct them to resources in the area. It was also stated that the Bismarck city commission in their last meeting granted approval to Bismarck-Burleigh Public Health to coordinate talks between Bismarck-Mandan's hospitals, law enforcement, and local government on what a community triage center would look like.

County Engineer Hall gave an update regarding the request for appeal from the September 4th county commission meeting on the Highway Department's denial of a 2nd approach permit by the Misty Waters development. Hall said he was contacted by two officers from the association in Misty Waters after reaching out and was told that they needed more time to talk about the issue. Hall recommended the item be pushed back to next meeting on October 7th. No further action was taken.

Sheriff Leben spoke about the 2024/2025 North Dakota Dept. of Transportation Traffic Safety Grant in the amount of \$18,200 that has been awarded to Burleigh County to fund additional traffic safety enforcement in high-risk areas such as Impaired Driving, Distracted Driving, Occupant Protection, and Speed Enforcement. This is an annual grant reimbursable back to the county. Motion by Comm. Schwab, 2nd by Comm. Munson to participate in this grant. All members present voted "AYE". Motion carried.

Auditor/Treasurer Splonskowski presented to the Commission a new liquor license application for the Crossroads Tavern. Splonskowski stated that the license has new owners and a new agreement attached with it, and stated that Hay Creek township approved the license. Ryan Deichert, the new owner of the Crossroads Tavern, came forward to the podium and addressed the Commission, stating that after purchasing all tangible & intangible assets from the previous owners, Mr. Deichert has overseen the implementation of new lighting in the parking lot, additional cameras, ID scanners, and the hiring of trained security to the establishment; Mr. Deichert made a point however that Crossroads Tavern will continue to maintain the 2 AM closing time currently in place. Sheriff Leben came up again and said after talking with Mr. Deichert, he is confident that Crossroads is doing everything they can to start off on the best foot. Motion by Comm. Schwab to approve the new liquor license application for the Crossroads Tavern only if the closing time was moved up to 1 AM. There was no second; motion died. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the new liquor license application for the Crossroads Tavern as presented. Comm. Munson, Bakken, Woodcox, and Bitner voted "AYE"; Comm. Schwab voted "NAY". Motion carried.

County Finance Director Jacobs came up to continue the discussion once again regarding property tax estimates. Jacobs said that there was an error in some of the estimated tax bills there were sent out, which was why some people were calling in confused about why there were some tax increases. Jacobs said the Finance Department is drafting a response to resolve the issue.

At this point, the Commission opened a public hearing for discussion of the final 2025 county budget, and for any items people wish to touch on before that.

Terry Fleck came to the podium and had some general questions about centrally assessed property, and then about the Burleigh County one cent sales tax.

Dwight Hinkle asked who he can talk to about numbers regarding his tax assessments.

Kristie Rose came forward and gave a quick statement about if normal people can't assess and tell government the value of their properties, then railroad companies and wind farms shouldn't be able to that either. Mrs. Rose also said that we can provide more affordable housing in the community by stopping artificial inflation of property values and stop raising tax because there's money on the table.

Karen Wolfer asked why her home went up 10 percent.

Joel Andres asked if there was anything in the Constitution that says you can't double tax.

Adam Rose came forward and gave a message urging people to talk to their legislators to get answers.

The Commission then began to discuss about the budget in earnest. Auditor Splonskowski presented the final budget for 2025 and a review of the preliminary budget changes thus far. This is listed as the last four pages of the agenda packet.

As the Commission reviewed the final budget, the commissioners began discussing specific aspects of the budget as follows:

- First: Comm. Schwab questioned why there was \$200,000 in the budget proposed to fix the roof of the senior citizen center. While the county has a 99-year lease on the building, there was nothing in it concerning building maintenance by the county. The director of the senior citizen center explained that the amount was for the roof damaged during the heavy rainstorm, and for other maintenance projects. After some more back and forth and a couple of tangents later, no action was ultimately taken.
- Second: Comm. Munson stated that the Veterans' Services Office plans to eliminate a job position due to a recent retirement in the department and a decision to not refill said position; such a move would save \$114,219.08 in the county budget. Motion by Comm. Munson, 2nd by Comm. Woodcox to reduce the Veterans' Services Office by \$114,219.08. Comm. Schwab, Woodcox, Munson, and Bitner voted "AYE"; Comm. Bakken was absent. Motion carried.
- Third: A certain amount of money is needed to be appropriated for the weed board to qualify for the lab program. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the weed control budget of \$556,011.35, utilizing \$153,837.35 out of account number 2970 to balance the budget (thereby collecting the same dollar amount as last year). Comm. Schwab, Woodcox, Munson, and Bitner voted "AYE"; Comm. Bakken was absent. Motion carried.
- Fourth: Comm. Munson noted that in the Missouri Valley Complex fund, there was a duplicate of line items between himself and the Extension office. Motion by Comm. Munson, 2nd by Comm. Woodcox to remove the line item '4H Premium' from the Missouri Valley Complex budget of \$3,000. Comm. Schwab, Woodcox, Munson, and Bitner voted "AYE"; Comm. Bakken was absent. Motion carried.
- Fifth: The Commission noticed that under 'County Advertising', there was \$80,760 listed for the Lewis and Clark Development Group. However, the budget committee had recommended that the amount for the 2025 should be \$92,234.98. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the \$92,234.98 for the Lewis and Clark Development Group. Comm. Munson, Bakken, and Woodcox voted "AYE"; Comm. Schwab and Bitner voted "NAY". Motion carried.
- Sixth: Concerning the county library, motion by Comm. Woodcox, 2nd by Comm. Munson to keep the library budget the same as last year's. Comm. Munson, Bakken, Schwab, and Woodcox voted "AYE"; Comm. Bitner voted "NAY". Motion carried.
- Seventh: After some input by the director of the senior citizens center, motion by Comm. Munson, 2nd by Comm. Woodcox to reduce the senior citizens budget by \$106,200. Said motion was then modified by Comm. Munson, 2nd by Comm. Woodcox to reduce the senior citizens budget by \$56,640. All members present voted, "AYE". Motion carried.
- Eighth: A discussion was had about the potential need to consolidate the individual department supply budgets into one overall county supplies budget. The Commission came to a consensus that this discussion is best suited on the next department head meeting agenda. No further action was taken.
- Ninth: Comm. Schwab once again began to talk about the Garrison Diversion Conservancy District and how it has only become a drain on Burleigh County taxpayers' dollars. Motion by Comm. Schwab, 2nd by Comm. Woodcox to not pay the yearly amount for the Garrison Diversion Conservancy, but the motion was later withdrawn. The Commission came to a consensus to put this item on the next commission meeting agenda. No further action was taken.
- Tenth: Motion by Comm. Woodcox, 2nd by Comm. Schwab to remove funding under the 'City Recreation' item (amounting to \$335,000 for the upkeep the city of Bismarck's parks), The motion was then withdrawn, and the Commission came to a consensus to put this item on the next commission meeting agenda. No further action was taken.
- Eleventh: There was some general confusion about the emergency fund amongst the commissioners. No concrete answers could be given; no further action was taken.

- Twelfth: Comm. Woodcox brought up the topic of new full-time county employees. In addition to already trying to add employees in the Sheriff's Department and the State Attorney's Office, County Planner Flanagan informed the Commission that he hopes to add a new Planner I position in the Planning and Zoning Department. Comm. Woodcox then pivoted to talk about employee wages and asked for some clarification about the finer details on both the two-step and two percent COLA increase to county employee salaries. County HR Director Binder, Sheriff Leben, and County Engineer Hall all helped to give some input on the matter. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the two-step and two percent COLA increase. All members present voted "AYE". Motion carried.

At this time the Burleigh County Commission adjourned and convened as the unorganized townships' Board of Supervisors for Burnt Creek, Riverview, Florence Lake, Fort Rice, Lincoln, Canfield, Lyman, and Phoenix. Roll call of the members: Commissioners Woodcox, Munson, Schwab, and Chairman Bitner were present, with Comm. Bakken also present via conference call. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the appropriate or maximum mills levies for the unorganized townships. All members present voted "AYE". Motion carried.

At this time the unorganized townships' Board of Supervisors adjourned and convened as the Burleigh County Commission. Roll call of the members: Commissioners Woodcox, Munson, Schwab, and Chairman Bitner were present, with Comm. Bakken also present via conference call. Motion by Comm. Munson, 2nd by Comm. Bakken to adopt the 2025 final budget and appropriate 2024 mill levies, then amended by Comm. Munson, 2nd by Comm. Woodcox to also include the utilization of general reserve funds to subsidize the difference between last year's mill levy and this year's \$27.224 million. All members present voted "AYE". Motion carried.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING
SEPTEMBER 4TH, 2024**

5:00 PM *Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the meeting agenda, with an additional item for a discussion regarding property taxes. All members present voted “AYE”. Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the August 19th, 2024 meeting minutes and bills with the correction of adding the vote from the executive session to the August 19th minutes. All members present voted, “AYE”. Motion carried.

The following abatements were presented for the Board’s consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Bede & Rose Marie Frank	2023	East Hills Addn Rplt, Block 1, Lot 2 Rolling Hills Condos II Unit 104	50% Homestead Credit	\$312,500	\$212,500
Bob Gilbertson	2023	1986 Vista North 16 x 76, #3644V	True and full value exceeds market value	\$23,426	\$11,713
Bob Gilbertson	2024	1986 Vista North 16 x 76, #3644V	True and full value exceeds market value	\$23,426	\$11,713

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Bede & Rose Marie Frank and Bob Gilbertson (2) plus the remainder of the consent agenda in its entirety. All members present voted “AYE”. Motion carried.

Chairman Bitner began the discussion about property taxes – estimated notices of increase had recently gone out in the past couple of weeks and people were confused as to why the estimated figures show their property taxes increased, as the Commission assured the public that they didn’t anticipate a property tax increase. What it boiled down to was that even if the dollar amount remains at zero, the market can still fluctuate and thus affect the taxable value of the property and property taxes overall.

Deetta Phelps came forward to the Commission and expressed concerns about the erosion of Sibley Drive into Apple Creek. Mrs. Phelps raised concerns about how the stone barrier preventing further erosion into Apple Creek doesn’t have any safety precautions (like guardrails) to prevent cars from sliding over the rocks and into the creek during the winter. Furthermore, Mrs. Phelps also highlighted concerns over the potential for ice jams in Apple Creek come next spring with the current situation.

Burleigh County Superintendent of Schools Brent Dick presented to the Commission three applications for the Burleigh County School Reorganization Committee and recommended to approve the three candidates as presented. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the three candidates to the Burleigh County School Reorganization Committee. All members present voted “AYE”. Motion carried.

County Engineer Hall came and presented a petition to the Commission requesting to vacate a roadway right of way, and recommended a public hearing for the petition be set for October 7th. Motion by Comm. Munson, 2nd by Comm. Woodcox to set a public hearing for October 7th. All members present voted “AYE”. Motion carried. Hall then presented a request for appeal of

the Highway Department's denial of a 2nd approach permit up by the Misty Waters development; however, the Commission was uncomfortable with making a decision at this time without more details regarding the situation. Motion by Comm. Bakken, 2nd by Comm. Schwab to table the item for another meeting until further information is provided. All members present voted "AYE". Motion carried. Hall then presented a pavement waiver request near Sterling township and recommended approving the proposal. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the proposal. All members present voted "AYE". Motion carried.

HR Director Binder showcased an updated version of the county's Risk Management Policy to the Commission and asked for its approval. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the updated Risk Management Policy. All members present voted "AYE". Motion carried. Binder then went on to say that open enrollment for 2025 benefits will take place from October 7th through November 1st.

County Recorder Hanson presented to the Commission a salary variance request for a county employee transferring over to the Recorder's office. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the salary variance request. All members present voted "AYE". Motion carried.

Comm. Munson unveiled a joint powers agreement proposal for Bismarck-Burleigh Public Health Services between the city of Bismarck and Burleigh County; motion by Comm. Munson, 2nd by Comm. Woodcox to approve the joint powers agreement proposal. Comm. Munson, Woodcox, and Bakken voted "AYE"; Comm. Schwab and Bitner voted "NAY". Motion carried.

Comm. Schwab gave an update on the CO2 pipeline, suggesting that the Commission begin sending certified letters to Summit Carbon Solutions to inform them that they're on the agenda and notify them to attend, or to ask Summit why they aren't showing up to the county commission meetings to argue their case. A consensus was reached by the commissioners to draft a concrete list of questions to Summit by next meeting. No further action was needed.

On behalf of County Planner Flanagan, Comm. Munson presented to the Commission the findings from the August 29th, 2024 Planning Commission meeting, stating that they denied an amendment to Article 8, Section 28 due to the need to continue hammering out the finer details.

Chairman Bitner informed the Commission that they received a draft of a bid for contract for the Provident building's fire suppression systems before the winter.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

AUGUST 19TH, 2024

5:08 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the August 5th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Charles & Tina Erling	2023	Lot 21, Block 13, Eagle Crest 6th Addition	Error in property description	\$611,300	\$486,800
Charles & Tina Erling	2024	Lot 21, Block 13, Eagle Crest 6th Addition	Error in property description	\$588,600	\$464,100
Bismarck Parks and Recreation District	2024	Lot 32, Block 1, Promontory Point VII	Property exempt from taxation	\$27,100	\$15,800
Jacqueline K Haag	2024	Block 7, North Hills 1st, Auditors Lot 3116 & undivided interest in common area	Error in property description	\$312,900	\$295,500
David & Sandra Fix	2023	Lot 6, Block 2, Rolling Hills 1st	50% Homestead Credit	\$358,400	\$258,400
Eric Remyse	2024	Lot 7, Block 8, Dakota Breeze	Basement only studs as finish	\$327,100	\$299,200
Joseph & Bonnie Newman	2023	Block 19, Wachter's 3rd, Lot 5 Southwood Condo Unit II	50% Homestead Credit	\$154,800	\$77,400
Eugene & Joyce Baldwin	2023	Lots 3-4, Block 18, Fisher	100% Homestead Credit	\$227,200	\$27,200

Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the Charles & Tina Erling (2), Bismarck Parks and Recreation District, Jacqueline K Haag, David & Sandra Fix, Eric Remyse, Joseph & Bonnie Newman, and Eugene & Joyce Baldwin abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Bismarck City Planning Manager Daniel Nairn came forward to the Commission to give an update on the Bismarck Renaissance Zone program. Mr. Nairn explained that per a previous recommendation by the city of Bismarck, some changes were to be made to some of the program guidelines in order for the project to work a little smoother and clearer. These changes include appointing a county commissioner for a year to the Renaissance Authority; the appointment of members to the Renaissance Authority by local authorities (including the school board, the park board, and the county commission); that any changes to the plan would need to be brought to the local authorities; and that the base value of the property before the exemption is approved would remain the same rather than only the lot value being taxed as before. Mr. Nairn presented a request for both the Commission's support of continuing the program for 5 years and an approval of the development plan. Motion by Comm. Munson, 2nd by Comm. Woodcox to support the continuation of the Bismarck Renaissance Zone program for 5 years and approval of the

development plan. Comm. Munson, Bakken, and Woodcox voted "AYE"; Comm. Schwab and Bitner voted "NAY". Motion carried.

County Planner Flanagan presented a clarification of a special use permit appeal by Stall Farms and Balwin Greenhouse and Nursery for a corn maze near Baldwin. Because there is no ordinance yet in place to allow for the corn maze to operate as intended, no further action was required.

County Engineer Hall came and presented a pavement waiver request by a proposed subdivision in Sterling Township, and recommended approval of the proposal. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the meeting agenda. All members present voted "AYE". Motion carried. Hall then presented another pavement waiver request by a proposed subdivision in Riverview Township, and also recommended approval of the proposal. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the meeting agenda. All members present voted "AYE". Motion carried. Hall then asked for clarification on the 2025 Highway budget, as the Commission voted to have the Highway Department have the same budget amount as their 2024 budget but keep the same mill levy, then later voted to have the dollar figure remain the same. This contradiction by the Commission would leave the Highway Department short on cash needed for their budget because of the difference between the same mill levy versus the same dollar amount. Motion by Comm. Woodcox, 2nd by Comm. Bakken to reduce the proposed mills to keep the dollars levied the same as 2024 and then transfer cash from the general reserve account, per Hall's recommendation. Comm. Bakken, Munson, Woodcox, and Schwab voted "AYE"; Comm. Bitner voted "NAY". Motion carried.

Sheriff Leben gave the Commission another update regarding the Burleigh East remodeling efforts, saying that because the project is larger than anticipated the county will need to open bids in accordance with North Dakota century code. First motion by Comm. Munson, 2nd by Comm. Woodcox to allow the Sheriff's Department to begin contact architects to get the process started, with second motion by Comm. Woodcox, 2nd by Comm. Bakken to prevent Comm. Bitner from voting in the first motion. All members excluding Bitner present voted "AYE" for both motions. Motions carry.

Finance Director Jacobs gave another sales tax bond update, stating that the county executed its contract with the bidding agent.

Chairman Bitner then requested to hold an executive session regarding negotiation/negotiation strategy. Motion by Comm. Woodcox, 2nd by Comm. Bakken to move into executive session. All members present voted "AYE". Motion carried.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

AUGUST 5TH, 2024

5:10 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the July 15th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Bismarck Parks and Recreation District	2024	Lot 21, Block 8, Silver Ranch 3rd Addition	Property exempt from taxation	\$200	\$100
Todd Schimke	2023	Lots 1-2, Block 19, Fisher	50% Homestead Credit	\$254,400	\$154,400
Betty Baker	2023	Lot 8 & N 48' of Lot 9, Blk 22, Cliffords Subdivision	50% Homestead Credit	\$145,000	\$72,500

Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the Bismarck Parks and Rec, Todd Schimke, and Betty Baker abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Planning Director Flanagan presented to the Commission a zoning change for the Burleigh County Soil Conservation District, per the recommendation of the Burleigh County Planning Commission from their July 10th meeting. The area in question is located at 1107 NE 171st St in Menoken. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the zoning change. Comm. Woodcox, Bakken, and Bitner voted "AYE"; Comm. Munson and Schwab voted 'NAY'. Motion carried. Flanagan then presented an appeal of a special use permit denial for a corn maze. The main reason for the special use permit's denial was that there was no zoning ordinance that allowed for that special use permit to be applied to; Flanagan then showed the Commission a couple drafts of an agricultural tourism ordinance that could allow for a special use permit for this situation and others like it, and a discussion about expediting the process to get an agricultural tourism ordinance in place followed. Mary Podahl, representing Stall Farms and Balwin Greenhouse and Nursery (who are the ones appealing the denial), asked for clarity from the Commission about the appeal process and asked the Commission if the corn maze is okay to proceed based on current ordinances in place; the Commission did not provide an answer. Motion by Comm. Munson, 2nd by Comm. Bakken to ask Planning and Zoning Commission to accelerate the process of getting a special hearing about a proposed agricultural tourism ordinance. All members present voted "AYE". Motion carried. Motion by Comm. Munson, 2nd by Comm. Bakken to refund the appeal fee back to Stall Farms and Balwin Greenhouse and Nursery. All members present voted "AYE". Motion carried.

County Engineer Hall came forward and presented the Commission with some adjusted figures for the 2025 Highway Department budget. He presented the possibility of collecting the necessary funds for the 2025 budget from several sources. The Legacy funds, the Highway Dept. savings account, a General Fund Reserve transfer, sales of equipment, and Prairie Dog funds. He asked the Board for direction on how to proceed. Chairman Bitner expressed concerns about the General fund reserve transfer. Comm. Woodcox asked for clarification that the use of these different funds would ensure a zero mill levy increase to the Highway fund. Hall confirmed that that was true.

Sheriff Leben then came before the Commission and presented the quarterly jail report.

Auditor/Treasurer Splonskowski and County Finance Director Jacobs both stepped to the podium and asked for clarification of the intent of the Commission relating to the preliminary budget. Jacobs presented that the budgets within the General fund turned back \$4,721,000 to the General fund and therefore it should not be necessary to collect those extra funds in the 2025 budget. Chairman Bitner expressed the desire to not have a Property Tax increase in the County Portion. Motion by Comm. Munson, 2nd by Comm. Bakken to amend the Preliminary budget to levy \$21,805,080 in property taxes in the General Fund and to utilize \$4,802,392 in General fund reserves to fund the difference between the budgeted revenues and budgeted expenditures in the General Fund, and to levy 2,413,491 in property taxes in the County Road and Bridge fund and to use various non-property tax means to fund the difference between the budgeted revenues and budgeted expenditures in this fund as identified by the County Engineer. Splonskowski asked for clarification on the motion. He stated the resolution effectively said to levy the same dollar amount as last year, not the same mill levy, which would result in a mill levy decrease from last year because the value of a mil had increased, making less mills necessary to raise the same amount of funds. Chairman Bitner stated that that was the first time he had heard of that math. The Commission clarified that their intent was to not have a zero dollar increase in property tax collections. All members present voted "AYE". Motion carried.

County Finance Director Jacobs remained at the podium and gave an update about the sales tax bond escrow fund, and offered the Commission a resolution to have the state's attorney draft up an escrow agreement and have Morton County sign it (due to their involvement in the bond) After some further discussion, it was decided that contact with Morton County was needed to resolve the bond issue; motion by Comm. Bakken, 2nd by Comm. Munson. Comm. Schwab, Munson, Bakken, and Bitner voted "AYE"; Comm. Woodcox abstained. Motion carried. Jacobs then pivoted to discuss the Financial Statement Audit report, and after reading the details of the report recommended several changes/steps that could be taken to improve county finance operations. Motion by Comm. Bakken, 2nd by Comm. Munson to adopt Finance Director Jacobs' recommendations. All members present voted "AYE". Motion carried.

A discussion about the need for digitizing county records to relieve current storage space was then had amongst the commissioners, with the consensus being to have the department heads provide a summary of documents that would/could need digitizing by next meeting (hopefully). No further action was taken at this time.

County HR Director Binder then came up and talked about the Tyler Technologies HR module mentioned in previous meetings, presenting a proposal to the Commission to purchase the remaining HR module that the county does not have access to. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve and implement Director Binder's proposal. All members present voted "AYE". Motion carried. Binder then presented revamped job descriptions for the county finance director and deputy finance director. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the revamped job descriptions. All members present voted "AYE". Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Bakken to have the voting order of the commissioners be on a rotating basis. All members present voted "AYE". Motion carried.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

JULY 15TH, 2024

8:30 AM *Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, and Chairman Bitner were present; Comm. Bakken and Schwab were initially absent, both of whom arrived later.

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Schwab, 2nd by Comm. Munson to approve the July 1st, 2024 meeting minutes and bills subject to Comm. Schwab's review. All members present voted, "AYE".

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Bryan & Krista Diede	2023	Block 3, Country West XXVI, Lot 1 & N 5' of Lot 2	100% Disabled Veteran	\$283,000	\$229,000
Dennis & Aleja-Laura Larson	2023	Lot 14, Block 25, Wachter's 9th	100% Disabled Veteran	\$451,500	\$271,500
Jerome & Gloria Braxmeyer	2023	Lot 90 & undivided interest in common areas, Block 3, Southbay 2nd Addn	60% Disabled Veteran	\$680,700	\$572,700
Nii Amahtey Sampah & Antoinette Newman	2023	Lot 26, Block 8, Heritage Park Addition	100% Disabled Veteran	\$414,600	\$234,600
William & Jeanne Hunt	2023	Lot 2, Block 4, High Meadows 5th	Error in property description	\$365,400	\$346,900
William & Jeanne Hunt	2024	Lot 2, Block 4, High Meadows 5th	Error in property description	\$376,600	\$358,100
Tyler & Danielle Goetz	2022	Lot 1, Block 2, Pebble Creek 7th	Error in property description	\$376,000	\$340,400
Tyler & Danielle Goetz	2023	Lot 1, Block 2, Pebble Creek 7th	Error in property description	\$403,000	\$367,400
Tyler & Danielle Goetz	2024	Lot 1, Block 2, Pebble Creek 7th	Error in property description	\$412,200	\$376,600
Marsha Reimnitz	2023	Block 2, East View, Lot 502B of Lot 22 less S 50' of W 22' of said Lot 22	100% Homestead Credit	\$192,300	\$0
Heather Housley	2023	SW1/4 Com at pt 890.8' W & 157' N of SE cor N80' E235' S80' W235' to pt of beg and tract 15' x 235', Block 2, Wing lands	100% Homestead Credit	\$42,500	\$0
Dennis & Pamela Buchholz	2023	Block 29, Stein's 4th, Lot 1A of Lot A of Lot 2 also known as tract AA	50% Homestead Credit	\$214,500	\$114,500

Andrew Reimnitz	2023	Lot 2, Block 5, Parkview	50% Homestead Credit	\$217,700	\$117,700
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Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the Diede, Larson, Braxmeyer, Sampah & Newman, Hunt (2), Goetz (3), M. Reimnitz, Housley, Buchholz, & A. Reimnitz abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Jason Bohoer provided the Commission an update from the Lignite Energy Council, giving a rundown on how several factors – such as recent regulatory pushes by the Environmental Protection Agency, pressure from the neighboring state of Minnesota, and difficulty getting access to capital – have been affecting the state of North Dakota's lignite industry.

Brent Ekstrom from the Lewis & Clark Development Group came forward next and clarified to the Commission about what the Lewis & Clark Development Group does as an organization, namely lending for homeownership, affordable housing, and helping businesses connect with banks.

County Engineer Hall presented to the Commission from the city of Bismarck the Central Outpost Subdivision plat and recommended the Commission accept the platted right of way. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the platted right of way. All members present voted "AYE". Motion carried.

Emergency manager Senger presented to the Commission an idea to apply for the National Flood Insurance Community Rating System in a cost share opportunity alongside the Burleigh County Water Resource District for a 10 percent discount. Motion by Comm. Woodcox, 2nd by Comm. Bakken to the cost share. All members present voted "AYE". Motion carried.

Finance Director Jacobs appeared and gave an update on the general funds reserve, stating that the general fund reserves is currently sitting somewhere around \$16.6 million and leaves a current reserve balance of 47.6 percent. Jacobs estimated that the general funds reserve at year's end could end somewhere in the realm of \$19.5 to \$21.5 million.

The Missouri Valley Complex Committee brought to the Commission a request to approve engaging in the services of Swenson and Hagen phases one and two on behalf of the Committee to update the plat, and to approve the funding for the engineering services. Motion by Comm. Munson, 2nd by Comm. Woodcox to the approve the Missouri Valley Complex Committee's request. All members present voted "AYE". Motion carried.

Auditor/Treasurer Splonskowski presented to the Commission the preliminary review for Burleigh County's 2025 budget, with important points of focus including an update to the courthouse's boiler system (which would be paid through the county's general fund reserves), employee retention & recruitment, increased funding for public health, additional staff, and increased funding for the highway department. Splonskowski stated that the total 2025 general fund expenditure budget is \$40,383,254 (70 percent of that amount – or \$28,526,548 – is from salaries and fringe benefits), and the 2025 expenditure budget is \$75,018,395.

The Commission discussed individual items in the preliminary budget as follows:

- First: a discussion about the need to update the boiler in the county courthouse arose. Given that the issue had been brought up time and time again in past meetings and is necessary for day-to-day functioning of the courthouse, a motion was made by Comm. Munson, 2nd by Comm. Bakken to pay for a new boiler in the county courthouse out of the county's current maintenance fund, with any excess to come from general fund reserves. All members present voted "AYE". Motion carried.
- Second: Comm. Munson made a point that the county needs to be more involved in the management of Public Health, as Burleigh County only has a 25 percent share on the board of Bismarck-Burleigh Public Health; Comm. Munson advocated for Burleigh County to develop the necessary funds and reserves to either create its own or take over current public health operations. Motion by Comm. Bakken, 2nd by Comm. Schwab to not go with Munson's proposal and instead maintain the county's current commitment to Bismarck-Burleigh Public Health at 25 percent. Comm. Bakken, Schwab, and Bitner voted "AYE"; Comm. Munson and Woodcox voted "NAY". Motion carried.
- Third: within the current preliminary budget, the budget includes a two-step and two percent COLA increase to county employee salaries. This was discussed by the Commission, who decided to hold off on making any changes to this aspect until the next budget meeting. No further action was taken.

- Fourth: the Commission reviewed a request by the Planning Department for an additional planner employee as well as \$90,000 for a comprehensive planning update. County Planning Director Mitch Flanagan was not present to help answer some of the details the Commission wanted answers for. Motion by Comm. Bakken, 2nd by Comm. Woodcox to keep the employee and eliminate the plan update. Comm. Bakken, Schwab, Woodcox, and Bitner voted “AYE”; Comm. Munson voted “NAY”. Motion carried.
- Fifth: the Commission reviewed a renewed proposal for the hiring of a county administrator. While Chairman Bitner and Comm. Munson said they didn’t see a need for that position, Comm. Bakken and Woodcox disagreed. Both dissenting commissioners argued that with the current fractionalized nature of county operations – and as said operations look to move into the Provident Building and grow from there – the position of a county administrator should be considered more seriously. As discussion on this topic eventually came to a deadlock, a motion was made by Comm. Bakken, 2nd by Comm. Schwab to strike the county administrator position out of the budget. Comm. Bakken, Schwab, Woodcox, and Bitner voted “AYE”; Comm. Munson voted “NAY”. Motion carried.
- Sixth: the Commission reviewed a request by the Auditor’s office for an additional accountant. Auditor/Treasurer Splonskowski informed the Commission that this year the Finance Department was expressly forbidden from assisting the Auditor’s office by decision of the current portfolio holder of both the Finance Department and Auditor’s office (who is currently Chairman Bitner). Historically, the Finance Department has always assisted the Auditor’s office in the budget-making process; thus, the decision to bar the Finance Department and Auditor’s office from working together has resulted in an increased workload on the Auditor’s side. Splonskowski continued by saying if some of the Finance Director’s responsibilities are to be transferred over to the Auditor’s office, additional staff in the Auditor’s office is required to help with the increased workload. In the absence of the Finance Department, it was acknowledged that former Burleigh County Finance Director Clyde Thompson had been offering his services to help craft the budget for Burleigh County. Commissioner Munson pointed out that there was an agreement in place for the Finance Director Jacobs and Assistant Finance Director Schmidt to have 20 hours per week dedicated to working in the Auditor’s office for training and interdepartmental assistance, and perhaps suggested strengthening that option to resolve the problem. Comm. Schwab and Chairman Bitner both also proposed furthering the education of current staff within both the Auditor’s office and Finance Department. Motion by Comm. Munson, 2nd by Comm. Bakken to strike the accountant position out of the budget and maintain the 20-hours per week floating arrangement. Comm. Bakken, Schwab, Munson, and Bitner voted “AYE”; Comm. Woodcox voted “NAY”. Motion carried.
- Seventh: the Commission reviewed a request by the State’s Attorney office for additional staff. All of the Commission was in agreement to keep the request as is due to the State’s Attorney office remaining consistently understaffed. No further action was taken.
- Eighth: the Commission reviewed the Sheriff’s Department’s portion of the budget and had no questions for the Sheriff’s Department. No further action was taken.

The County Commission adjourned at 11:06 AM to allow the Burleigh County Park Board to conduct its meeting after reaching a quorum. The County Commission then reconvened at 11:12 AM to enter an executive session regarding the Provident Building; it publicly reconvened at 11:30 AM to continue its discussion of the preliminary budget. Roll call of the members: Commissioners Woodcox, Munson, Bakken, Schwab, and Chairman Bitner were present. Motion by Comm. Bakken, 2nd by Comm. Munson to proceed with their discussion from executive session to just affirm their consensus. All members present voted “AYE”.

- Ninth: the Commission reviewed the Highway Department’s portion of the budget. It was noted that the 2025 Highway Department proposed budget was around \$2 million less than 2024’s, as the Highway Department made many cuts to their budget. After some discussion, motion by Comm. Munson, 2nd by Comm. Bakken to have the Highway Department use their previous 2024 budget amount of \$16,482,488 for their 2025 operating budget with no mill levy increase using Legacy fund, General fund reserves, and Prairie Dog funds to fill it. Comm. Bakken, Schwab, Munson, and Bitner voted “AYE”; Comm. Woodcox voted “NAY”. Motion carried.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the preliminary budget. All members present voted “AYE”. Motion carried.

Emergency manager Senger returned to inform the Commission that at some point the county should look at negotiating a contract for the bid pot project for the water line and remodel, but the Commission had already taken the next steps necessary for that project.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING
JULY 1ST, 2024**

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Munson 2nd by Comm. Bakken to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Schwab, 2nd by Comm. Bakken to approve the June 17th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Marjean Schwehr	2023	Block 2, Gateway Commons, Tract 2705A of part of Lot 1 Gateway Plaza Condo, Building 2705 Unit 5	50% Homestead Credit	\$127,700	\$63,850
Mary Magstadt	2023	Lot 2, Block 1, Ashwood 4th	100% Homestead Credit	\$415,500	\$215,500
Karen Baumgartner	2023	Block 1, Grandview Heights, Lots 4-5 & Lot A of Lot 6 Grandview Arms Condo Unit 15	50% Homestead Credit	\$107,200	\$53,600

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the Marjean Schwehr, Mary Magstadt, and Karen Baumgartner abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Vision Zero Coordinator Theresa Liebsch gave the Commission an update on the Vision Zero program and detailed some of the efforts by Vision Zero to help educate people in Burleigh County on motor vehicle safety.

County Engineer Hall presented to the Commission a petition requesting the Commission vacate a section line in Riverview township. Chairman Bitner opened the public hearing. Lyndon Mertz approached the podium and stated that because the section line runs directly through his residential property, which is located on the Missouri River; since there are other sections lines that give direct access to the Missouri (and also much more developed), there is no real need for this particular section line to be open. Motion by Comm. Bakken, 2nd by Comm. Woodcox to close the section line. Comm. Bakken, Woodcox, and Schwab voted "AYE"; Comm. Munson and Bitner voted "NAY". Motion carried.

County Planning Director Flanagan presented to the Commission a variance request from the owners of 7921 Country Brook Road for a 30 foot variance on the east side of the property. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the variance as long as the building is placed as it is shown based on the supporting documents. Comm. Bakken, Munson, and Bitner voted "AYE"; Comm. Woodcox and Schwab voted "NAY". Motion carried.

Finance Director Jacobs then came forward and stated to the Commission that following written approval from the state tax department, the one cent sales tax will take effect on October 1st. However, since Morton County still hasn't paid off their share of the Detention Center sales tax bond, the Bank of North Dakota will sequester half a cent until the bond has been paid off. Jacobs also mentioned that Burleigh County will need an escrow fund in place prior to purchasing its investments, and that a meeting

with all relevant parties would be beneficial. Jacobs then asked for discussion of the BMD maintenance fund to be carried over again to the next commission meeting agenda for later discussion. No further action was taken.

Sheriff Leben also asked the Commission for the discussion on Burleigh East to be carried over again to the next commission meeting agenda for later discussion. No further action was taken.

Elections Coordinator Hart then approached the Commission and presented a recap of the June 11th primary election. The primary election was overall a success with few hiccups. Burleigh County saw a 23.5 percent voter turnout, which was three percent higher than the statewide turnout. Hart informed the Commission that there were 17,190 ballots cast out of 75,525 eligible voters, which included 2,719 absentee votes and 2,495 early votes. Hart also stated that the canvas board reviewed 164 ballots and accepted 96 of them.

Comm. Bakken gave a quick update regarding the BNSF Railway, stating that bridge construction has resumed and some closures will occur around River Road in the future.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

JUNE 17TH, 2024

5:00 PM *Moment of silence in honor of former Burleigh County Comm. Bill Delmore and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the May 31st, 2024 special meeting and June 3rd, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Jesse Baker	2022	Lot 16, Block 19, Meadow Valley 4th	50% Disabled Veteran	\$243,900	\$198,900
Jesse Baker	2023	Lot 16, Block 19, Meadow Valley 4th	60% Disabled Veteran	\$249,500	\$195,500
Steven & Deborah Van Berkom	2023	Block 3, Auditor's Lot 2A being a part of Lot 2, Promontory Point II	70% Disabled Veteran	\$570,400	\$444,400
Michelle Welder	2022	Lot 7, Block 1, High Meadows	True and full value exceeds market value; nonexistent improvement assessed	\$371,800	\$327,800
Michelle Welder	2023	Lot 7, Block 1, High Meadows	True and full value exceeds market value; nonexistent improvement assessed	\$399,900	\$355,900
Thomas & Kellie Erhardt	2023	Lot 4, Block 1, Rolling Meadows	50% Disabled Veteran	\$331,500	\$241,500

Harold Rants Jr	2023	2001 Yellowstone 28 x 60	100% Homestead Credit	\$67,872	\$0
Harold Rants Jr	2024	2001 Yellowstone 28 x 60	100% Homestead Credit	\$67,872	\$0
Darlene Steffan	2023	Lot 5, Block 2, Pebble Creek 9th Condo Assoc Unit 1, Garage Unit 1	100% Homestead Credit	\$199,900	\$0

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the Jesse Baker (2), Steven & Deborah Van Berkom, Michelle Welder (2), Thomas & Kellie Erhardt, Harold Rants Jr (2), and Darlene Steffan abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Doug Moser, Jared Newton, and Eric Weber from the US Fish and Wildlife Service came to the Commission to request a motion of support for the sale of land by Rice Lake in Burleigh County. Moser explained that they were approached by Virgil Gluth to sell his property to the National Wildlife Refuge System; for the process of transferring land to continue moving forward, one of the things the US Fish and Wildlife Service needs to do is reach out to the county commission to get a signed letter at a later date. Motion by Comm. Bakken, 2nd by Comm. Munson to support the sale of land by Rice Lake. Comm. Woodcox, Munson, Bakken, and Bitner voted "AYE"; Comm. Schwab voted "NAY". Motion carried.

County Planning Director Flanagan presented to the Commission an appeal of complaint from Jonathan Byers regarding the issue of two residential properties on one lot. A complaint was filed against Mr. Byers because the double garage on his property was being used as a residence. Jonathan Byers then approached the podium and explained that the original owner of the property -- Francis Sanger -- lived in the garage while he was obtaining a permit to build the main residence on the property. The garage has had a kitchen, bedroom, laundry room, and bathroom in it since its construction under Sanger, and was advertised as a guest house when the property went up for sale in 2004. Although Byers' father-in-law did live in the garage-guest house for a time until his recent passing, Byers argued that because he was a family member and never paid rent to live there, there was never any violation of Burleigh County ordinances. Byers also emphasized that he knew he was unable to rent out the garage-guest house, and never had any intentions of renting the property to anyone. Because no one was currently living in the garage-guest house and with Director Flanagan making efforts to create a countywide accessory dwelling ordinance to account for a developing nationwide trend, a motion was made by Comm. Bakken, 2nd by Comm. Munson to dismiss the complaint levied against Mr. Byers. All members present voted "AYE". Motion carried. County Engineer Hall made a quick appearance to request the Commission approve a pavement waiver as part of the approval of the Fleck subdivision. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the request. All members present voted, "AYE". Motion carried. Flanagan then returned to present a recommendation for approval of the Fleck subdivision final plat. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the Fleck subdivision final plat. All members present voted, "AYE". Motion carried. Flanagan thereafter presented a recommendation for approval of the Riverside 3rd final subdivision plat. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Riverside 3rd final

subdivision plat. All members present voted, "AYE". Motion carried. Flanagan lastly presented a recommendation for approval of the Peaceful View final plat. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Peaceful View final plat. All members present voted, "AYE". Motion carried.

Metropolitan Planning Organization Executive Director Rachael Lukaszewski then came forth to the Commission to request approval of the 2024 Functional Classified Network. The network helps establish urbanized boundaries for the region and is designed to allow for roads to receive federal grant aid for construction or maintenance. Lukaszewski informed the commissioners that frontage roads and new collectors were added to the network, and that the urbanized area boundaries came in a little. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve Lukaszewski's request. All members present voted "AYE". Motion carried.

County Engineer Hall presented to the Commission an underground easement request from MDU across Burleigh County property. Hall stated that after working out the finer details and rewriting the easement in a more consistent form, he recommended that the Commission approve the request. Motion by Comm. Schwab, 2nd by Comm. Bakken to approve the underground easement request. All members present voted "AYE". Motion carried.

County Finance Director Jacobs gave another update regarding the Detention Center sales tax, stating that while the sales tax measure has passed the situation on the ground has not changed. Burleigh County has the capacity to pay off its portion of the bond, but Morton County is still lagging behind. Timing remains a big issue as well. With the recent approval of the one cent sales tax in the June 11th primary election, there may not be enough time to collect funds when the tax goes into full effect, so the sooner it's enacted the more tax can be collected and used for intended purposes. Motion by Comm. Munson, 2nd by Comm. Bakken to initiate the process for the one cent sales tax based on the recent election. Comm. Woodcox, Munson, Bakken, and Bitner voted "AYE"; Comm. Schwab voted "NAY". Motion carried. Lee then stated that some bonds will need to be liquidated and proposed retaining a bidding agent to assist in the process. Motion by Comm. Woodcox, 2nd by Comm. Bakken to move forward as presented. All members present voted "AYE". Motion carried. Jacobs then went on to touch on the BMD maintenance fund; however, this item was carried over to the next commission meeting agenda for further discussion.

Auditor/Treasurer Splonskowski presented to the Commission a new liquor license application from Jocelyn Miller for the Crossroads Tavern; the Commission was informed that Hay Creek township reviewed and rejected the application for a new liquor license. Motion by Comm. Munson, 2nd by Comm. Woodcox to not approve the license application for Crossroads. Prior to voting, the discussion on the matter continued as Jocelyn Miller came forward and informed the Commission that the Crossroads Tavern was being sold to Ryan Deichert. Deichert then took to the podium and asked the Commission if Miller could be approved on the license to operate the Crossroads on the interim until Deichert can obtain a state's license. Major Hulm from the Sheriff's Department then came forward and informed the Commission that since the May 31st special meeting on the topic, on June 9th at 2:00 am deputies from the Sheriff's Department were called to the Crossroads for a medical assist; upon arriving, they were greeted by a large crowd which hindered their ability to assist. While there, they also encountered a domestic incident. Hulm also informed the Commission that the day prior on June 16th at 1:46am the Sheriff's Department had to respond to a shots fired call in the Crossroads parking lot. Motion by Comm. Munson, 2nd by Comm. Woodcox to not approve the license application for Crossroads still stood – all members present voted "AYE". Motion carried.

Chairman Bitner shared with the Commission that he received a phone call from a county resident concerning the ballot language on the one cent sales, and how it wasn't as clear as it should've been. Bitner also shared with the Commission another phone call from a different county resident concerning the mowing of grasses & lawns next to roadways, asking to publicize the risks of blowing grass onto roads and how they affect traffic. Bitner also mentioned that after some discussion with the county auditor and elections director that the county hopes to see in the future a Q&A survey and summary from election poll workers to gauge how the election went and where operations can improve.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

JUNE 3RD, 2024

5:07 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Bitner added Bismarck Rural Fire Department to the meeting agenda per their request, and the State's Attorney office requested to add an agenda item concerning the investigator position. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the revised meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Munson, 2nd by Comm. Woodcox, 3rd by Comm. Bakken to approve the May 20th, 2024 meeting minutes and bills. Comm. Munson, Schwab, Bakken, and Bitner voted, "AYE"; Comm. Woodcox voted "NAY". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Kerry Gullickson	2022	Lot 33, Block 23, Southwood Terrace 2nd Rep	Error in property description	\$258,800	\$257,600
Kerry Gullickson	2023	Lot 33, Block 23, Southwood Terrace 2nd Rep	Error in property description	\$272,600	\$271,400
Sharon M Wheeler	2022	Tract 1240 of part of Lots 3 & 7, Block 1, Southport Phase II	Error in property description	\$506,200	\$461,500
Sharon M Wheeler	2023	Tract 1240 of part of Lots 3 & 7, Block 1, Southport Phase II	Error in property description	\$530,700	\$486,000
Leroy & Christi Mittleider	2023	Lot 4, Block 4, East Meadows Estates	90% Disabled Veteran	\$299,500	\$263,500
Dan & Pam Bauer	2023	1975 Marshfield 14 x 70, #19236	100% Homestead Credit	\$7,526	\$0
Harold & Rita Gefroh	2022	Lot 9, Block 11, Sonnet Heights Subdivision	10% Homestead Credit	\$316,700	\$304,189
Harold & Rita Gefroh	2023	Lot 9, Block 11, Sonnet Heights Subdivision	100% Homestead Credit	\$324,300	\$124,300
Gary & Murian Vennie	2023	Lot A in SW1/4	100% Homestead Credit	\$85,700	\$0
Gale McHenry	2022	Lot 3, Block 10, Replat of Calkins	40% Homestead Credit	\$220,000	\$195,000
Robert Schmidt	2023	2000 Skyline 16 x 76, #D9300471N	100% Homestead Credit	\$40,468	\$0
Robert Schmidt	2024	2000 Skyline 16 x 76, #D9300471N	100% Homestead Credit	\$40,468	\$0

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Kerry Gullickson (2), Sharon Wheeler (2), Leroy & Christi Mittleider, Dan & Pam Bauer, Harold & Rita Gefroh (2), Gary & Murian Vennie, Gale McHenry, and Robert Schmidt (2) abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Planning Director Flanagan brought forth to the Commission an appeal of complaint by Doug & Kristen Schultz regarding their storing of tree debris from the Beaver Creek Tree Service. A complaint was levied against the Schultzs concerning their moving of tree limbs, stumps, etc. from job sites to their property to burn. The Schultzs were subsequently told to clean up the debris within 30 days, but they requested the grace period be upped from 30 days to six months. Doug Schultz then came forward and explained that he and his wife use the logs and wood from that portion of property for personal use as lumber and firewood respectively, and stated that the Schultzs have approval from the state to burn some debris on their property. Doug also explained that operations to move the tree debris are ongoing and have been ongoing since the 2011 flood, as the bulk of the debris are remnants of that event. Kristen Dunbar likewise came forward and reiterated how some of the wood is used for personal use, and added that the area of property in question has naturally evolved into a nature preserve, and that they are currently no longer bring wood home. Motion by Comm. Bakken, 2nd by Comm. Munson to get a report from Planning Director Flanagan in three months to examine the state of the property and determine the rate of improvement. All members present voted "AYE". Motion carried.

HR Director Binder presented an update regarding timekeeping and payroll RFP to the Commission. It was revealed from Tyler Technologies, the current vendor, that county's HR payroll module is truly integrated with the general ledger system, and there is an update available for the general ledger system. Binder stated that HR will request to place a bid to Tyler Technologies to determine the cost of upgrading everything, and to perhaps have a group of stakeholders explore the tech. No decision was needed at this time.

A representative from the Sheriff's Department gave another update regarding the Burleigh East renovations, pertaining to the moving of funds from the old jail maintenance account towards the renovation of Burleigh East. The State's Attorney confirmed that the county can allocate those funds to the Burleigh East renovations as since the original purpose of the old jail maintenance account was fulfilled, the money is now a part of the general fund and can be used for whatever the county deems appropriate. Motion by Comm. Woodcox, 2nd by Comm. Bakken to allow the Sheriff's department to move forward with collecting bids, present final totals to the Commission, and pay the winning bids with the cash from the old jail maintenance account. Chairman Bitner recused himself from the vote. Comm. Munson, Woodcox, Schwab, and Bakken voted "AYE". Motion carried.

County Engineer Hall brought to the Commission a petition from North Cape Properties LLC to vacate a section line, and recommended the Commission accept the petition and set a public hearing for July 1st. Motion by Comm. Woodcox, 2nd by Comm. Bakken to accept the petition and set a public hearing for July 1st. All members present voted "AYE". Motion carried. Hall then presented a request for realignment of stormwater drainage easements in Whispering Ridge Second Subdivision, and recommended the Commission accept the proposed resolution. Motion by Comm. Schwab, 2nd by Comm. Munson to accept the proposed resolution. All members present voted "AYE". Motion carried.

Finance Director Jacobs on behalf of Comm. Schwab revealed that in previous years Burleigh County was enrolled in the Landowner Assistance Program, which helps counties deal with noxious weeds, and that a budget amendment would be sufficient to enroll in the program. Jacobs recommended the Commission increase the weed board budget by \$100,000 in anticipation of applying for the program. Motion by Comm. Schwab, 2nd by Comm. Munson to accept Jacobs' recommendation. All members present voted "AYE". Motion carried.

The Bismarck Rural Fire Department came forward and invited the Commission to a groundbreaking ceremony on June 19th at 6pm.

Julie from the State's Attorney office presented emails & resumes discussing promising prospects for their converted investigator position. Julie asked to convert an attorney position at the State's Attorney office into another investigator position, as there is enough of a workload to be distributed among additional investigators. Motion by Comm. Bakken, 2nd by Comm. Munson to convert an attorney position at the State's Attorney office into another investigator position. All members present voted "AYE". Motion carried. Julie then asked for permission to approve variance of salaries above step five for the prospective hires given their respective job experiences. Motion by Comm. Schwab, 2nd by Comm. Woodcox to approve the variance of salaries. All members present voted "AYE". Motion carried.

Chairman Bitner gave a brief update relating to the carbon pipeline.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

MAY 31ST, 2024

10:00 AM

Vice-Chairman Bakken called the special meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, and Bakken were present; Chairman Bitner was absent.

Sheriff Leben presented to the Commission a review of the Crossroads Tavern Liquor License renewal, with a recommendation to a non-renewal of said liquor license. Leben prefaced with a statement that there has never been an instance – at least in his time with the Sheriff's department – where the sheriff has come before the county commission with a such a recommendation, and that there is no state or county playbook for what's acceptable/not acceptable for handling with such a scenario.

Following the issuing of the second liquor license to Crossroads Tavern in June 2021, Leben explained that incidents and activity at the Crossroads started to ramp up during 2022 to the point that it drew the attention of the Sheriff's department. In 2023 incidents continued to rise, with Leben coming forward to the Commission to bring to their attention the situation up at the tavern. In 2024, serious incidents continued, including a recent incident where the bouncers at the Crossroads appeared intoxicated. Jake Miller, owner of the Crossroads Tavern, was receptive to concerns voiced by the Sheriff's Department and the County Commission, even promising to institute business changes & new safety measures to deter further incidents. However, after continued problems Leben made the decision to conduct undercover operations at the Crossroads in 2023; reports for the most part did not raise any causes for concern.

The owners of Crossroads were then discussed, Jake Miller along with his co-owner & wife Jocelyn Miller. In January 2024, Jocelyn was charged with domestic violence and later plead to a reduced charge in May. In February 2024, Jake was charged with driving under renovation and possessing cocaine, as well as duty upon striking. In March 2024, Jake is charged with a DUI, possession of cocaine, and refusal to test. In terms of whether the Crossroads qualifies for a liquor license renewal, Leben explained that its application was incomplete due to it lacking a township approval letter, and further commented that Mary Rennich, chairman of Hay Creek township, reached out to him and explained that she and the township were concerned and uncomfortable with renewing the license. Leben further elaborated that the application is inaccurate in that it didn't list all of Jake's charges and downplayed the severity of some charges. As to whether the Crossroads should have for a liquor license renewal, Leben states that a decision here should be made with the best interests of Burleigh County in mind. Additionally, with corroborating statements made by Deputy Trevor Pollard, Leben also summarized that the Sheriff's department uncovered on Jake Miller's cellphone evidence of purchasing narcotics (using his business to help facilitate these actions) and attempting to hire prostitutes. Overall, Leben strongly recommended that the liquor license should not be renewed by the Commission.

After examining North Dakota Century Code and presenting it to the Commission, Julie from the State's Attorney office likewise agreed with Sheriff Leben to not renew the liquor license for the Crossroads Tavern.

Jocelyn Miller approached the Commission to give details of her account of events and the nature of Crossroads, as well as discussed her role as co-owner of Crossroads Tavern.

Lloyd Sir, attorney of private practice in Bismarck currently representing Mr. Miller, informed the Commission that Jake Miller's absence at the special meeting was not out of indifference or lack of concern, but rather out of following the advice of counsel.

Rich Stedler of Mat Pack Wrestling Club didn't make any comments on the Millers' charges, instead talking about the Millers have been pleasant to work with and gave some personal insight on the nature of drinking establishments.

Motion by Comm. Schwab, 2nd by Comm. Woodcox to deny the renewal of a liquor license for Crossroads Tavern. All members present voted "AYE". Motion carried.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

MAY 20TH, 2024

5:00 PM *Moment of silence in honor of former Burleigh County Comm. Mark Armstrong and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the May 6th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Charles & Suzanna Hitchcock	2023	Block 20, Park Hill (aud lots), beg 92.5' N & 10' E of SW cor of Aud Lot 20, th E 54.7' N 7.5' E 94.3' N 125' W 149' S 132.5' to pt of beg	80% Disabled Veteran	\$75,300	\$0
KPJ LLC	2023	Block 4, Northern Pacific, S 105' of E1/2 of Lot 3	House was removed in November, prorated value for year	\$226,000	\$198,200
Margaret Bjelanovic	2023	Lot 1, Block 27, Sturgis	Error in property description	\$98,600	\$79,100
Daniel & Genevieve Welder	2023	Lot 15, Block 3, Wachter's 5th	100% Homestead Credit	\$286,500	\$86,500
Michael & Janette Fetch	2023	Lot 7, Block 2, Haycreek Meadows	90% Disabled Veteran	\$330,500	\$168,500
Craig Boeckel	2023	Block 1, Southport Phase II, Tract 1016 of Lot 2	50% Homestead Credit	\$480,700	\$380,700
Marilyn Schlosser	2023	Lot 13, Block 1, Edgewood Village 5th	50% Homestead Credit	\$384,100	\$284,100
Timothy & Debra Schumacher	2023	Lot 14, Block 4, Gateway Addition	50% Homestead Credit	\$302,700	\$202,700

Dianne Herr	2023	Lot 7, Block 1, Trenton 2nd Addition	50% Homestead Credit	\$316,400	\$216,400
Peggy Ann Freije-Ray	2022	Lot 1, Block 22, Jennings's 5th	100% Homestead Credit	\$245,400	\$120,400
Peggy Ann Freije-Ray	2023	Lot 1, Block 22, Jennings's 5th	100% Homestead Credit	\$286,000	\$86,000
Terry Palmer	2023	1971 Boise Cas Genora 66 x 14, #GA36M01740	100% Homestead Credit	\$7,269	\$0
Terry Palmer	2024	1971 Boise Cas Genora 66 x 14, #GA36M01740	100% Homestead Credit	\$7,269	\$0
Leona & Arnold Ziegler	2023	Lot 9, Block 9, Casey's 2nd	50% Homestead Credit	\$193,000	\$144,750
Kay & Dennis Berg	2023	Lot 22, Block 5, Cottonwood Parkview Addition	100% Homestead Credit	\$321,600	\$121,600
Luanda Makedonski	2022	NW1/4 beg @ NW1/4 S 1133', E 100' to TR POB E 300', N 435', W 300', S 435' to POB	50% Homestead Credit	\$192,800	\$180,289
Luanda Makedonski	2023	NW1/4 beg @ NW1/4 S 1133', E 100' to TR POB E 300', N 435', W 300', S 435' to POB	50% Homestead Credit	\$198,700	\$98,700

Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the Charles & Suzanna Hitchcock, KPJ LLC, Margaret Bjelanovic, Michael & Janette Fetch, Craig Boeckel, Marilyn Schlosser, Timothy & Debra Schumacher, Dianne Herr, Peggy Ann Freije-Ray (2), Terry Palmer (2), Leona & Arnold Ziegler, Kay & Dennis Berg, and Luanda Makedonski (2) abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Sheriff Leben came before the Commission and presented the renovation project at the building on 2000 North 52nd, also known as Burleigh East, to the Commission for discussion, as it had been tabled from the last commission meeting on May 6th per Sheriff Leben's request due to Comm. Woodcox's absence and Comm. Schwab's request for a packet containing the numbers. Motion by Comm. Woodcox, 2nd by Comm. Bakken to remove the item from the table for discussion. All members present voted "AYE". Motion carried. After some discussion about funding the project with some of the cash from the old jail fund, motion by Comm. Bakken, 2nd by Comm. Munson to table this item for the next meeting. All members present voted "AYE". Motion carried. Leben then presented to the Commission the liquor license renewal application for Crossroads Tavern. Due to several events and factors that arose within the last year, Leben recommended the Commission vote for a non-renewal of the liquor license, and to set a special meeting for May 31st for the Commission to review the matter and allow both sides to make their arguments. Chairman Bitner then set a special meeting of the Burleigh County Commission for May 31st at 10:00 am in the Tom Baker Room until further notice; no motion was needed. Leben presented to the Commission a variance to Burleigh

County policy, as a former deputy of the Burleigh County Sheriff's Department reapproached them and wishes to rejoin the department. Leben requested a variance to bring the deputy back at one step less than he was making for the six-month probation and then return him to his previous status following the probation's end. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the variance. All members present voted "AYE". Motion carried. Leben also briefly informed the Commission that the sheriff's department received notice from the state governor's office of an Emergency Management Assistance Compact (EMAC) request from the city of Milwaukee, Wisconsin, to assist with the Republican National Convention this summer; he didn't know if the governor authorized it, but the department indicated that it would consider sending up to four of its officers.

County Engineer Hall came forward and asked the Commission to certify the number of township road miles in each of the townships as required by the state of North Dakota; Hall recommended approval of the resolution. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the resolution. All members present voted "AYE". Motion carried. Hall then presented the Commission a request of a waiving of a county policy requiring a developer to pave all the roads internally in a particular plat they put together as well as one road connecting their plat to a paved road system; the requestor in question was in Menoken Township. The request doesn't preclude the county from requiring them to construct/pave that portion at some point in the future. Hall recommended approval of the resolution; motion by Comm. Munson, 2nd by Comm. Bakken to approve the resolution. All members present voted "AYE". Motion carried. Hall then presented a request that was brought to the Highway department initially by a contractor to work on the first three miles of Highway 10 starting from Bismarck City limits. Since the commission passed a weight limit resolution on that section of road, Hall denied the request as he thought that it needed commission approval; however, he did promise the contractor to bring the matter to the Commission. Motion by Comm. Munson, 2nd by Comm. Woodcox to deny the request. Munson and Woodcox voted "AYE"; Bakken, Schwab, and Bitner voted "NAY". Motion failed. Motion by Comm. Bakken, 2nd by Comm. Schwab to allow for the variance on a week-to-week basis while monitoring the road, maintaining the 55 mph speed limit, and requiring the highway department to set up a haul road inspection and hold the contractor responsible for repairing any damage done to the road. Bakken, Schwab, Woodcox, and Bitner voted "AYE"; Munson voted "NAY". Motion carried. Hall then presented the Commission a developer agreement from Summit Point to review and recommended to approve. Motion by Comm. Bakken, 2nd by Comm. Munson to approve as recommended. All members present voted "AYE". Motion carried. Hall lastly brought to the Commission's attention an easement request by MDU to bore under county property, and asked the Commission on how the Highway department should proceed. After some deliberation, motion by Comm. Bakken, 2nd by Comm. Munson to table the item for next meeting and let Hall negotiate with MDU for a better deal for the county. All members present voted "AYE". Motion carried.

Extension agent Kelsey Deckert brought to the Commission some proposed office closure dates in anticipation of the upcoming Burleigh County Achievement Days. Deckert said that the extension offices will be closed July 9th from 2:30 to 5pm, and all day on July 11th as well as November 5th through 7th. No action was required.

County HR Director Binder presented the Commission a memo of the county health insurance plan summary to go over the numbers, data, and trends of previous years. Binder also presented a recommendation by the Health Insurance Committee to do an 8 percent increase for 2025 health

insurance; the employee-employer split would be 95 percent to 5 percent. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the increase. All members present voted "AYE". Motion carried.

Finance Director Jacobs came next and resumed the discussion concerning the Burleigh/Morton Detention Center sales tax bond. Jacobs informed the Commission that there was a change with the county's escrow account: it was revealed that the bond was originally a tax exempt bond but was refunded as a taxable item, and that the county has the option to pay off at the earliest maturity date or any date thereafter. Deputy Finance Director Taylor Schmidt stepped in as well and elaborated on this point, adding that Morton County is estimated to have enough cash to meet its obligations for the bond in September, but issues in timing on starting the process is of concern. Jacobs expressed that both Burleigh and Morton County would benefit greatly from paying this off sooner rather than later, and that the end of Q2 would be the best time to do so. To do so, the next steps would include liquidating and reinvesting investments from BND (which includes finding a professional or professional service to do it), funding Morton County's escrow account, verifying investments with a CPA firm, work with the bond council, and repurchasing bonds as an investment (although discussion on this option is still ongoing). Jacobs ended with requesting the Commission for permission of approval of these steps: to liquidate holdings at BND, contract with a bidding agent or financial planner, buy securities to fund the escrow, contract with the verification agent, and guidance to approach Morton County about the escrow agreement. After some deliberation, the Commission decided not to take any action at this time.

County Planning Director Flanagan brought to the Commission an upgraded service agreement with the City of Lincoln. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the service agreement. All members present voted "AYE". Motion carried. Flanagan then talked about beginning an application for the Community Ratings System (CRS) as a cost share between the Emergency Management Department and Water Resource District and could result in lower insurance rates for citizens in Burleigh County. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve and move forward with the process. All members present voted "AYE". Motion carried.

Comm. Munson presented to the Commission a request to reconsider funding for the Lewis and Clark Development group and asked for consideration last year's payment of \$92,000. Comm. Bakken expressed being in favor of fully funding this next budget cycle, while Comm. Schwab requested a full list of those who benefit from the funds. Comm. Munson promised to take steps to further research and provide the lists Comm. Schwab requested. No further action was taken.

Chairman Bitner brought out the notes he mentioned from last meeting concerning the carbon capture utilization and storage issue, and continued to highlight flaws and dishonesties in Summit Carbon Solutions' pipeline project.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

MAY 6TH, 2024

5:30 PM

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Munson, Schwab, Bakken, and Chairman Bitner were present; Comm. Woodcox was absent.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the April 15th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Wayne Martinenson	2022	SW1/4 Sec 16-140-79 Naughton Twnshp	Ag property true & full value exceeds ag value defined in NDCC 57-02-27.2	\$88,100	\$74,700
Wayne Martinenson	2023	SW1/4 Sec 16-140-79 Naughton Twnshp	Ag property true & full value exceeds ag value defined in NDCC 57-02-27.3	\$93,100	\$79,000
Wayne Martinenson	2022	SE1/4 Sec 16-140-79 Naughton Twnshp	Ag property true & full value exceeds ag value defined in NDCC 57-02-27.4	\$104,600	\$96,900
Wayne Martinenson	2023	SE1/4 Sec 16-140-79 Naughton Twnshp	Ag property true & full value exceeds	\$110,500	\$102,400

			ag value defined in NDCC 57-02-27.5		
Ira Smith	2023	Lot 14, Block 24, Homan Acres 5th	80% Disabled Veteran	\$297,700	\$257,200
Laureen Fordyce Hollifield	2022	Block 5, Jennings 1st, N 57' of Lot 5 & S 7' of Lot 6	100% Disabled Veteran	\$252,800	\$162,800
Laureen Fordyce Hollifield	2023	Block 5, Jennings 1st, N 57' of Lot 5 & S 7' of Lot 6	100% Disabled Veteran	\$258,800	\$78,800
Russell & Jane Gilbertson	2022	Lot 19, Block 1, Calgary Court Addition	70% Disabled Veteran	\$305,100	\$179,100
Russell & Jane Gilbertson	2023	Lot 19, Block 1, Calgary Court Addition	70% Disabled Veteran	\$340,400	\$214,400
Tara Star Rittel	2023	Lots 15-16, Block 36, Governor Pierce	Error in property description	\$146,400	\$102,300
William McCoy	2023	Block 1, Tatley Meadows V, part of Lot 4 & all lot 5 Palace Virdes First Condo Unit 2865-A Garage 2865-A Building H	70% Disabled Veteran	\$167,200	\$33,440
John & Julie McConnell	2023	Block 6, Northern Pacific, commencing @ NW corner of Lot 3; E 82' S at right angles 39', W 82', N 39' to beginning	Error in property description	\$181,700	\$152,400
Sharee Nelson	2022	Lot 8, Block 3, High Meadows 2nd	Error in property description	\$362,500	\$321,300
Sharee Nelson	2023	Lot 8, Block 3, High Meadows 2nd	Error in property description	\$389,600	\$344,800
Corrine Lee	2023	N 50' of Lot 3, Block 3, Northern Pacific	Wheelchair exempt	\$141,000	\$41,000
Joshua Smith	2023	Lot 7, Block 4, Prairiewood Estates 2nd	50% Homestead Credit	\$173,200	\$73,200
Lillian Seifert	2023	Lot 17, Block 5, French's 1st	100% Homestead Credit	\$273,100	\$73,100

Vickie A Calheim	2024	1990 Schult 76 x 16	100% Homestead Credit	\$26,666	\$0
Eugene Clarence & Karen K Smith	2022	Lot 9, Block 1, Calgary Court Addition	20% Homestead Credit	\$293,800	\$268,800
James & Terral Frieboes	2023	Block 10, Replat Homan Acres, Lot 1 & N 13' of Lot 2 Turnpike Ave Condo Unit A	50% Homestead Credit	\$176,100	\$88,050
Donald & Marietta Nygaard	2023	1999 Liberty 28 x 64, #06L30250X4	50% Homestead Credit	\$65,372	\$32,686
Donald & Marietta Nygaard	2024	1999 Liberty 28 x 64, #06L30250X4	50% Homestead Credit	\$65,372	\$32,686
Donna Carufel	2023	Block 1, Vision Heights, E 54.43' of Lot 5 & W 5' of Lot 6	50% Homestead Credit	\$300,100	\$200,100
Janice Nesja	2023	Block 1, Pebble Creek 8th Add replat, Lot 2 3312 Arrow Head Ranch Condo Unit 4	50% Homestead Credit	\$316,700	\$216,700
Kathleen Gibbs	2023	Lot 2, Block 4, Nagel's 5th	100% Homestead Credit	\$276,400	\$176,400
Diane Linke	2023	Block 2, Airport Road, Lot 2 less E 180' & less W 30'	100% Homestead Credit	\$338,800	\$138,800
Trent & Shelly Sack	2023	Block 53, Governor Pierce, Lot D, Tract 210 less tract 210A & tract 218B of Blocks 52-53 26th St Shop Condo Assoc Unit 2	Error in property description	\$585,400	\$470,000
Jerry & Nancy Christianson	2023	Lot 1, Block 6, Wachter's 11th	50% Homestead Credit	\$255,300	\$155,300
Leona Hartman	2022	Block 47, Governor Pierce, E 50' of W 100' of Lots 13-16	10% Homestead Credit	\$170,400	\$157,889
Darlene Danielson	2023	Lot 4, Block 5, Eastside Heights	100% Homestead Credit	\$261,800	\$136,800
Carl & Thelma Kvanvig	2023	Block 1, Meeks, Lot 1 less R/W parcels 8-1 & 8-2	50% Homestead Credit	\$351,500	\$251,500

Jerry Wutzke	2023	Lot 7, Block 2, Northwest Acres 2nd	50% Homestead Credit	\$344,300	\$244,300
Steve Thingelstad	2023	Lot 2, Block 4, Nagel's 5th	100% Homestead Credit	\$176,400	\$76,400
Eugene Clarence & Karen K Smith	2023	Lot 9, Block 1, Calgary Court Addition	100% Homestead Credit	\$330,500	\$130,500
Julie Schmidt	2023	Lot 14, Block 3, Valley View Terrace	100% Homestead Credit	\$126,900	\$26,900
Bobbie Hackman	2023	Block 12, Replat Homan Acres, Lots 26-27 Homan Acres Condo Unit 7	100% Disabled Persons Credit	\$103,700	\$0
Douglas Ellingson	2023	Lot 14, Block 3, Valley View Terrace	100% Homestead Credit	\$226,900	\$126,900
Sharon Smith	2023	Lot 24, Block 22, Homan Acres 5th	100% Homestead Credit	\$290,500	\$90,500

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Wayne Martinenson (4), Ira Smith, Laureen Fordyce Hollifield (2), Russell & Jane Gilbertson (2), Tara Star Rittel, William McCoy, John & Julie McConnell, Sharee Nelson (2), Corrine Lee, Joshua Smith, Lillian Seifert, Vickie A Calheim, Eugene Clarence & Karen K Smith (2), James & Terral Frieboes, Donald & Marietta Nygaard (2), Donna Carufel, Janice Nesja, Kathleen Gibbs, Diane Linke, Trent & Shelly Sack, Jerry & Nancy Christianson, Leona Hartman, Darlene Danielson, Carl & Thelma Kvanvig, Jerry Wutzke, Steve Thingelstad, Julie Schmidt, Bobbie Hackman, Douglas Ellingson, Sharon Smith, Dennis & Patricia Serafen, Berdell M Wilson, Donald Kasper, Larry A Holzer, Alan Kindt, Cynthia J Weekes, Ronald Seiler, Linnea Reeves, and David Swenson (2) abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

County Engineer Hall presented to the Commission a petition by Tony Fettig requesting the Commission vacate a section line in Wild Rose township. Chairman Bitner opened the public hearing. Arlene and Tony Fettig testified that there hasn't been any traffic that has gone through that area for about 40 years. She also stated that traversing the line is less than ideal, and it poses a potential fire risk as it dries during the summer. Tony also added that the Fettigs own land on both sides of the section line, and that they graze their cattle on either side of it. Paul Silbernagel, a neighbor of the Fettig's, also approached the podium and reiterated the same points. Alan Leier subsequently approached and stated that he was opposed to closing the section line for no reason. Motion by Comm. Schwab, 2nd by Comm. Munson to not abandon the section line due to the lack of any public benefit to closing the line. All members present voted "AYE". Motion carried.

County Planning Director Flanagan presented to the Commission the results of the April 10th planning commission meeting on the Baker Subdivision final plat in Missouri Township, and recommended the

Commission approve the Baker Subdivision final plat. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Baker Subdivision final plat. All members present voted "AYE". Motion carried. Chairman Bitner then opened the public hearing on the subject to amend Article 21 floodplain regulations; no one approached the podium and the public hearing was closed. Bitner pointed out to Flanagan that if the Commission were to approve the amended article, he'd like to have a word in section C to be changed from 'ridged' to 'rigid'. Motion by Comm. Munson, 2nd by Comm. Bakken to approve amended article 21 (including the word change). Comm. Munson, Bakken, and Bitner voted "AYE"; Comm. Schwab voted "NAY". Motion carried.

Sheriff Leben approached the Commission concerning the retirement release of a law enforcement K-9. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the retirement release of a law enforcement K-9. All members present voted "AYE". Motion carried. Sheriff Leben then proceeded to present to the Commission the timeline of the building at 2000 North 52nd, also known as Burleigh East, and the general state/condition of the property. Leben stated that there is a lot of work and repair that needs to be done to make Burleigh East functional, up-to-date, and habitable, and hopes to complete the project for less than \$500,000 based on preliminary estimates. Motion by Comm. Munson, 2nd by Comm. Bakken to table the discussion for the next meeting for when Comm. Woodcox could be present. All members present voted "AYE". Motion carried.

Finance Director Jacobs came forward and explained that the former Burleigh County jail had around a couple million dollars in its maintenance fund prior to the current Burleigh-Morton Detention Center, which has its own fund. Jacobs expressed concern that some mingling of the two funds might cause some confusion in the future and suggested that in the future the money from the old fund be moved to a bank account set aside for the jail fund. Jacobs then gave an update on the Burleigh/Morton County Detention Center bond, stating that the county now had enough cash to meet its obligations for the bond; however, Morton County was unwilling to put forward the necessary funds to make it possible to stop the sales tax. Jacobs then presented the topic of the Budget Committee. The Commission decided to continue having the budget committee and that the next Budget Committee will consist of Chairman Bitner, Comm. Bakken, County Auditor Splonskowski, County HR director Binder, and County Finance Director Jacobs.

States Attorney Lawyer Julie presented a request to convert an Attorney I position into an Investigator position. The current investigator working at the States Attorney office has been swamped with work in recent weeks. The States Attorney office wants an additional investigator to help split their responsibilities and relieve some of the stress of the workload. Motion by Comm. Schwab, 2nd by Comm. Bakken to convert an Attorney I position into an Investigator position within the States Attorney office and fill it. All members present voted "AYE". Motion carried.

Comm. Munson presented to the Commission a request for reconsider funding for the Lewis and Clark Development group; however, a motion was made by Comm. Munson himself, 2nd by Comm. Bakken to table this request for next meeting so that Comm. Woodcox could be present. Comm. Schwab, Munson, and Bakken voted "AYE"; Chairman Bitner voted "NAY". Motion carried. Comm. Munson then requested the Commission for guidance/advice concerning uses of land at the Missouri Valley Complex and uses of Burleigh County assets for Burleigh County property. Chairman Bitner and Comm. Schwab stated that any work to be done on the property should be placed out for bids instead of using the County highway department.

Chairman Bitner brought to the attention of the Commission regarding the ETA Stormwater drainage that the county has spent vast sums of money taking care of infrastructure and cleaning up problems that the city of Bismarck made and left behind; Bitner suggested that steps should be taken to stop this. Chairman Bitner then brought to the attention of the Commission an update concerning the Summit CO2 pipeline, saying a technical hearing has been scheduled and that there will not be an opportunity for public comment at the hearing. Chairman Bitner, Comm. Bakken and Comm. Schwab all share great concerns about the entire project and how it would adversely affect Burleigh County.

Auditor-Treasurer Splonskowski went before the Commission to present the bids for the Missouri Valley Complex farmland. In total, one bid was received the bid was from Clark Coleman offering \$50 an acre per year with the recommendation of a three-year contract. Motion by Comm. Munson, 2nd by Comm. Bakken to reject the bid as is. All members present voted "AYE". Motion carried. Motion by Comm. Bakken, 2nd by Comm. Munson to accept the financial offer for the lease of agricultural property at the Complex on a one-year basis. All members present voted "AYE". Motion carried.

Comm. Munson invited people to attend the Bismarck-Mandan Chamber EDC open house to discuss the home rule charter 1 cent sales tax the following day on May 7th at 7pm.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

APRIL 15TH, 2024

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Bakken, Schwab and Chairman Bitner were present.

Charmain Bitner presented to the Commissioners that he had made a mistake concerning the abatements from last meeting's (April 1st, 2024) consent agenda. Bitner failed to see the two tax abatements that were filed under his name as well as his company's. Bitner stated that had he reviewed the consent agenda, he would've stated a potential conflict of interest to the Commission and proceed accordingly then. Bitner temporarily transferred chairmanship over to the Comm. Bakken to preside. Motion by Comm. Munson, 2nd by Comm. Woodcox to revisit last meeting's abatements. Bakken, Munson, Schwab, & Woodcox voted "AYE"; Binter abstained. Motion carried. On discussing about a potential conflict of interest, Comm. Woodcox made a motion that due to the presence of a monetary value involved, Bitner should recuse himself from voting on re-approving last meeting's abatements. Bitner agreed to recuse himself, and Comm. Munson 2nd the motion. Bakken, Munson, Schwab, & Woodcox voted "AYE. Motion carried. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve last meeting's abatements – including Bitner's – with the abstention of Bitner from the vote. Bakken, Munson, Schwab, & Woodcox voted "AYE. Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the meeting agenda. Bakken, Munson, Schwab, & Woodcox voted "AYE" Chairman Bitner, Abstained. Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the April 1st, 2024 meeting minutes and bills with the correction. Bakken, Munson, Schwab, & Woodcox voted "AYE" Bitner Abstained . Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Jack Basaraba	2023	Lot 6, Block 3, North Hills 1st	Error in property description	\$408,400	\$369,900
Raymond R Erickson	2023	E 80' of Lots 14-16, Block 19, Fisher	90% Disabled Veteran	\$218,400	\$56,400
Jerry F Anderson & Karen F Syvertson	2022	Block 12, Northern Pacific, S 50' Lot 7 E 10' of N 25' of Lot 7 & E 10' of Lot 8	Error in property description	\$272,600	\$259,700

Jerry F Anderson & Karen F Syvertson	2023	Block 12, Northern Pacific, S 50' Lot 7 E 10' of N 25' of Lot 7 & E 10' of Lot 8	Error in property description	\$277,500	\$264,600
Patrick Grumley & Toni Mathias-Grumley	2022	Lot 6, Block 1, High Meadows 2nd	50% Disabled Veteran	\$420,600	\$330,600
Patrick Grumley & Toni Mathias-Grumley	2023	Lot 6, Block 1, High Meadows 2nd	50% Disabled Veteran	\$501,600	\$411,600
Burton & Sheri Ann Whitmire	2023	Lot 37, Block 22, Cliffords Subdivision	Error in property description	\$307,600	\$257,700
Allen Landeis	2023	Lot 1, Block 8, Skyline Estates	50% Homestead Credit	\$267,500	\$167,500
Marvin M Herauf	2022	1979 Atlantic 24 x 56, #4790143230	100% Homestead Credit	\$14,112	\$0
Marvin M Herauf	2023	1979 Atlantic 24 x 56, #4790143230	100% Homestead Credit	\$14,918	\$0
Marvin M Herauf	2024	1979 Atlantic 24 x 56, #4790143230	100% Homestead Credit	\$14,918	\$0
Lawrence & Judith Fleckenstein	2023	Lot 8, Block 30, Wachter's 3rd	100% Homestead Credit	\$131,900	\$0
Dan P & Carol J Baillie	2023	Block 50, Northern Pacific 2nd, W 50' of E 100' of Lots 5-6	50% Homestead Credit	\$172,500	\$86,250
Robert Shjeflo	2023	Lot 13, Block 3, Replat of Calkins	50% Homestead Credit	\$218,700	\$118,700
Irma M Bitner	2023	Lot 1 in SE1/4 less Aud Lot A 29-139-79	50% Homestead Credit	\$284,600	\$184,600
Michael & Della Feist	2023	Lot 7, Block 2, Crescent Ridge 2nd	50% Homestead Credit	\$287,700	\$187,700
Leila Rewald	2024	1996 Friendship 28 x 52, #MY961544AB	50% Homestead Credit	\$44,816	\$22,408
Muriel Dienert	2023	Lot 7, Block 3, Mees Country Home Estates	100% Homestead Credit	\$333,600	\$133,600
Sonja Welder	2023	Block 1, Gateway Commons, Auditors Lot A the Sheraton Condominium Unit 2F	100% Homestead Credit	\$148,500	\$0
Russel & Ardith Wahl	2023	Block 1, Gateway Commons, Auditors Lot C of Lot 20 Sheraton Condominiums III Unit 306	50% Homestead Credit	\$195,300	\$97,650

John & Diane Sperle	2023	Lot 27, Block 3, Eastside Heights	50% Homestead Credit	\$256,000	\$156,000
Kenneth & Ginny Schwartz	2023	Lot 13, Block 8, Casey's 2nd	50% Homestead Credit	\$310,800	\$210,800
Michael & Karen Lalonde	2023	Lot 13, Block 11, Meadow Valley 3rd	50% Homestead Credit	\$321,400	\$221,400
Charles & Suzanna Hitchcock	2023	Block 20, Park Hill (aud lots), beg 92.5' N & 10' E of SW cor of Aud Lot 20, th E 54.7' N 7.5' E 94.3' N 125' W 149' S 132.5' to pt of beg	100% Homestead Credit	\$275,300	\$75,300
Laure & Barbara Lea Goetz	2023	Lot 12. Block 1, Edgewood Village 2nd Add	50% Homestead Credit	\$351,000	\$251,000
Casper & Leona Glaser	2023	Lot 6, Block 1, Tatley Meadows VII	100% Homestead Credit	\$292,300	\$92,300
Barbara Blaine	2023	Block 2, Pebble Creek Addition, Auditors Lot 1634 of Lot 2 Mapleton Place Condominiums Unit 5	100% Homestead Credit	\$192,200	\$0
Andrew Haldorson	2023	Lot 22, Block 18, Homan Acres 4th	50% Homestead Credit	\$348,500	\$248,500
Robert Lussenden	2023	Lot 2, Block 4, West Heart Estates	50% Homestead Credit	\$423,800	\$323,800
Michael Christenson	2023	Block 5, Casey's 1st, Lot 2 + N 10' of vac alley adj the 1160 condo unit 3	100% Homestead Credit	\$142,600	\$0
Mary Ann Metcalf	2023	Block 3, Nagel's 5th, Auditor's Lot J in pt of Lots 3-4	50% Homestead Credit	\$259,500	\$159,500
Anne Reynolds	2023	Lot 4, Block 20, Washington Heights 5th	50% Homestead Credit	\$272,300	\$172,300
Richard & Bernice Schmidt	2023	Block 6, Haight & Little's, W 70' of Lots 1-3 and W 70' of N 20' of Lot 4	50% Disabled Persons Credit	\$263,600	\$163,600
Kathleen Diann Schulz	2023	Block 3, Southbay 2nd Addition, Lot 126 A & undivded interest in common areas	50% Homestead Credit	\$428,900	\$328,900
Carl & Malette Young	2024	1979 Rollohome 52 x 28, #33998	50% Homestead Credit	\$16,162	\$8,081
Derald J Horn Sr	2024	1982 Champion 48 x 24, 0520028664	50% Homestead Credit	\$14,462	\$7,231
Dennis Wolf	2023	Lot 5, Block 2, Shamrock Acres Second	50% Homestead Credit	\$235,300	\$135,300
Michael Henley	2023	Lot 6, Block 8, Fort Lincoln Est #2	50% Homestead Credit	\$187,000	\$87,000

Richard & Marlene Muse	2024	2006 Friendship 56 x 28, #MY062875AB	100% Homestead Credit	\$86,632	\$0
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Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Basaraba, Erickson, Syvertson (2), Mathias-Grumley (2), Whitmire, Landeis, Herauf (3), Fleckenstein, Baillie, Shjeflo, Bitner, Feist, Rewald, Dienert, Welder, Wahl, Sperle, Schwartz, Lalonde, Hitchcock, Goetz, Glaser, Blaine, Haldorson, Lussenden, Christenson, Metcalf, Reynolds, Schmidt, Schulz, Young, Horn, Wolf, Henley, Muse, Davidson, and Feist abatements plus the remainder of the consent agenda in its entirety. Bakken, Munson, Schwab, & Woodcox "AYE". Motion carried. Chairmanship was then transferred back to Bitner.

Lewis & Clark Development Group Executive Director Bret Ekstrom approached the Commission and explained that the Lewis & Clark Development Group plays a large role in the spurring of job creation, housing, and general economic development within Burleigh County. Ekstrom highlighted some of the projects the Lewis & Clark Development Group has done in Burleigh County, including several new workforce housing units and the homeless shelter. He emphasized that these couldn't have been done without financial support from Burleigh County. Ekstrom concluded by asking the Commission to reconsider and revise the County budget to allot funds to continue paying dues to the Lewis & Clark Development Group. Comm. Bakken disclosed to the Commission that since the last budget meeting when the Commission had voted on the Lewis & Clark Development Group, Bakken became an employee of UTTC of which they're a part of the Lewis & Clark Development Board, which also runs through his office. After some deliberation it was decided by the Commissioners that there was no conflict of interest for either Comm Bakken or the Commission. Motion by Comm. Munson, 2nd by Comm. Woodcox to affirm that any action taken regarding the Lewis & Clark Development Group does not create a conflict of interest for Comm. Bakken or the county. Bitner, Munson, Schwab, & Woodcox "AYE". Motion carried. Comm. Schwab asked Ekstrom why they Lewis & Clark Development Group listed grant and loan amounts together rather than separately. Ekstrom responded stating that economic development projects are classified as loans, and things like public facilities and housing are grant funds. No grants are given to businesses, only low interest loans. Comm. Woodcox inquired how much money county citizens pay and how is it split for projects in cities like Lincoln or Wing. Outside of interest and fees, Ekstrom explained that in terms of public funding the Lewis & Clark Development Group only gets funds from the counties and some grants from the federal government through the state. Ekstrom explained that the Lewis & Clark Development Group is there to "make the banks comfortable" by helping borrowers make down payments with collateral so that the banks end up funding the lion's share of the deal. Chairman Bitner stated that the Commission can decrease a budget but not increase it, so its just not possible (or legal) for the Commission to go back and adjust the budget top accommodate for the Lewis & Clark Development dues. Comm. Bakken suggested that the Commission perhaps next year, when determining the budget, could make whole for this past year. Motion by Comm. Bakken, 2nd by Comm. Munson to reestablish the portfolio and board presence. Bakken, Munson, & Woodcox voted "AYE"; Bitner & Schwab voted "NAY". Motion carried.

Sheriff Leben gave a report on the Detention Center, noting that there hadn't been any dramatic changes. Leben stated that the billing is up as of March 2024 at \$591,337; year 2023 was at \$402,434, year 2022 at \$313,765, and year 2021 at \$597,856. The Detention Center is still in a hiring process as retention of

employees has been pretty volatile; however, Leben stated that they've been getting a lot of applicants and were able to actually hire a nurse for the jail. Leben also stated that the process for budget prep has started, and to expect increased maintenance costs.

Comm. Munson presented to the Commission a sheet explaining what Bismarck Burleigh Public Health does, how they go about performing their duties, and how they're funded, as there has been questions and confusion in the past about Bismarck Burleigh Public Health as an organization. Munson revealed that Bismarck Burleigh Public Health is mostly funded by grants (\$3.8 million) and private billing (\$0.9 million), with only \$2.2 million coming from Burleigh County and city of Bismarck residents. Bismarck Burleigh Public Health is responsible for things like travel vaccines, water investigations, managing mosquitos, adult and child assessments, preventive health screening, public health education, and tobacco prevention just to name a few.

Auditor Splonskowski gave an update concerning the recently expired Missouri Valley Complex lease, stating that he received an offer from the former renter. Splonskowski asked the Commission on what the next steps should entail pertaining to the offer. A consensus was reached among the commissioners to open the land to public bids.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

APRIL 1ST, 2024

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Bakken, Schwab and Chairman Bitner were present.

The Commission received a request to add discussion concerning the Bismarck-Mandan Chamber EDC to the agenda. Motion by Comm. Bakken, 2nd by Comm. Munson to approve the meeting agenda with addition. All members present voted "AYE". Motion carried.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the March 18th, 2024 meeting minutes and bills & the February 27th, 2024 special meeting minutes. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration, a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Bitco Inc	2023	Clerical error by local assessor	Lot 2, Block 2, Apple Meadows 3rd	\$36,200	\$36,000
Brian Bitner	2023	Clerical error by local assessor	Lot 1, Block 2, Apple Meadows 3rd	\$57,800	\$36,000
Angie & James Gross	2023	Lot 2, Block 1, WDH	100% Disabled Veteran	\$307,000	\$271,000
Charles Welch	2023	NW 1/4, Section 32, Boyd Township	Property qualifies for farm res exemption	\$119,700	\$65,800
Henry Vannett	2023	Lot 1, Block 1, Breens	50% Homestead Credit	\$244,300	\$144,300
Doran & Lori Alfstad	2023	Lot 6, Block 1, Valcor	100% Homestead Credit	\$526,500	\$326,500
Milton & Lovella Wanner	2023	Lot 3, Block 3, Grande Prairie Est 3rd	50% Homestead Credit	\$379,900	\$279,900
Keane A Just	2024	2012 Friendship 28' x 52', #MY1334305AB	50% Homestead Credit	\$90,098	\$45,049

Monty Snyder	2023	S1/2 SE1/4 13-141-78	100% Homestead Credit	\$164,200	\$0
Edmund Wagner	2024	1971 Detrouiter 14 x 64, #6A040801	Moved to landfill	\$6,881	\$0
Lyle Jacobon	2024	1972 Artcraft 14 x 66, #AC5153	Moved to landfill	\$7,096	\$0
Perry Kupfer	2024	1965 Rollohome 61 x 12, #K21594	Moved to landfill	\$5,622	\$0
Doris I Falconer	2023	Block 1, Replat of Calkins, Lots 3-6 Capitol View Estates Unit 10 & parking space 20 & undivided interest in common area	100% Homestead Credit	\$84,000	\$0
Laverne & Beverly Zink	2023	Block 1, Replat North Hills 4th, Tract J & an undiv interest in L.31 Common Area Knoll Wood Condominium Central Association Unit 28	50% Homestead Credit	\$231,900	\$131,900
Alice Morris	2023	Block 1, Replat of Calkins, Lots 3-6 Capitol View Estates Unit 20 & parking space 4 & storage area 18 & undivided interest in common area	50% Homestead Credit	\$85,600	\$42,800
Norbert & Sharon Mayer	2023	Lot 15, Block 7, Rolling Hills 2nd	50% Homestead Credit	\$292,200	\$192,200
Clarence M & Marilyn K Hust	2023	Lot 9, Block 2, Wachter's 6th	50% Homestead Credit	\$239,000	\$139,000
Cathy Darbe	2023	Lot 6, Block 4, Replat of Calkins	100% Homestead Credit	\$229,600	\$29,600
Lenis Volk	2024	1977 Bonnavilla 26 x 44, #77S6328	100% Homestead Credit	\$11,645	\$0
Earl Hannel	2024	1980 Rollohome 28' x 40', #35254	50% Homestead Credit	\$12,624	\$6,312
Donna O'Shaughnessy	2023	Block 2, East Hills Addition Replat, Lots 2-4 less S 179.10' & Lots 5-7 Hay Creek Condos Unit 5 of Bldg 1	50% Homestead Credit	\$222,500	\$112,500
Paul L & Colleen M McGraw	2023	Lot 11, Block 1, Tatley Meadows VIII	50% Homestead Credit	\$420,600	\$320,600
Richard E & Judith A Mason	2023	Lot 2, Block 3, High Meadows 2nd	50% Homestead Credit	\$366,900	\$266,900
Shirley Jacob	2023	E 57' of S 1/2 of W 1 acre, Block 3, Park Hill (Aud lots)	50% Homestead Credit	\$166,000	\$83,000
Ardythe K Kurle	2023	Lot 4, Block 6, Boulder Ridge 7th Addition 1st Replat	50% Homestead Credit	\$427,600	\$327,600

James & Sharon Eslinger	2023	Lot 13, Block 1, Glenwood Estates	50% Homestead Credit	\$377,700	\$277,700
Sharon L Durling	2023	Lot 29, Block 7, Rolling Hills 2nd	50% Homestead Credit	\$234,700	\$134,700
Vincent Swenson	2023	Lot 1, Block 34, Northern Pacific 2nd	100% Homestead Credit	\$195,800	\$0
Mary Bullinger	2023	W 80' of Lots 19-22, Block 7, Fisher	100% Homestead Credit	\$233,500	\$33,500
Rick Carman	2024	1976 Schult 24 x 48, #135340	Moved out to dump in 2023	\$11,751	\$0
Mary K Odegaard	2023	Lot 4, Block 2, Riverside Second	50% Homestead Credit	\$392,900	\$292,900
Susan Hoff	2023	Lot 5 of Govt Lot 4 28-138-80	100% Homestead Credit	\$270,700	\$70,700
Vernon Reiger	2024	1978 Buddy 14 x 66, #04560303L	100% Homestead Credit	\$8,199	\$0
Marilyn M Zins	2023	Lot 7, Block 5, Centennial Park 4th	100% Homestead Credit	\$107,500	\$0
Marlene Flowers	2023	Block 1, North Hills 6th, part Lots 7-8 Dakota Condominiums Unit 125 & Garage G-21 & parking space P-6	100% Homestead Credit	\$198,000	\$0
Gary Nelson	2023	Lot 11, Block 2, Sibley Island Estates	Condition of property	\$381,000	\$344,700
Donnalee S Ritter	2023	Block 27, Stein's 4th, Lots 25-26 & E 21' of Lot 27 Oaklawn Townhomes Unit 10B	50% Homestead Credit	\$225,400	\$125,400
Janice Hoff	2022	Block 1, Tatley Meadows VII, Lot 21 & N 10' of Lot 5 London Heights Condominiums Unit 3	10% Homestead Credit	\$158,800	\$146,289
Janice Hoff	2023	Block 1, Tatley Meadows VII, Lot 21 & N 10' of Lot 5 London Heights Condominiums Unit 3	100% Homestead Credit	\$180,700	\$0
James & Sharon Raile	2024	2012 Schult Timberland 68 x 28, #364202MNAB	50% Homestead Credit	\$124,025	\$62,013
Nancy Olson	2024	1974 Metamora 14 x 66, #0275	50% Homestead Credit	\$7,384	\$3,692
David & Marian Ellefson	2023	Lot 21 & 1/2 VAC Alley Adj, Block 3, Morningside Heights	50% Homestead Credit	\$216,300	\$116,300
Donald S & Linda L Mertz	2023	Lot 12, Block 1, Gateway Commons	50% Homestead Credit	\$247,600	\$147,600

Kenneth M & Brenda Torkelson	2023	Lot 7 & N 1/2 of Lot 8, Block 43, Fisher	50% Homestead Credit	\$209,300	\$109,300
Frank A Banyai	2023	L 7-8 E 80 ft, Block 6, Govern Pierce	50% Homestead Credit	\$207,700	\$107,700
William James Goldade	2023	Block 1, North Hills 15th, Lot 4 less NE 22' 4005 Coleman St Condo Assoc Unit 2	100% Homestead Credit	\$244,100	\$44,100
Patricia Kershaw	2024	1974 Champion 66 x 14, #0549841864S	100% Homestead Credit	\$7,096	\$0
Adam R Volk	2023	Lot 4, Block 4, Prairie View	100% Homestead Credit	\$236,000	\$36,000
Andrew & Shirley Schaffner	2023	Lot 23, Block 29, Wachter's 3rd	50% Homestead Credit	\$270,500	\$170,500
Robert & Sheila O'Shaughnessy	2023	Block 2, East Hills Addition Replat, Lots 2-4 less S 179.10' & Lots 5-7 Hay Creek Condos Unit 6 of Bldg 1	50% Homestead Credit	\$222,500	\$122,500
Krisandra M Higgins	2023	Block 1, Pebble Creek 10th, Lots 7-8 3313-3327 Arrow Head Ranch Condos Unit 1 Building 33273	50% Homestead Credit	\$210,000	\$160,000
Barry L Higgins	2023	Block 1, Pebble Creek 10th, Lots 7-8 3313-3327 Arrow Head Ranch Condos Unit 1 Building 33273	100% Homestead Credit	\$310,000	\$210,000
Carmen Hickle	2023	Lot 2, Block 1, Tatley Meadows VII	50% Homestead Credit	\$280,800	\$180,800
Margaret Loritz	2023	Block 1, Haight & Little's, N 18.49' of Lot 26 & all Lots 27-28 Williamsburg Condos Assoc Unit 1 Building 1945	100% Homestead Credit	\$177,800	\$0
Vaughn Chesrown	2023	Block 6, North Hills 1st, Lot 2 except E 2' & E 4' of Lot 1	50% Homestead Credit	\$234,400	\$134,400
Kathlene D Poppke	2023	Block 22, Register's 3rd, Lots 1-3 & N 18' of Lot 4 Far West Condo Unit 103	100% Homestead Credit	\$79,900	\$0
Marlene Roles	2023	Lot 8, Block 2, Horizon Heights 4th	100% Homestead Credit	\$289,900	\$89,900

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Bitco Inc, Brian Bitner, Angie & James Gross, Charles Welch, Henry Vannett, Doran & Lori Alfstad, Milton & Lovella Wanner, Keane A Just, Monty Snyder, Edmund Wagner, Lyle Jacobon, Perry Kupfer, Doris I Falconer, Laverne & Beverly Zink, Alice Morris, Norbert & Sharon Mayer, Clarence M & Marilyn K Hust, Cathy Darbe, Lenis Volk, Earl Hannel,

Donna O'Shaughnessy, Paul L & Colleen M McGraw, Richard E & Judith A Mason, Shirley Jacob, Ardythe K Kurle, James & Sharon Eslinger, Sharon L Durling, Vincent Swenson, Mary Bullinger, Rick Carman, Mary K Odegaard, Susan Hoff, Vernon Reiger, Marilyn M Zins, Marlene Flowers, Gary Nelson, Donnalee S Ritter, Janice Hoff (2), James & Sharon Raile, Nancy Olson, David & Marian Ellefson, Donald S & Linda L Mertz, Kenneth M & Brenda Torkelson, Frank A Banyai, William James Goldade, Patricia Kershaw, Adam R Volk, Andrew & Shirley Schaffner, Robert & Sheila O'Shaughnessy, Krisandra M Higgins, Barry L Higgins, Carmen Hickle, Margaret Loritz, Vaughn Chesrown, Kathlene D Poppke, and Marlene Roles abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Central Communications Director Mike Dannenfelzer explained to the Commission that National Telecommunications Week is a nationally recognized week dedicated to honoring the people working in public safety: answering both 911 calls and non-emergency calls, and dispatching/managing law enforcement, fire, and EMS responses. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve a resolution to sign a proclamation celebrating National Telecommunications Week. All members present voted, "AYE". Motion carried. Brenda Nagel from Bismarck-Mandan Chamber EDC presented the Commission a plaque celebrating the county's 25 years of membership in the Chamber EDC; this was commemorated with a photograph.

County Human Resources Director Binder presented to the Commission a report detailing employee turnover within Burleigh County spanning from 2015 through 2023. It was emphasized that not all turnover was bad; some of these were planned turnovers (mainly county employees retiring) and some employees were simply not good fits in the county work environment/culture. However, among the county departments, Binder specially noted that the Burleigh County Detention Center, Sheriff's Department, and State's Attorney office had the most difficulties when it came to both hiring and retaining employees. Overall, Binder stated that efforts are underway to find ways to increase the competitiveness of Burleigh County employment, and that the retention of county employees should be pursued much more seriously. HR Director Binder also presented an RFP for a timekeeping & payroll system. She stated that the current payroll system not only lacked any meaningful or timely software updates to keep it operational, but that the system currently in place was originally designed for usage by school districts, not county governments. Binder requested the Commission give her permission to submit the RFP and report back to the Commission to present a recommendation. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve Director Binder's request. All members present voted, "AYE". Motion carried. HR Director Binder lastly presented to the Commission a salary variance request for an open position in the IT department. Binder stated that they needed to revamp a previously existing tech role into a System Administrator position; they found an ideal candidate for the job, but the candidate in question had 20 plus years of system administrator experience and previously worked with the county's systems before. Binder requested that the salary be adjusted up to a Grade 11 Step 9, which was within the current budget. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the salary variance request. All members present voted, "AYE". Motion carried.

County Finance Director Jacobs gave an update regarding the Detention Center sales tax to the Commission, stating that the information from last meeting was forwarded to the Morton County auditor and is slated to be discussed by the Morton County Commission on April 11th. Finance Director Jacobs stated that in terms of the year-end financial review the books for the 2023 year are effectively closed and

gradually being processed. He then moved on to discuss the general funds and budget variance. The fund balance for 2023 changed very little, closing out at \$16,618,931, meaning that the county didn't dip into the reserves; the reserves as a percentage are at 47.63%. Jacobs then moved on to present a budget variance summary to the Commission, which stated that the county budgeted 4.5 million more than it ended up spent.

County Engineer Hall presented a concurrence letter from Burleigh County to the DOT regarding the federal portion of the Highway 10 project. Border State Paving secured the bid below the engineer's estimate, and the project came in under budget as well. Motion by Comm. Bakken, 2nd by Comm. Munson to sign the tax resolution provided by Hall recognizing Border State Paving as the low bidder on the project. All members present voted, "AYE". Motion carried. Hall presented a petition by Tony Fettig to vacate a section line in Wild Rose Township; Hall requested the Commission approve a public hearing for May 6th at 5 o'clock for the petition. Motion by Comm. Bakken, 2nd by Comm. Munson to approve Hall's request for a public hearing. All members present voted, "AYE". Motion carried. Hall then presented entering into contract for the low bidder for the chip seal project, noting that it was well underneath the budgeted amount and saying that the company listed has done good work in the past; Hall recommended the Commission move forward with the resolution. Motion by Comm. Schwab, 2nd by Comm. Bakken to move forward with the resolution. All members present voted, "AYE". Motion carried. Hall then presented entering into contract for the low bidder for Special Assessment District #76, with Northern Improvement coming in at the low bid of the project; Hall recommended the Commission move forward with the resolution. Motion by Comm. Bakken, 2nd by Comm. Munson to move forward with the resolution. All members present voted, "AYE". Motion carried. Hall lastly presented an approval of the selection of Bartlett & West construction engineering services on the Highway 10 Port Project. Hall noted that this was the federal portion, and that once the county accepts the federal dollars to move forward on a project its required to be obligated to follow all the federal regulations and standards. Hall recommended the Commission move forward with the resolution. Motion by Comm. Munson, 2nd by Comm. Bakken to move forward with the resolution. All members present voted, "AYE". Motion carried.

Sheriff Leben requested the Commission to authorize, in accordance with the traffic safety grant, the purchasing of two in-car camera systems and one radar. Motion by Comm. Munson, 2nd by Comm. Bakken authorize the purchases. All members present voted, "AYE". Motion carried. Sheriff Liebman also provided an update on detention center lawsuit, simply saying they has progressed to filing a lawsuit against the contractor and architect on the project.

Comm. Munson told the Commission that the Bismarck-Mandan Chamber EDC compiled information from the Home Rule Charter about the proposed one-cent sales tax to fund county law enforcement needs and formatted it into a commercial to educate the public. The Commission then watched the commercial on YouTube. Comm. Munson stated that the average homeowner could save approximately two-thirds on their Burleigh County property taxes if the measure is approved, and also that approximately 40 percent of sales tax revenue collected in Burleigh County come from residents who live outside the county. Comm. Bakken informed Comm. Munson that some residents reached out to him concerned about the language and when the public gets notice about the home rule and its changes. Comm. Munson explained that the only time it would need to be noticed is if an entirely new home rule was created. Amending a home rule does not require special meetings, and meetings about the home rule charter were published and open for the public to come in to voice their concerns.

Auditor-Treasurer Splonskowski informed the commission that a lease for the Missouri Valley Complex recently expired and asked for direction on how to move forward post-lease expiration. In response, Chairman Bitner recommended to the Commission to do nothing unless the other party comes to renew the lease. No further action was taken.

Chairman Bitner gave a small update concerning the carbon dioxide pipeline. They're in the process of trying to adjust the schedule of the next public meeting for the pipeline, but there is currently no notice of a change in date.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

MARCH 18TH, 2024

5:08 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll Call of members: Commissioners Bakken, Schwab, Woodcox, Munson, and Chairman Bitner present.

Chairman Bitner requested to add two items to the agenda. A request for a resolution for an ordinance public Hearing for the Planning Commission, and an item from the States Attorney for a salary variance request for an applicant for a senior attorney position. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve agenda with proposed changes. All members present voted "AYE." Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve minutes and bills, all members present voted "AYE." Motion carried.

County Planning Director Flanagan presented the request for a resolution for an ordinance in reference to the flood plain ordinances that needs to go into effect in June. It requires two public hearings since it is a change to ordinance the 1st one to be at the Planning Commission at the April 10th meeting. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the resolution, all members present voted, "AYE." Motion carried.

States Attorney Lawyer presented the request for a salary variance request for a senior attorney position applicant. She wanted to adjust the offered salary from step 5 to step 9 based on the applicant's experience. Lawyer stated this is a very difficult position to fill and the applicant is qualified. She stated that she reached out to the HR Director, and she agreed with the variance. Motion by Comm. Schwab 2nd by Comm. Munson to approve the variance. All members present voted, "AYE," motion carried. Comm. Bakken asked how many positions will be open after this one is hired. Lawyer stated that all the senior positions would be filled but they would still have 5 assistant States Attorney positions open.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
LaSalle Shopping Center LLC	2022	Lot 1, Block 1, Hay Creek Commercial Add	True and full value exceeds market value		City denied abatement
LaSalle Shopping Center LLC	2023	Lot 1, Block 1, Hay Creek Commercial Add	True and full value exceeds market value		City denied abatement

LaSalle Shopping Center LLC	2022	Lot 1, Block 2, Hay Creek Commercial Add	True and full value exceeds market value	\$32,858,600	\$26,624,800
LaSalle Shopping Center LLC	2023	Lot 1, Block 2, Hay Creek Commercial Add	True and full value exceeds market value	\$35,815,900	\$27,979,500
Joyal & Joel Meyer	2022	Lot 1, Block 2, Sunnyview Acres 9th	50% Disabled Veteran	\$408,500	\$318,500
Joyal & Joel Meyer	2023	Lot 1, Block 2, Sunnyview Acres 9th	50% Disabled Veteran	\$434,000	\$344,000
Trent & Rachel Coleman	2023	Lot 12, Block 6, Wachter's 6th	50% Disabled Veteran	\$293,100	\$203,100
Dawson Brost & Megan Krebs	2023	Lot 24, Block 6, Gateway Addition	100% Disabled Veteran	\$364,700	\$274,700
Jessica Lawler	2023	Lots 1-2, Block 1, River Heights Addition	100% Disabled Veteran	\$204,100	\$24,100
Trent & Rachel Coleman	2022	Lot 12, Block 6, Wachter's 6th Addition	50% Disabled Veteran	\$286,300	\$196,300
Dana Clairmont	2023	Lot 4, Block 21, Morningside Heights Addition	50% Disabled Veteran	\$203,400	\$113,400
Laura & Marc Knutson	2022	Lot 5, Block 3, Boulder Ridge 3rd Addition	Error in property description	\$436,100	\$398,800
Laura & Marc Knutson	2023	Lot 5, Block 3, Boulder Ridge 3rd Addition	Error in property description	\$494,600	\$457,300
Gayler L & Sharon D Korsmo	2023	W 70' of Lots 13-16, Block 34, Fisher's Addition	100% Homestead Credit	\$224,300	\$24,300
Karla Kilen	2023	Block 5, North Hills 3rd, all Lots 1 & 25 and W pt. of Lot 24 that contains 3494 sq ft North Estevan Condos unit 102	50% Homestead Credit	\$210,300	\$110,300
Walter Reisenauer Jr	2023	Lot 1, Block 2, Prairie Place	100% Homestead Credit	\$524,500	\$324,500
Deanna & Robert Wahl	2023	Lot 7, Block 3, Apple Valley	100% Homestead Credit	\$205,500	\$5,500

Patricia Walbert	2023	All Lots 6-7 & N 1/2 of Lot 8, Block 43, Flannery & Wetherby	100% Homestead Credit	\$195,800	\$0
Joseph Jr & Mary Vetter	2023	Block 3, Cottonwood Lake 5th, Lot 2 875 San Angelo Dr Condo Assoc Unit 2 & Garage 2	100% Homestead Credit	\$28,700	\$0
Eileen R Elhard	2023	Lot 9, Block 1, Bar D Estates	50% Homestead Credit	\$236,600	\$136,600
Nicole Hanson & Jillian Lapoint	2024	1972 Blair House 66 x 14, VIN # N/A	Moved to landfill 2023	\$7,096	\$0
Don & Marcella Lammert	2023	Block 11, Moffit Township, Part of Lot 1 beg @ pt 690' S of NE cor L1 th S 261.6', NWLY 159', N 309.6', E40', S 110', E 100' to pt of beg	50% Homestead Credit	\$75,400	\$37,700
Darcy Jo Frantz	2023	2006 Friendship 28 x 64, # MY0628896AB	Moved out of state Aug 2023	\$99,008	\$0
Corinne Trusty	2023	Block 13, Replat Homan Acres, Lot D of Lot 1 Washington Court Condominiums Building 2026 Unit 5 Garage 11	100% Homestead Credit	\$110,800	\$0
Robert E Krieger	2023	Lot 8, Block 4, Valley View Terrace	50% Homestead Credit	\$245,900	\$145,900
Vera Donaldson	2023	Lot 11, Block 30, Wachter's 3rd	50% Homestead Credit	\$286,200	\$186,200
Judene Julson	2023	Lot 11, Block 1, Ridgfield 2nd Add	50% Homestead Credit	\$256,900	\$156,900
Grace Lauinger	2023	Lot 26, Block 1, Huntington Cottages 1st Addition	50% Homestead Credit	\$416,200	\$316,200
Anthony W & Lucille Goldade	2023	Lot 3, Block 21, Jennings 4th	50% Homestead Credit	\$262,300	\$162,300
Mary Laduke	2023	Block 20, Casey's 4th, N 12' of Lot 14 & S 59' of Lot 15	50% Homestead Credit	\$220,500	\$120,500
Stephanie Reidy	2023	Lots 13-14, Block 79, William's Survey	100% Homestead Credit	\$355,000	\$155,000

Linda Black	2023	Lot 19A of Lot 19, Block 1, Huntington Cottages 1st Addition	50% Homestead Credit	\$354,800	\$254,800
George & Carol Behrens	2023	Block 1, Sonnet Heights Subdivision 4th replat, Lot 7 Lasalle Acres Homeowners Assoc Inc Unit 2 Bldg 4	50% Homestead Credit	\$167,300	\$83,650
Mark D & Nancy S Berger	2023	Lot 65, Block 2, Sonnet Hgts Subdiv 1st Rep	50% Homestead Credit	\$395,500	\$295,500
Darcel A Hochhalter	2022	Block 11, Gateway Addition, Lot 3 less W 2', all Lot 4 & W 2' of Lot 5 Lambton Heights Condo Unit 1 garage 1 Building 900	40% Homestead Credit	\$168,800	\$118,800
Darcel A Hochhalter	2023	Block 11, Gateway Addition, Lot 3 less W 2', all Lot 4 & W 2' of Lot 5 Lambton Heights Condo Unit 1 garage 1 Building 900	50% Homestead Credit	\$186,800	\$93,400
Gary & Madonna Wald	2023	Lot 6, Block 3, Southbay 5th Add	100% Homestead Credit	\$512,600	\$312,600
Marlys Heidrich	2023	Lot 22, Block 1, Kamrose Crossing Addition 2nd Replat	50% Homestead Credit	\$243,700	\$143,700
Michael John Super	2023	Block 8, McKenzie's, W 18' of Lot 11 all Lot 12 E 23' of Lot 13	100% Homestead Credit	\$210,500	\$10,500
Jerry & Katherine Branson	2023	Block 1, Koch Addition, Lot 5 3812 Koch Dr Condo Assoc unit 2 & garage unit 2	100% Homestead Credit	\$240,400	\$40,400
Becky L Vandal	2022	Block 26, Governor Pierce, Lots 20-22 & S 10.5' VAC Ave A	40% Homestead Credit	\$233,200	\$183,200
Becky L Vandal	2023	Block 26, Governor Pierce, Lots 20-22 & S 10.5' VAC Ave A	100% Homestead Credit	\$232,800	\$32,800

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the LaSalle Shopping Center LLC (4), Meyer (2), Coleman (2), Brost, Lawler, Clairmont, Knutson (2), Korsmo, Kilen, Reisenauer, Wahl, Walbert, Vetter,

Elhard, Hanson, Lammert, Frantz, Trusty, Krieger, Donaldson, Julson, Lauinger, Goldade, Laduke, Reidy, Black, Behrens, Berger, Hochhalter (2), Wald, Heidrich, Super, Branson, and Vandal (2) abatements and the rest of the consent agenda in its entirety. All members present voted, "AYE." Motion carried.

County Engineer Hall presented a request to award the bid for grazing rights on a section of property owned by the County for a gravel source, part of which is rented out for grazing. He recommended that the bid be awarded to Fettig Cattle Company for \$21,000. Motion by Comm. Woodcox, 2nd by Comm. Bakken to accept the high bid for Fettig Cattle Company for \$21,000 for the 2024 grazing rights on Section 9, T 141N, R76W, and authorize the proper County officials to enter into a contract with said bidder. All members present voted, "AYE." Motion carried. Engineer Hall then presented a request to award a bid for Township Gravel Hauling, he recommended awarding the contract to Scepaniak Inc. Motion by Comm. Woodcox, 2nd by Comm. Munson to award bid as recommended. All members present voted, "AYE." Motion carried. Engineer Hall then presented a request to award a bid for painting pavement markers. Motion by Comm. Munson 2nd by Comm. Bakken to award the bid to Traffic Safety Services INC. All members present voted, "AYE." Motion carried. Engineer Hall Then presented a request to award the bid for Magnesium Chloride used for Dust Control. He recommended awarding the bid to Dust busters. Motion by Comm. Munson 2nd by Comm. Bakken to award the bid to Dustbusters Enterprises INC. All members present voted, "AYE." Motion carried. Engineer Hall presented a request to award the bid for the crushing of gravel, he recommended awarding it to Central Specialties Inc. He stated the bid was higher than expected but it was not unexpected due to a change in the way they are doing gravel crushing this year in an effort to get better gravel, but they did have enough money to cover the added costs. Motion by Comm. Schwab, 2nd by Comm. Bakken to award the bid to Central Specialties Inc. All members present voted "AYE." Motion Carried.

County Finance Director Leigh Jacobs presented an update to the Commission on the status of the Burleigh Morton Detention Center sales tax collections. He explained that the outstanding principle is approximately \$44,000,000.00. The total amount needed to stop the collection of the sales tax is \$4.2 million and it can be invested, and the interest can be used against the payoff. The earliest payoff date is November 2025. Burleigh County currently had \$29,900,000 in the Bank of North Dakota and needs another \$1.1 million to collect the amount due to Bureigh County on the bond. Morton County has about \$4.7 million in the Bank of North Dakota and needs an additional \$1.5 million to pay off their amount due. The sales tax cannot be stopped until the total amount due to pay off the entire bond is in the account at the Bank of North Dakota. Option 1 would be for Burleigh County to transfer approximately \$200,000 into the Bank of North Dakota from the General fund and Morton County to transfer approximately \$1.3-1.4 million. In order to shut down collections early. Jacobs stated that shutting off collection at the end of the 2nd Quarter is almost impossible at this point because of the time it would take to verify everything. Option 2 is for Burleigh County to wait until the end of the 2nd quarter to notify the State to shut off the sales tax collection. Burleigh County would by then have enough money to pay off the entirety of the bond. Burleigh County could then pay the balance of Morton County's share and acquire a higher percentage of ownership of the detention Center. He did not see any benefits to Burleigh County to acquire more ownership of the Detention Center. Option 3 is to wait until Morton County has collected the full amount due for their portion, which they should have by November, in which case both Counties would continue collecting the sales tax until the end of the 1st quarter of 2025. Any excess collections are available to the Commission the use at their discretion. The Commission chose to table the discussion until the April 1st Commission Meeting.

Comm. Munson presented the discussion for the changed to the Home Rule Charter ballot language. He shared concerns of having language stating collections from July 1 through June 30. States Attorney Lawyer informed the Commission that if they were to change the language, they would have to redo the Public Hearings and the process to get the measure in the ballot. Considering that information the Commission chose to leave the ballot language as approved. Comm. Munson presented the applications for the Missouri Valley Complex Committee. Motion by Comm. Munson, 2nd by Comm. Bakken to appoint Wayne Martineson to a 2-year term, Kay Lacoce to a 3-year term, and Dustin Gawrylow for a 4-year term. Comm. Woodcox and Schwab, "NAY." Comm. Bakken, Comm. Munson, and Chairman Bitner "AYE." Motion carried.

County Elections Coordinator Hart presented a proposed resolution to approve the list of election inspectors and give the Auditor/Treasurer and Elections Coordinator permission to fill any vacancies that may exist for the 2024 Primary and General elections. Motion by Comm. Munson, 2nd by Comm Bakken to approve the resolution. All members present voted, "AYE." Motion carried. Hart then presented a County Employee workers resolution. This helps recruit election workers if needed for the 2024 Primary and General elections. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the resolution, all members present voted, "AYE." Motion carried.

County Auditor/ Treasurer Splonskowski presented the applications for the Bismarck planning Commission. Splonskowski informed the board that at the March 5th meeting the commission appointed two individuals for the position but there was only one position available. So, he placed the two approved individuals in the packet for their consideration. Motion by Comm. Bakken 2nd by Comm. Munson to appoint Sheldon Sivak to the position. All members present voted, "AYE." Motion carried.

Under other business Chairman Bitner presented an update to the Commission on the Environmental impact study for the CO2 Pipeline project. He stated that the Army Corps of Engineers has classified the project as a minor project although claims have been made that the project is the largest of its kind in the world. This classification would not include an environmental impact study. Bitner stated they are going to submit an open records request in reference to this and further action may be necessary on this classification. Comm. Woodcox encouraged the Commission to continue to fight the project. Bitner stated that the Public Service Commission heard Burleigh County's appeal of their decision and denied the appeal.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING
MARCH 4TH, 2024**

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

The Chaplain invited everyone to the Mayor’s Prayer Breakfast on May 16th at the Radisson in Bismarck starting with breakfast at 7:15am. The speaker is Vern Dosch. Tickets can be purchased on Eventbrite.

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Schwab, Bakken, and Chairman Bitner were present. Absent was Comm. Munson.

Motion by Comm. Bakken, 2nd by Comm. Schwab to approve the meeting agenda. All members present voted “AYE”. Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the February 21st, 2024, meeting minutes and bills. All members present voted, “AYE”. Motion carried.

The following abatements were presented for the Board’s consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Melina Rios Rivera & Kiara Aponte	2023	E 50' of Lots 8-11, Block 16, Governor Pierce	Error in property description	\$244,100	\$222,900
Melinda K Teske	2022	1980 Bonnavilla 28' x 48', #08A10171	100% Homestead Credit	\$14,472	\$0
Melinda K Teske	2023	1980 Bonnavilla 28' x 48', #08A10171	100% Homestead Credit	\$15,278	\$0
Melinda K Teske	2024	1980 Bonnavilla 28' x 48', #08A10171	100% Homestead Credit	\$15,278	\$0
Thomas Jenö	2024	1971 Rollohome 14 x 60, #GA040014	Mobile home demolished late 2023	\$7,550	\$0
Jesse Weber	2024	1974 Blair 14 x 56, #S90862	Mobile home demolished late 2023	\$6,213	\$0
Chuck & Mary Vetter	2024	1998 Schult 16 x 76, #R280469	50% Homestead Credit	\$36,675	\$18,338

Gerald Goldade	2022	Lot 1, Block 2, Countryside Estates	100% Homestead Credit	\$253,700	\$128,700
Gerald Goldade	2023	Lot 1, Block 2, Countryside Estates	100% Homestead Credit	\$271,700	\$71,700
Carole Koester	2023	Block 14, Wachter's 2nd, Lots 9-12 & W 10.2' of Lot 13 Pinecrest Condominium Unit 116	100% Homestead Credit	\$105,800	\$0
Delaney McCormick	2022	2012 Schult 30 x 76, #364454	100% Homestead Credit	\$129,010	\$4,010
Delaney McCormick	2023	2012 Schult 30 x 76, #364454	100% Homestead Credit	\$139,612	\$0
Delaney McCormick	2024	2012 Schult 30 x 76, #364454	100% Homestead Credit	\$139,612	\$0
Donna A Schmidt	2023	Lot 20, Block 20, Meadow Valley 4th	100% Homestead Credit	\$103,600	\$0
Marlinda Bender	2023	Lot 2, Block 9, Wachter's 7th Addition	50% Homestead Credit	\$282,400	\$182,400
Toni J Daede	2023	Lot 4, Block 2, Northridge	50% Homestead Credit	\$211,900	\$111,900
Daniel Taszarek	2022	Block 17, Wachter's 2nd, S 76' of Lot 2 all Lot 3 & N 34' of Lot 4 South Aires Condo Unit 18	80% Homestead Credit	\$106,900	\$21,380
Alicia Ann Fischer	2023	Lot 3, Block 1, Calgary Count Addition	100% Homestead Credit	\$302,500	\$102,500
Marcia Schuler	2022	Lot 11, Block 1, Edgewood Village 5th	10% Homestead Credit	\$343,600	\$331,089
Marcia Schuler	2023	Lot 11, Block 1, Edgewood Village 5th	100% Homestead Credit	\$367,700	\$167,700
Julie Taylor	2023	28 x 60 2012 Schults, # RED364354MN	100% Disabled Veteran	\$101,556	\$0
Philip Axt	2023	Section 27, Painted Woods Township, Lot A NW 1/4 less S 59.15' (.613 AC to -410)	50% Disabled Veteran	\$530,900	\$440,900
Lucy Dahner	2024	1980 Detroit 14 x 67, #044D0515441A	100% Homestead Credit	\$9,341	\$0

Linda Brunner	2024	1980 Sharlo 14 x 66, #7882	100% Homestead Credit	\$9,164	\$0
Paul A & Helen M Senger	2023	Lot 3, Block 3, High Meadows 2nd	50% Homestead Credit	\$346,000	\$246,000
Marilyn J Miller	2023	Block 6, Lincoln, beg on W Ln 295' S & 125' E of NW cor E 75' N 95' W 75' to beg #13802	100% Homestead Credit	\$215,400	\$15,400
Scott A & Brenda L Kilber	2023	Tract B, Block 3, East View	100% Homestead Credit	\$248,000	\$148,000
Anna Vogel	2023	Lot 6, Block 7, Sasse	100% Homestead Credit	\$181,600	\$0
Ronald Fischer Etal -Mathilda Fischer-	2023	Lot 17, Block 4, Morningside Heights	100% Homestead Credit	\$225,200	\$25,200
Claudette A Doppler	2023	Lot 8, Block 4, Eastview	50% Homestead Credit	\$207,500	\$107,500
Leeila M Bina	2023	Lot 8, Block 3, Meadow Valley	50% Homestead Credit	\$280,200	\$180,200
Rebecca Christensen	2023	Block 2, Pebble Creek 9th, Lot 5 3515 N 19th St Condo Assoc Unit 3	50% Homestead Credit	\$198,400	\$99,200
Deborah Dobler	2023	Block 4, Pebble Creek, Lot 3, Block 4 Pebble Creek & Lot 2 less S 25.80', Block 1, Pebble Creek 5th 2004 Oregon Dr Condo Assoc Unit 1, Garage 1	50% Homestead Credit	\$179,600	\$89,800
Diane Haan	2023	Lot 2AR of Lot 2, Block 1, Replat pt North Hills 10th	50% Homestead Credit	\$300,500	\$200,500
Ralph J Halter	2023	Lot 34, Block 2, Southland Addition	50% Homestead Credit	\$412,700	\$312,700
Michael R & Carol L Heyd	2023	Lot 4, Block 5, Parkview	50% Homestead Credit	\$211,900	\$111,900
Doris E Nordgaard	2023	Block 1, Haight & Little's, S 6.25' of Lot 3, Lots 4-5, & N 11.26' of Lot 6 Williamsburg Condo Assoc Unit 2 Building 1934	100% Homestead Credit	\$177,000	\$0
David & Wanda Schnase	2023	S 8' of Lot 7 & all Lot 8, Block 7, Replat Homan Acres	50% Homestead Credit	\$285,700	\$185,700
Albert & Kathryn Mettler	2023	Lot 6 & Lot E of Lot 2, Block 1, K & L's 4th Addition	50% Homestead Credit	\$383,600	\$283,600

Dallus L Hochhalter	2023	Lot 10, Block 4, Rolling Meadows	50% Homestead Credit	\$255,700	\$155,700
Carol Thompson	2022	S 10' of Lot 1, all Lots 2-4, E 100' of Lot 5, Block 8, Rolling Hills 1st	100% Homestead Credit	\$138,900	\$13,900
Susan Wagner	2024	2014 Dutch Champion 76 x 16	Moved to McLean County for year	\$70,042	\$0
Herbert & Charlotte Ebel	2023	Lot 3, Block 1, Northwood Estates Replat	100% Homestead Credit	\$402,100	\$202,100
Jacob Scheett	2024	1968 Marlette 52x20 VIN # 80388A&B	Fire	\$9,427	\$0
Lynn Mosher	2022	Lots 11-12 & North 4 FT of Lot 13, Block 39, Fisher Addition	20% Homestead Credit	\$189,100	\$164,100
Lynn Mosher	2023	Lots 11-12 & North 4 FT of Lot 13, Block 39, Fisher Addition	100% Homestead Credit	\$212,000	\$12,000
Fred Hanson	2023	Lot 18 except the Northwesterly 13 FT, Block 28, Wachter's 3rd Addition	50% Homestead Credit	\$272,100	\$172,100
Bernice Schuh	2023	Lot 2 & that part of Lot 4, Block 1, Eastbluff Village 2nd Addition	50% Homestead Credit	\$386,100	\$286,100
Clifford & Bonnie Stone	2023	Lot 2, Block 2, East Ridge Second Subdivision	50% Homestead Credit	\$414,200	\$314,200
Greg & Tracey Runyon	2024	2002 Atlantic 56x27	100% Homestead Credit	\$60,329	\$0

Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the Melina Rios Rivera & Kiara Aponte, Melinda K. Teske (3), Thomas Jenó, Jesse Weber, Chuck & Mary Vetter, Gerald Goldade (2), Carole Koester, Delaney McCormick (3), Donna A. Schmidt, Marlinda Bender, Toni J. Daede, Daniel Tazsarek, Alicia Ann Fischer, Marcia Schuler (2), Julie Taylor, Philip Axt, Lucy Dahner, Linda Brunner, Paul A. & Helen M. Senger, Marilyn J. Miller, Scott A. & Brenda L. Kilber, Anna Vogel, Ronald Fischer Etal -Mathilda Fischer, Claudette A. Doppler, Leeila M. Bina, Rebecca Christensen, Deborah Dobler, Diane Haan, Ralph J. Halter, Michael R. & Carol L. Heyd, Doris E. Nordgaard, David & Wanda Schnase, Albert & Kathryn Mettler, Dallus L. Hochhalter, Carol Thompson, Susan Wagner, Herbert & Charlotte Ebel, Jacob Scheett, Lynn Mosher (2), Fred Hanson, Bernice Schuh, Clifford & Bonnie Stone, and the Greg & Tracey Runyon abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

County Planning Director, Mitch Flanagan presented a request for a Special Use Permit for a Retail Exempt Meat Market in Baldwin based on a Feb. 14th Public Hearing that was held for owners, Leon & Susan Bauer. Mr. Flanagan stated there was no opposition from anyone in regard to this permit. All the oversight on this business would be from the State with quarterly inspections. Planning & Zoning will be responsible

to issue the building permits for the building, the septic system, and mechanical/electrical. There was no one present who wished to speak on this item. Motion by Comm. Bakken, 2nd by Comm. Schwab to approve this request. All members present voted "AYE". Motion carried.

County Human Resources Director Pam Binder presented a discussion on the County Travel Reimbursement Policy which was updated and combined our Mileage Reimbursement Policy, Travel Reimbursement Policy, Travel Expense Account Policy, and Travel Voucher Policy. Motion by Comm. Bakken, 2nd by Comm. Schwab to approve. All members present voted "AYE". Motion carried. Ms. Binder then presented an update on the County Communication Devices & Internet Usage Policy. This was also updated and combined from the Computer Usage Policy, Wireless Communication Device Policy, and Social Media Policy and given a new name with updated language. Motion by Comm. Bakken, 2nd by Comm. Schwab to approve with a few typographical changes. All members present voted "AYE". Motion carried. Ms. Binder then shared the Weed Control Officer Job Description and Update. The county did employ a Weed Control Officer for one week, but he got another job offer and resigned. The position was reposted with an updated job description, and a new Weed Control Officer was hired with the tentative start date being Mar. 25th.

Deputy Auditor/Treasurer Brandi Caya presented four applications that were received for the Bismarck Planning and Zoning Commission. Chairman Bitner stated that two of the applicants and one current member of the board live very close to him and in an effort to have the members of the board more dispersed within the ETA suggested choosing from the other two applicants for better representation. Motion by Comm. Bakken, 2nd by Comm. Woodcox to appoint Lora Wilson and Sheldon Sivak to the Bismarck Planning and Zoning Commission. All members present voted "AYE". Motion carried.

County Engineer Marcus Hall presented a petition to vacate a section line on the Common Line of 11 and 14 in the Peaceful Valley Subdivision. The County Commission began a Public Hearing to determine the public benefit of vacating this section line and ascertain any damages that are caused by discontinuing this roadway. Mark Isaacs with Independent Land Surveying & Engineering provided the commissioners with the original survey plat map of the area and shared that they would be providing an access easement to be used by the owner of an irrigation pump down by the river. The pump is permitted by the Corps of Engineers who uses the trail to inspect the pump. Mr. Isaacs stated that the access easement would be to the benefit of the Corps and owners of the land that it goes through as well as the owners to the north that have the pump. The public benefit according to Mr. Isaacs would be that it would be a way to preserve the historic value of buildings on the land and would give better access to the river. Attorney, Arlen Ruff stated that this would also give some finality to the Small's who have lived there for four generations and would keep their property marketable and on the tax rolls. The Public Hearing was then closed. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the request to vacate this section line and move it down the trail. Commissioners Woodcox, Bakken, and Chairman Bitner voted "AYE". Comm. Schwab voted "NAY". Motion carried.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

FEBRUARY 21ST, 2024

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Schwab, 2nd by Comm. Bakken to approve the February 5th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Harbor Properties LLC	2023	Replat Tibesar's 1st Sub, Block 16, Lots 1-2, less S 5' of Lot 2	Error in property description	\$1,053,700	\$924,900
Ronald D Wahl	2023	Pt Outlot A of NW1/4, City of Wing	100% Disabled Veteran	\$92,200	\$0
Barb Knutson	2022	McKenzie Township Section 29 NE 1/4	Inundated acres	\$125,000	\$122,900
Barb Knutson	2023	McKenzie Township Section 29 NE 1/4	Inundated acres	\$130,200	\$128,100
Barb Knutson	2022	McKenzie Township Section 29 NW 1/4	Inundated acres	\$9,300	\$6,100
Barb Knutson	2023	McKenzie Township Section 29 NW 1/4	Inundated acres	\$9,800	\$6,700
Barb Knutson	2022	McKenzie Township Section 29 N1/2 S1/2	Inundated acres	\$24,500	\$22,700
Barb Knutson	2023	McKenzie Township Section 29 N1/2 S1/2	Inundated acres	\$26,000	\$24,200
Joyann Holsten	2023	Lots 13-16, Block 10, City of Wing	100% Disabled Veteran	\$47,800	\$0
Dennis W & Donte Adams	2023	Lot 21, Block 2, Southland Addition	100% Disabled Veteran	\$409,300	\$229,300

Tomi & Scott J Collins	2023	Block 21, Lounsberry Outlots, beg 61' N of SW cor N 53' E 148.5' S 53' W 148.5 to beg	Error in property description	\$195,800	\$161,900
Timarra & Jordan Kenner	2022	Lot 19, Block 2, Indian Hills	Error in property description	\$280,400	\$255,600
Timarra & Jordan Kenner	2023	Lot 19, Block 2, Indian Hills	Error in property description	\$291,600	\$266,800
Vicki Knopp	2022	Lot 6, Block 11, City of Wing	Residential land & structure taxed w/ commercial rate	\$58,500	\$58,500
Vicki Knopp	2023	Lot 6, Block 11, City of Wing	Residential land & structure taxed w/ commercial rate	\$60,300	\$60,300
Allen R & Nancy G Bittner	2023	Block 13, Replat Homan Acres, Lot E of Lot 1 Washington Court Condominiums Building 2033 Unit 4 & Garage 5	50% / 80% Homestead Credit / Disabled Veteran	\$112,400	\$11,240
Todd Perman	2023	Lots 7-9, Block 9, Sturgis	Error in property description	\$93,500	\$85,200
Todd & Terry Perman	2023	Lots 10-12, Block 9, Sturgis	Error in property description	\$182,500	\$172,500
Herbert Klaus Davis II & Ashten M Bristow	2023	Lot 8, Block 4, Washington Meadows 2nd	90% Disabled Veteran	\$317,500	\$223,000
Adam & Shiela Mae Otteson	2023	Lot 14, Block 2, Sattler's Sunrise 8th	Error in property description	\$397,200	\$365,300
Kohl & Andrea Stewart	2023	Lot 7 & undivided interest in common areas, Block 7, Southbay 2nd Addition	Error in property description	\$605,700	\$601,100
James W & Peggy A Rudick	2023	Lot 17, Block 4, Cottonwood Parkview Addition	50% Disabled Veteran	\$335,600	\$283,100

Kimberly A Speidel	2023	Lot 18, Block 18, Morningside Heights	Error in property description	\$197,600	\$175,200
Gale & Beverly Taverna	2023	Lot 9, Block 8, Casey's 2nd	100% Homestead Credit	\$194,800	\$0
Michael & Laurel Ahneman	2023	Lot 10, Block 17, Northern Pacific	100% Homestead Credit	\$243,400	\$43,400
Terrence R & Lori J Droll	2023	Lots 7-8 & E 10' of Lot 9, Block 4, McKenzie's	50% Homestead Credit	\$278,600	\$178,600
Elroy F Nelson	2023	Lot 24, Block 18, Meadow Valley 4th	50% Homestead Credit	\$245,900	\$145,900
Debra K Kramer	2023	Block 19, Morningside Heights, Lot 8 less SLY portion that's 4' wide at front & 0' wide at rear	100% Homestead Credit	\$223,000	\$123,000
Arlen Seeberg	2023	Block 2, Park Hill (Aud Lots), N182.95' of E75' of W125.9' of Auditor's Lot 2	50% Homestead Credit	\$181,600	\$90,800
David & Connie Friez	2023	Lot 8, Block 25, Wachter's 3rd	50% Homestead Credit	\$109,900	\$54,950
Noreen A Olson	2023	Block 1, Sleepy Hollow Heights 3rd, Lots 6-7 Sleepy Hollow heights 3rd Addn Condominium V Unit 2 of Bldg 1	50% Homestead Credit	\$307,300	\$207,300
Edward R & Madonna L Buth	2023	Lot 2, Block 2, Parkview	50% Homestead Credit	\$213,200	\$113,200
Patricia M Jergenson	2023	Lot 23 less E 1/2, Block 26, Stein's 4th	50% Homestead Credit	\$214,500	\$114,500
Norman & Genevieve Meidinger	2023	Block 2, Cottonwood Lake 4th, 2-3 & E 10.53' of Lot 4 Cottonwood Condo Assoc Unit 3	50% Homestead Credit	\$163,600	\$81,800
Larry & Karen L Jahnke	2023	Lot 9, Block 7, Pett's 5th	100% Homestead Credit	\$305,900	\$105,900
Brett & Amy Ruff	2023	Lot 10, Block 6, Centennial Park	80% Disabled Veteran	\$289,500	\$145,500

Real Estate Bel LLC	2023	Lot 19, Block 2, Meadow Valley	Error in property description	\$333,800	\$190,100
Jon J Rykowski Et Al	2023	Lot 25, Block 4, Edgewood Village 1st	Error in property description	\$527,000	\$510,500
Sean G & Lisa J Lund	2023	Lot 8, Block 3, High Meadows 6th	60% Disabled Veteran	\$342,200	\$324,200
Lyla Kaseman	2023	Block 38, Northern Pacific, Lot 1 less W 8' for alley Brownstone Condo Unit A	50% Homestead Credit	\$96,000	\$56,000
Larry Aichele	2023	Block 8, Eastside Heights, Lot 14-B desc as beg at SE cor Lot 14; th NWLY along E line 33rd St 121.32'; NWLY 10.18'; NELY 60.27'; E 27.02' to NW cor Lot 12, Blk 6 Eastview (etc)	50% Homestead Credit	\$256,300	\$156,300
Lynn M & Cathy A Anwiler	2023	Lot 7, Block 15, Stein's 3rd	100% Homestead Credit	\$276,300	\$76,300
Deborah Arnold	2023	Lot 19, Block 2, Northridge	50% Homestead Credit	\$136,000	\$68,000
Mary & Reede Benning	2023	Lot 6, Block 4, Stein's 2nd	50% Homestead Credit	\$280,200	\$180,200
Lowell & Terri Camp	2022	Lot 2, Block 1, Keating	100% Homestead Credit	\$228,900	\$103,900
Lowell & Terri Camp	2023	Lot 2, Block 1, Keating	100% Homestead Credit	\$233,900	\$33,900
Gerald A Carman	2023	Lot 24, Block 42, Flannery & Wetherby	50% Homestead Credit	\$133,300	\$66,650
James R & Linda F Faber	2023	Lot 13, Block 5, East View	50% Homestead Credit	\$221,500	\$121,500
Jerry & Sharon Franklin	2023	Block 2, Eastview, 520A of Lot 22 less S 50' of W 22' of said L22	50% Homestead Credit	\$191,800	\$95,900
Chester Haux	2023	Block 2, Cottonwood Lake 5th, 12 & L13 less W 35' 806 Bridgeport Dr Condo Assoc Unit 2	100% Homestead Credit	\$173,100	\$0

Roger A Kolling	2023	Lot 47, Block 14, Highland Acres	50% Homestead Credit	\$239,000	\$189,000
Michael J & Ardyth Renden	2023	Lot 10, Block 1, Kilber 3rd	50% Homestead Credit	\$337,500	\$237,500
Kevin Soule	2023	Block 21, Lounsberry Outlots, beg pt 500' S & 180' E of NW cor E 117' S 50' W 117' N 50' to beg	100% Homestead Credit	\$163,900	\$0
Patricia K Splonskowski	2023	Lot 9 & N 20' of Lot 10, Block 4, Highland Acres	100% Homestead Credit	\$299,900	\$99,900
Anna Vogel	2022	Lot 6, Block 7, Sasse	100% Homestead Credit	\$131,900	\$6,900
Orlyn & Darlene Wanstrom	2023	Lot 19, Block 3, Keating	50% Homestead Credit	\$212,400	\$112,400
Wayne Helm	2023	Lot 5, Block 3, City View Heights	100% Homestead Credit	\$333,800	\$133,800
Barbara & Steve Conley	2024	2015 Schult 32 x 60, #RED366005MNAB	50% Homestead Credit	\$119,808	\$59,904
John A & Janelle H Bitz	2023	Lot 8, Block 4, Dakota Sand 1st	50% Homestead Credit	\$369,000	\$269,000
Elva A Blumhagen	2023	Lot 13, Block 16, Washington Heights 4th	50% Homestead Credit	\$218,500	\$118,500
Mavis Buchholz	2023	Lot 1, Block 2, Edgewood Village 4th	100% Homestead Credit	\$442,400	\$242,400
Shirley Ann Christenson	2023	Block 8, Park Hill (Aud Lots), S 1/2 of E 1/2 of Aud Lot 8 less E 9' & less N 30' of S 1/2 E 1/2 less E 9' & less S 33'	100% Homestead Credit	\$232,900	\$32,900
Kathy Hammerel	2023	Lot 10, Block 8, Register's 2nd	100% Homestead Credit	\$202,800	\$2,800
Leona O Hartman Trust	2023	E 50' of W 100' of Lots 13-16, Block 47, Governor Pierce	50% Homestead Credit	\$204,500	\$104,500

Connie Hodge	2023	Lot 4 & Auditors Lot D of Lot 22, Block, 23, Wachter's 9th	50% Homestead Credit	\$451,700	\$351,700
Mabel J Keller	2023	Lot 2, Block 1, Pebble Creek 9th	100% Homestead Credit	\$259,200	\$59,200
Gloria Olson	2023	ELY 62.50' of Lot 4, Block 3, North Hills 14th	50% Homestead Credit	\$294,400	\$194,400
David Pederson Et Al -Benai A Pederson-	2023	Block 1, Marymarc Meadows Addn, Lot 3 Wilshire Ridge Condo Unit 3 & Garage 3, Building 2	100% Homestead Credit	\$133,000	\$0
Daniel Taszarek	2023	Block 17, Wachter's 2nd, S 76' of Lot 2 all Lot 3 & N 34' of Lot 4 South Aires Condo Unit 18	100% Homestead Credit	\$97,200	\$0
Douglas A Weiland	2023	Block 19, Morningside Heights, Lot 8 less SLY portion that's 4' wide at front & 0' wide at rear	50% Homestead Credit	\$223,000	\$173,000
Debbie A Opp	2023	Lot 13, Block 7, Replat of Calkins	50% Homestead Credit	\$219,900	\$119,900
Dean & Donella Johnson	2023	S 50' of N 300' of W 1/2 less W 30', Block 17, Lincoln	50% Homestead Credit	\$203,300	\$103,300
Ruby Unrath	2024	1978 Rollohome 24 x 56, #33413	100% Homestead Credit	\$13,751	\$0
Jason Bankston	2022	Lot 7, Block 2, Prairiewood Estates	80% Homestead Credit	\$67,400	\$13,480
Jason Bankston	2023	Lot 7, Block 2, Prairiewood Estates	100% Homestead Credit	\$97,000	\$0
Corinne J Lee Living Trust	2023	N 50' Lot 3, Block 3, Northern Pacific	Error in property description	\$188,400	\$141,000
Paula Mann	2024	1983 Innsbruck 14 x 76, #1264V8014	100% Homestead Credit	\$19,767	\$0
Diane Bauer	2024	2000 Friendship 28 x 56, #ABV6428	100% Homestead Credit	\$57,201	\$0

Paul & Mary Patera	2023	Lots 5 & 6 S 60' of Lot 5 & all of 6, Block 2, Glenwood Estates	50% Homestead Credit	\$333,100	\$233,100
Leory & Carol Humann	2023	Lot 12, Block 1, Apple Valley	50% Homestead Credit	\$171,800	\$71,800
Dan & Pam Bauer	2024	1975 Marshfield 14 x 70, #19236	100% Homestead Credit	\$7,526	\$0
Frank E & Margot C Kohl	2023	W 1/2 of Lot 4 & all Lot 5, Block 9, Riverview	50% Homestead Credit	\$124,900	\$62,450
Thomas S & Joyce M Walker	2023	Lot 5, & E 41' of Lot 6, Block 1, Marian Park	Error in property description	\$411,700	\$379,300
Anna Vogel	2023	Lot 6, Block 7, Sasse	Error in property description	\$211,000	\$181,600
Roberta Hoff	2024	2005 Schult 16 x 76, #RED355848MN	100% Homestead Credit	\$55,778	\$0
James H Ell	2023	Lot 13, Block 15, Lincoln Replat B 15	100% Homestead Credit	\$162,400	\$0
Janet Frohlech	2023	Lot 6 Brandon Heights Condominiums Six Unit 205, Block 1, Brandon Heights	50% Homestead Credit	\$199,800	\$99,900
Ethen Roemmich	2023	E 80' of Lots 1-4, Block 14, Fisher	Error in property description	\$238,700	\$187,600
Willard C Brunsoman Jr	2023	S 4' of Lot 5 & all Lot 6 less S 3', Block 11, Replat Homan Acres	100% Homestead Credit	\$304,300	\$104,300
Merle Bennett	2023	Lot 12, Block 12, Stein's 3rd	50% Homestead Credit	\$253,300	\$153,300
Duane Schuh	2023	Block 6, Cottonwood Lake 5th, Lot 1 & N 50' Lot 2; 717 Bridgeport Dr Condo Assoc Unit 3	50% Homestead Credit	\$179,100	\$89,550
Ludwina Faller	2023	Lot 17, Block 2, Vision Heights	50% Homestead Credit	\$217,100	\$117,100

John & Patricia Reinert	2023	Lot 1, Block 29, Wachter's 3rd	50% Homestead Credit	\$321,800	\$221,800
Barbara Brotten	2023	Lot 6, Block 18, Southwood Terrace 2nd Rep	100% Homestead Credit	\$282,500	\$82,500
Grant I & Lois E Kalbfleisch	2023	Lot 14 EXC S 48' all Lot 15 EXC N 12', Block 8, Replat Homan Acres	100% Homestead Credit	\$296,700	\$96,700
Gale McHenry	2023	Lot 3, Block 10, Replat of Calkins	50% Homestead Credit	\$238,300	\$188,300
Jeffery Conlon	2023	Lot 2, Block 3, Highland Acres	100% Homestead Credit	\$99,600	\$49,800
Sylvia Giesinger	2023	Lot 22, Block 3, Peet's 2nd	50% Homestead Credit	\$252,000	\$152,000
Alvin J & Rosemary Glaser	2023	Lot 2, Block 1, Country West XII	50% Homestead Credit	\$507,100	\$407,100
Laura Hirvela	2023	Block 4, East Hills Addition Replat, Lot 8 Baumgartner's Sharloh Loop Condominiums Unit 6 Building 1403	50% Homestead Credit	\$179,400	\$89,700
Harmon & Ruby Jackson	2023	Lot 5, Block 9, Jennings 2nd	50% Homestead Credit	\$219,400	\$119,400
Matt & Virginia Kraft	2022	Lot 8, Block 6, Nagel's 2nd Replat	20% Homestead Credit	\$303,400	\$278,400
Matt & Virginia Kraft	2023	Lot 8, Block 6, Nagel's 2nd Replat	100% Homestead Credit	\$340,400	\$140,400
Debra K Orley	2023	Lot 10, Block 7, Promontory Point VI	50% Homestead Credit	\$549,100	\$449,100
Deloris Page	2023	Lot 3 & S 5' of Lot 4, Block 12, Register's 2nd	100% Homestead Credit	\$233,900	\$33,900
Regina Roehrlich	2023	Lot 12, Block 20, Homan Acres 6th	50% Homestead Credit	\$417,800	\$317,800

James L Schmidt	2023	N 50' of Lot 5, Block 19, Lincoln Subdivision of Block 19	100% Homestead Credit	\$202,600	\$2,600
Francis & Brenda Elwood	2024	2014 Schult 30 x 72, #RED365653MN	90% Disabled Veteran	\$134,784	\$13,478
Claude Richter	2023	Lot 17, Block 4, Circle K Estates Second	50% Homestead Credit	\$249,700	\$149,700
Kathleen Meckler	2023	SE1/4 3-137-79	50% Homestead Credit	\$94,000	\$42,100
Joshua Jenkins	2024	2016 Harmony 28 x 60, #MY1620357AK	100% Disabled Veteran	\$107,016	\$0
Charles E & Maxine M Walby	2023	Lot 10, Block 5, Sattler's Sunrise	50% Homestead Credit	\$268,200	\$168,200
Norman J & Carol M Swindling	2023	Lot 2, Block 3, Sattler's Sunrise 9th	50% Homestead Credit	\$329,700	\$229,700
Brandon Schmitcke	2022	Lot 16, Block 7, Island Park Estates	60% Disabled Veteran	\$333,300	\$225,300
Brandon Schmitcke	2023	Lot 16, Block 7, Island Park Estates	60% Disabled Veteran	\$370,300	\$262,300
Eugene O & Eileen A Berg	2023	Lot 1, Block 1, Countryside Estates	50% Homestead Credit	\$332,200	\$240,534
Jerry & Margaret Zimmerman	2023	1995 Schult 28 x 56, #R263761AB	50% Homestead Credit	\$48,263	\$24,132
Schwindt Family Trust	2023	Lot 11, Block 2, K + L's 4th Addition	50% Homestead Credit	\$346,300	\$246,300
Carl Vandetti	2023	Lot 1, Block 8, Eastside Heights	50% Homestead Credit	\$255,400	\$155,400
Cleone & Sharon Jensen	2024	2008 Friendship 32 x 64, #31087	50% Homestead Credit	\$118,477	\$59,238
Andrew & Terry Leingang	2023	SE1/4 beg @ SE cor then W 1502', N 2597.15', E 1160.44, SE on R/W to 970.76' N of SE cor th S to POB	100% Homestead Credit	\$215,200	\$15,200
Brian Hanna	2023	1999 Champion 28 x 68, #0599484360	50% Disabled Veteran	\$69,458	\$32,292

Brian Hanna	2024	1999 Champion 28 x 68, #0599484360	50% Disabled Veteran	\$69,458	\$32,292
Cynthia M Welk	2023	Lot 11, Block 9, Meadow Valley 2nd Addn	100% Homestead Credit	\$241,600	\$41,600
Rita Albrecht	2023	Block 13, Replat Homan Acres, Lot D of Lot 1 Washington Court Condominiums Building 2026 Unit 1 Garage 12	100% Homestead Credit	\$112,800	\$0
Daniel & Pauline Baker Family Revocable Trust	2023	Lot 24, Block 1, North Hills 3rd	50% Homestead Credit	\$399,500	\$299,500
Floyd & Janice M Gillenberg	2023	Lot 26, Block 1, Evergreen Ridge Addition	100% Homestead Credit	\$295,500	\$95,500
Nancy Cerkony	2023	Lot 4, Block 7, Jennings's 2nd	100% Homestead Credit	\$229,600	\$29,600
Gerald R & Shirley A Kroh	2023	Lot 2, Block 15, Casey's 3rd	100% Homestead Credit	\$177,900	\$0
Steve Sharkey	2023	Lot 14, Block 11, Register's 2nd	50% Homestead Credit	\$203,600	\$103,600
Jack & Merilynn Starck	2023	Lot 1, Block 8, Sattler's Sunrise 7th	50% Homestead Credit	\$334,300	\$234,300
Betty J Teske	2023	N 67' of Lot 2, Block 4, Jennings 1st	50% Homestead Credit	\$269,200	\$169,200
Irene M Rankin	2023	2 Private Road Access, Block 3, Eastbluff Village	50% Homestead Credit	\$311,500	\$211,500
Marian & Marvin Hochhalter	2023	E 1/2 of E 1/2 of S 199.5' of N 217.5' of Aud Lot 6, Block 6, Park Hill (Aud Lots)	100% Homestead Credit	\$210,600	\$10,600
Grant I & Lois E Kalbfleisch	2022	Lot 14 EXC S 48' all Lot 15 EXC N 12', Block 8, Replat Homan Acres	100% Homestead Credit	\$272,400	\$147,400
Darlene Boustead	2023	Lot 4, Block 1, Sandy River Estates	100% Homestead Credit	\$362,900	\$162,900
Rebecca Hermanson	2023	N 1/2 NE 1/4 12-141-80	100% Homestead Credit	\$136,900	\$0

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the Harbor Properties LLC, Ronald D. Wahl, Barb Knutson (6), Joyann Holsten, Dennis W. & Donte Adams, Tomi & Scott Collins, Timarra & Jordan Kenner (2), Vicki Knopp (2), Allen R. & Nancy G. Bittner, Todd Perman, Todd & Terry Perman, Herbert Klaus Davis II & Ashten M. Bristow, Adam & Shiela Mae Otteson, Kohl & Andrea Stewart, James W. & Peggy A. Rudick, Kimberly A. Speidel, Gale & Beverly Taverna, Michael & Laurel Ahneman, Terrence R. & Lori J. Droll, Elroy F. Nelson, Debra K. Kramer, Arlen Seeberg, David & Connie Friez, Noreen A. Olson, Edward R. & Madonna L. Buth, Patricia M. Jergenson, Norman & Genevieve Meidinger, Larry & Karen L. Jahnke, Brett & Amy Ruff, Real Estate Bel LLC, Jon J. Rykowski Et Al, Sean G. & Lisa J. Lund, Lyla Kaseman, Larry Aichele, Lynn M. & Cathy A. Anwiler, Deborah Arnold, Mary & Reede Benning, Lowell & Terri Camp (2), Gerald A. Carman, James R. & Linda F. Faber, Jerry & Sharon Franklin, Chester Haux, Roger A. Kolling, Michael J. & Ardyth Renden, Kevin Soule, Patricia K. Splonskowski, Anna Vogel, Orlyn & Darlene Wanstrom, Wayne Helm, Barbara & Steve Conley, John A. & Janelle H. Bitz, Elva A. Blumhagen, Mavis Buchholz, Shirley Ann Christenson, Kathy Hammerel, Leona O. Hartman Trust, Connie Hodge, Mabel J. Keller, Gloria Olson, David Pederson Et Al -Benai A. Pederson, Daniel Taszarek, Douglas A. Weiland, Debbie A. Opp, Dean & Donella Johnson, Ruby Unrath, Jason Bankston (2), Corinne J. Lee Living Trust, Paula Mann, Diane Bauer, Paul & Mary Patera, Leory & Carol Humann, Dan & Pam Bauer, Frank E. & Margot C. Kohl, Thomas S. & Joyce M. Walker, Anna Vogel, Roberta Hoff, James H. Eil, Janet Frohlich, Ethen Roemmich, Willard C. Brunsoman Jr., Merle Bennett, Duane Schuh, Ludwina Faller, John & Patricia Reinert, Barbara Brotten, Grant I. & Lois E. Kalbfleisch, Gale McHenry, Jeffery Conlon, Sylvia Giesinger, Alvin J. & Rosemary Glaser, Laura Hirvela, Harmon & Ruby Jackson, Matt & Virginia Kraft (2), Debra K. Orley, Deloris Page, Regina Roehrich, James L. Schmidt, Francis & Brenda Elwood, Claude Richter, Kathleen Meckler, Joshua Jenkins, Charles E. & Maxine M. Walby, Norman J. & Carol M. Swindling, Brandon Schmitcke (2), Eugene O. & Eileen A. Berg, Jerry & Margaret Zimmerman, Schwindt Family Trust, Carl Vandetti, Cleone & Sharon Jensen, Andrew & Terry Leingang, Brian Hanna (2), Cynthia M. Welk, Rita Albrecht, Daniel & Pauline Baker Family Revocable Trust, Floyd & Janice M. Gillenberg, Nancy Cerkony, Gerald R. & Shirley A. Kroh, Steve Sharkey, Jack & Merylynn Starck, Betty J Teske, Irene M. Rankin, Marian & Marvin Hochhalter, Grant .I & Lois E Kalbfleisch, Darlene Boustead, and the Rebecca Hermanson abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

County Tax Director Al Vietmeier presented a discussion on the State Tax Credit. He reminded everyone of the Mar. 31st deadline and encouraged everyone to apply. He also reminded everyone of the Homestead Property Tax Credit and said that there were some changes this year with income and value on homes and people can apply in person, online, or call the office for help. There is also a Disabled Veterans Property Tax Credit that people can apply for if they are a disabled veteran as a thank you for their service. The office will receive the last two applications after the Mar. 31st deadline.

County Engineer Marcus Hall presented a Developer Waiver Request for Dorothy Baker who wanted a three-lot subdivision (Baker Subdivision) and requested a waiver of the Pavement Policy. Motion by Comm. Bakken, 2nd by Comm. Woodcox to grant Dorothy Baker's request to waive the construction and paving requirements "paving of all internal roadways and adjacent section line roads" listed in the Pavement Policy and does not preclude the County/Township from requiring the property owner from sharing in the cost to construct and pave these roadways that benefit this property in the future. All members present voted "AYE". Motion carried.

State's Attorney Julie Lawyer presented a Public Service Commission Order regarding Summit Carbon Solutions and hazardous liquid pipelines. The order states that North Dakota Century Code 49.22.1-13

automatically supersedes and preempts any local land use or zoning regulations for a gas or liquid transmission facility route permit. She stated the commission has three options: Accept the order, file a reconsideration by Feb. 27th, or appeal that order to the District Court by March 11th. She stated we would have to file the reconsideration first and then if that is denied, file an appeal. She felt the PSC was cutting corners and blurring lines on this process. Motion by Comm. Munson, 2nd by Comm. Bakken to file a reconsideration back to the PSC by Feb. 27th and hire outside counsel to do that as the State's Attorney's Office has lost two more attorneys. All members present voted "AYE". Motion carried.

Auditor/Treasurer Mark Splonskowski presented a funds transfer request to transfer all the 2024 budgeted money and any necessary 2023 available funds from the account to the special assessments account to pay off the balance of specials and refund the Auditor's Office budget for the paid installments. Also requested was to eliminate the account associated with the 4th street parking lot. Motion by Comm. Munson, 2nd by Comm. Bakken to approve this request. All members present voted "AYE". Motion carried.

Comm. Munson stated that they have received some applications for the Missouri Valley Complex Committee and people were wondering how to apply. He then stated that they can go to the county website and the Auxiliary Board Application form can be printed out from there and sent to the auditor. Chair Bitner then added that they are taking applications for the City Planning Commission as well. They must be from the ETA area.

Finally, there was a discussion on the Home Rule Charter Committee. Comm. Munson stated that they are working on finalizing the language for the ballot and they are meeting with Morton County next week to work on this as to the dollars involved. The goal is to approve a one percent sales tax to help with property tax reform. From collecting this tax, up to \$22 million of Burleigh County's portion of property taxes could be eliminated.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

FEBRUARY 5TH, 2024

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the meeting agenda. All members present voted "AYE". Motion carried.

Motion by Comm. Schwab, 2nd by Comm. Munson to approve the January 17th, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer:

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
John Cain	2021	Lot 1, Block 4, Copper Ridge Subdivision Apple Creek Twp	Uninhabitable property in serious disrepair	\$432,900	\$122,300
John Cain	2022	Lot 1, Block 4, Copper Ridge Subdivision Apple Creek Twp	Uninhabitable property in serious disrepair	\$453,600	\$126,500
John Cain	2023	Lot 1, Block 4, Copper Ridge Subdivision Apple Creek Twp	Uninhabitable property in serious disrepair	\$495,900	\$147,500
Kelly L Cargle	2023	Lot 12, Block 3, North Lincoln 2nd	80% Disabled Veteran	\$302,600	\$158,600
Kurt Holzer	2023	Lot 11, Block 6, Wheatland Hills addition to the city of Lincoln	100% Disabled Veteran	\$288,500	\$108,500
Joseph Rodgers	2023	Lot 9, Block 1, East Lincoln 5th	50% Homestead Credit	\$294,500	\$194,500
Michael P Baron	2023	Lot 1810 of Lot 15, Block 2, Grandview Heights	Error in property description	\$293,600	\$270,300
Joseph & Shannon Callaway	2022	Lot 4, Block 3, Horizon Heights 1st	60% Disabled Veteran	\$363,200	\$255,200
Joseph & Shannon Callaway	2023	Lot 4, Block 3, Horizon Heights 1st	60% Disabled Veteran	\$386,700	\$278,700

Wanda Lamontagne	2023	S ' of Lot 3 & All of Lot 4, Block 9, Southwood Terrace	100% Disabled Veteran	\$279,900	\$99,900
Pam Christianson	2023	Lot 5, Block 6, North Hills 1st	Error in property description	\$270,000	\$235,800
Rapkoch, Emily Vesta & Bakken, Joshua	2023	East 45' of Lot 14 & All of Lot 15, Block 6, Replat of Lounsberry's Outlots 17-19 & 26-27	Error in property description	\$298,100	\$265,400
Lynette Namanny	2023	Lot 4A of Lot 4, Block 4, Replat Part North Hills 10th	100% Disabled Veteran	\$312,800	\$207,800
Gary D Hoffin	2023	Lot 2, Block 9, Crested Butte Amended	100% Homestead Credit	\$344,000	\$144,000
Lila Teunissen	2024	1995 Friendship 76' x 16', Serial #MY9513542V	100% Disabled Veteran	\$34,145	\$0
Shelley Selzler	2023	Lot 14, Block 23, S & W Seventh	100% Homestead Credit	\$193,200	\$0
Blanche Barnhart	2023	Lot 2, Block 24, Homan Acres 5th	100% Homestead Credit	\$237,400	\$37,400
Cheryl Kienzle	2023	Block 1, Cottonwood Lake 7th, Lots 11-13 Northern Sun Condominiums Unit 802	50% Homestead Credit	\$311,500	\$211,500
Roxanne Geurts	2023	Lot 4, Block 15, Highland Acres	50% Homestead Credit	\$233,600	\$133,600
Robert H & Dianne S Krogen	2023	Block 3, Cottonwood Lake 5th, Lot 2 875 San Angelo Dr Condo Assoc Unit 1 & Garage 1	100% Homestead Credit	\$208,700	\$8,700
John T & Anita M Mattson	2023	Lot 5, Block 1, Sonnet Heights Subdiv 4th Replat	50% Homestead Credit	\$416,700	\$316,700
Gerald D & Suzanne R Olson	2023	Lot 14, Block 7, Replat of Calkins	50% Homestead Credit	\$219,000	\$119,000
Carol Thompson	2023	Block 8, Rolling Hills 1st, the S 10' of Lot 1 & all of Lots 2,3,4 & the 100' of Lot 5 Hillside Condominiums Unit 2113	100% Homestead Credit	\$142,000	\$0
Virginia Ulrich	2023	Lot 21, Block 1, Kamrose Crossing Addition 2nd Replat	50% Homestead Credit	\$232,800	\$131,800
Sadie Schilling	2022	Lot 17, Block 2, Centennial Park 4th	100% Homestead Credit	\$255,600	\$224,350

Sadie Schilling	2023	Lot 17, Block 2, Centennial Park 4th	100% Homestead Credit	\$254,900	\$54,900
Alvin Jans	2022	1987 Magnolia 16 x 76, #28723608	100% Homestead Credit	\$23,542	\$0
Alvin Jans	2023	1987 Magnolia 16 x 76, #28723608	100% Homestead Credit	\$24,612	\$0
Alvin Jans	2024	1987 Magnolia 16 x 76, #28723608	100% Homestead Credit	\$24,612	\$0
Gladys Stamaris	2023	Lot 10 less S 42', Block 6, gateway Addition	100% Homestead Credit	\$219,700	\$19,700
Gerald L & Susan M Tschider	2023	S 60' of Lot 3, Block 2, Jennings 1st	50% Homestead Credit	\$290,800	\$190,800
Ronald R Hopfauf	2023	Lot 1, Block 3, Sattler's Sunrise	50% Homestead Credit	\$403,300	\$303,300
Michael J Neigum	2023	Lot 2, Block 19, Meadow Valley 4th	50% Homestead Credit	\$254,000	\$154,000
Randall J Schmidt	2023	Lot 4, Block 2, Promontory Point V	50% Homestead Credit	\$385,600	\$285,600
Trent O & Louella M Aronson	2023	Lot 2 less Southwesterly 56', Block 1, North Hills 14th	50% Homestead Credit	\$280,800	\$180,800
Karen J Anders	2023	Block 1, North Hills 6th, Lots 5-6 less W3.48' of said lots Centennial Condominium Unit 111 & Gar G-27 & G-14 & Parking S	50% Homestead Credit	\$212,600	\$112,600
NTD Properties Inc	2023	Lots 13-16, Block 18, Sturgis	Error in property description	\$381,700	\$325,900
Richard E & Pearl A Jorgenson	2023	Lot 2, Block 1, Sattler's Sunrise 8th	50% Homestead Credit	\$378,400	\$278,400
Kenneth Rebel	2023	Lot 3, Block 22, Wachter's 3rd	100% Homestead Credit	\$307,400	\$107,400
Donna M Remboldt	2023	Lots 1-2 East Ridge Condominiums Unit 5, Block 3, Shannon Valley 4th	100% Homestead Credit	\$217,000	\$17,000
Linda M Patzner	2023	Young & Binford's, Block 2, E 53' of W 106' of Lots 12-15	50% Homestead Credit	\$167,000	\$83,500

Diana Niess	2023	Lot 42, Block 2, Southbay 4th Addition	100% Homestead Credit	\$254,000	\$54,000
Judith A Chamberlain	2023	Block 1, Edgewood Village 5th, Lot 5 and Lot 18C of Lot 18	100% Homestead Credit	\$475,800	\$275,800
Linda Heger	2023	Lot 13, & W 7' of Lot 14, Block 4, Homan Acres 1st	100% Homestead Credit	\$258,400	\$58,400
Barbara T Neameyer	2023	E 75' of Lots 13-16, Block 27, Fisher	50% Homestead Credit	\$295,800	\$195,800
Charles E & Cynthia C Russell	2023	Block 8, Marian Park 1st, N 3' L 23 all L 24	50% Homestead Credit	\$215,300	\$115,300
Charles E Russell	2023	Lot 35, Block 23, Southwood Terrace 2nd Rep	50% Homestead Credit	\$258,700	\$158,700
Raymond & Cathern Edenholm	2023	Lot 2, Block 1, Eagle Crest 6th add	50% Homestead Credit	\$436,200	\$336,200
Carol Lee Isaak	2023	Lot 15, Block 57, Original Plat	50% Homestead Credit	\$129,200	\$96,900
Carol J Sundquist	2023	Block 1, Cottonwood Lake 7th, Lots 11-13 Northern Sun Condominiums Unit 810	100% Homestead Credit	\$282,000	\$82,000
Linda F Reller	2023	Lot 9, Block 1, Country West XXIII	100% Homestead Credit	\$402,500	\$202,500
Earl R & Irene M Wentz	2023	Lots 29-30, Block 23, Fisher	100% Homestead Credit	\$193,000	\$0
Robert & Charlene Urlacher	2023	Lot 2, Block 7, Fort Lincoln Est #2	50% Homestead Credit	\$213,200	\$113,200
Sharon Litton	2023	Lot 48, Block 5, Falconer Estates	100% Homestead Credit	\$676,100	\$476,100
Wesley C Wessner	2023	Lot 22, Block 5, Eastside Heights	50% Homestead Credit	\$267,600	\$167,600
Armion & Ethel Schuler	2023	Lot 28 less Jensen Survey of lot 28, Block 4, North Hills 3rd	100% Homestead Credit	\$244,600	\$44,600
Randy Samuelson	2023	Block 40, Fisher, S 2' of lot 2 all Lots 3&4 & N 2' of Lot 5 less W 10'	100% Homestead Credit	\$222,100	\$22,100
Dennis C & Lorna H Olson	2023	Lot 16, Block 9, Meadow Valley 3rd	50% Homestead Credit	\$249,900	\$149,900

Bruce R & Lyla R Lovdal	2023	Lot 1, Block 1, Stein's 5th	50% Homestead Credit	\$347,200	\$274,200
Russel J Schlecht	2023	Lot 15, Block 3, Fort Lincoln Estates #1	50% Homestead Credit	\$272,000	\$172,000
Leo & Johanna Heier	2023	Lot 8, Block 1, Bremner Avenue Addition	50% Homestead Credit	\$300,800	\$200,800
James & Jane Morgan	2023	Lot 8, Block 8, Highland Acres	50% Homestead Credit	\$338,100	\$238,100
Robert & Shirley Schumacher	2023	2009 Friendship 27' x 48', #MY0931745AB	50% Homestead Credit	\$74,974	\$37,487
Ronald & Carol Bodine	2023	Block 2, Pebble Creek Addition, Auditors Lot 1634 of Lot 2 Mapleton Place Condominiums Unit 3	50% Homestead Credit	\$188,300	\$88,300
Holly Carlson	2023	Lot 10, Block 2, Fort Lincoln Est #1	100% Homestead Credit	\$97,400	\$0
Robin Brousseau	2024	1976 Fuqua 24' x 56', #767B	100% Homestead Credit	\$13,427	\$0
Luella V K Anderson	2023	Lot 2, Block 7, Replat of Calkins	100% Homestead Credit	\$186,400	\$0
Carma Branch	2023	Lot 9, Block 11, Highland Acres	100% Homestead Credit	\$263,200	\$63,200
Albert Meidinger	2023	Lot 11, Block 1, Keystone	50% Homestead Credit	\$272,000	\$172,000
WM & Betty Sprynczynatyk	2023	Block 3, Sasse, E 15' of Lot 7 & W 42.16' of Lot 8	100% Homestead Credit	\$231,100	\$31,100
Clara & Robert Sheldon	2023	Lot 13, Block 6, Fort Lincoln Estates #2	50% Homestead Credit	\$220,400	\$120,400
Bradley & Cindy Dagenais	2024	2002 Schult 16' x 76', #R300811	50% Homestead Credit	\$44,262	\$22,131
Alice M Wahl	2023	Lot 9, Block 11, Lincoln Replat of Blk 11	50% Homestead Credit	\$313,700	\$213,700
Leon & Darlene Thiel	2023	West 88.37' of Lots 1-3, Block 14, Coffins	50% Homestead Credit	\$153,300	\$76,650
Dave & Nancy Solem	2023	Lot 29, Block 3, Hay Creek Meadows	50% Homestead Credit	\$308,200	\$208,200
Jerome & Betty Volk	2023	Lot 16 less Tract A, Block 1, East View	50% Homestead Credit	\$339,100	\$239,100

Dean Berg	2024	1975 Rollohome, 28' x 56', #AB302668	100% Homestead Credit	\$14,212	\$7,106
Alleyn M & Bonnie L Glasser	2023	Lots 14-17, Block 4, Imperial Valley, Unit 3617 East Regent Condo	50% Homestead Credit	\$258,200	\$158,200
Duane & Sandra Ziegler	2023	Lot 11, Block 4, Southbay 5th Addition	50% Homestead Credit	\$337,200	\$227,200
Ramona Hendricks	2023	Lot 2, Block 5, Meadow Valley 2nd	100% Homestead Credit	\$224,900	\$24,900
Barry Holm	2023	Lot 8, Block 7, Sattler's Sunrise 5th	50% Homestead Credit	\$307,900	\$207,900
Connie Mikkelsen	2023	Lot 7, Block 6, Boulder Ridge 7th Add 1st Replat	50% Homestead Credit	\$427,400	\$327,400
Lee & Vicki Roath	2023	Lot 24, Block 1, Huntington Cottages 1st Addition	100% Homestead Credit	\$377,700	\$177,700
Cynthia D Stumpf	2023	Lot 6, Block 16, Register's 2nd	100% Homestead Credit	\$158,800	\$0
Deborah J Igoe	2023	Block 1, Sleepy Hollow Heights 3rd, Lot 8 Shannon Drive Condos	50% Homestead Credit	\$290,200	\$190,200
Anthony & Alvina Splonskowski	2023	Lot 17, Block 10, Washington Heights 3rd	50% Homestead Credit	\$274,700	\$174,700
Randal & Catherine Robinson	2024	2010 Highland 16 x 80	True and full value exceeds market value	\$72,090	\$50,460
Randal & Catherine Robinson	2024	2010 Highland 16 x 80	50% Homestead Credit	\$50,460	\$50,460
Margaret Elkin	2023	Lot 3, Block 1, Register's 1st	50% Homestead Credit	\$173,900	\$86,950
Dennis L Bauer	2023	Lot 4, Block 7, Rep Louns OL 17-19, 26-27	50% Homestead Credit	\$184,400	\$92,200
Jose Richard	2023	Lot 8, Block 9, Meadow Valley 2nd	50% Homestead Credit	\$214,800	\$114,800
James & Marlene Lindquist	2023	Lot 39, Block 6, Wachter's 5th	50% Homestead Credit	\$247,200	\$147,200
Richard C & Carol J Oehlerking	2023	Block 11, Gateway Addition, Lot 3 less W 2', all Lot 4 & W 2' of Lot 5 Lambton Heights Condo Unit 3 garage 3 Building 908	50% Homestead Credit	\$80,000	\$40,000

George R Simek	2023	Lot 19, Block 2, Washington Heights	50% Homestead Credit	\$280,300	\$180,300
Larry R & Dorothy D Zabrocki	2023	Lot 12 & 1/2 VAC Alley Adj, Block 1, Park District	100% Homestead Credit	\$300,400	\$100,400
Leonard Benfiet	2023	Lot 13, Shamrock Acres	50% Homestead Credit	\$324,000	\$224,000
Michael Frykman	2023	Block 42, Northern Pacific 2nd, Lots 3-5 less S .38' Lot 5 less W 9' for alley 7th St Condominiums Unit 4	50% Homestead Credit	\$96,700	\$48,350
Robert & Jayme Holmberg	2023	Lot 10, Block 1, Horizon Heights 1st	100% Homestead Credit	\$357,400	\$157,400
Esther Fandrich	2023	2009 Highland 16 x 76, #HY12452	80% Homestead Credit	\$64,934	\$12,987
Esther Fandrich	2024	2009 Highland 16 x 76, #HY12452	100% Homestead Credit	\$64,934	\$0
Sandy Karna	2024	1974 Adrian 12' x 60', #4096A11	Mobile home went to dump Dec 2023	\$5,607	\$0
Delbert Unruh	2024	1972 Champion 14 x 56, #0329958038	100% Homestead Credit	\$6,309	\$0
John M Kinney	2023	Lot 2, Block 1, Vision Heights	50% Homestead Credit	\$240,800	\$140,800
Patricia L Smith	2023	Block 7, High Meadows, E 150' of Lot 7 B7 High meadows and Lot 1A of Lot 1 B4 Pinehurst 4th	50% Homestead Credit	\$344,100	\$244,100
Gregory A Lorenz	2023	E 50' of Lots 13-18, Block 7, Sturgis	100% Homestead Credit	\$238,900	\$38,900
Jacob Denning	2024	1999 Superior 16 x 70, #D5993353709	100% Homestead Credit	\$37,274	\$0
Marilyn Fibiger	2024	1975 Rollohome, 28' x 56', #AB302668	100% Homestead Credit	\$14,212	\$7,106
Sharon Symington	2024	2008 Four Seasons, 56 x 28	50% Homestead Credit	\$90,709	\$45,355
Charlotte K Hagel	2024	16 x 76 2008 Liberty Mobile Home	100% Homestead Credit	\$64,934	\$0

Olive Fricke	2023	Block 13, Replat Homan Acres, Lot E of Lot 1 Washington Court Condominiums Building 2033 Unit 9 & Garage 2	100% Homestead Credit	\$114,400	\$0
David & Jolene Stuber	2023	Lot 2, Block 1, Glenwood Estates	50% Homestead Credit	\$330,900	\$230,900
James Collins & Agnes Collins	2023	E 80' of Lots 1-2, Block 4, Mackin's Subdivision	50% Homestead Credit	\$125,300	\$62,650
Linda M Feist	2023	Lot 2, less S 3', Block 24, Jennings's 5th	50% Homestead Credit	\$253,300	\$153,300
Jacob R Hagel	2023	Block 3, North Hills 15th, Lot 3 614 Nelson Dr Condominium Association Unit 1	50% Homestead Credit	\$248,000	\$148,000
Samuel L & Penny L Saylor	2023	Lot 2, Block 23, Morn Hgt Rep B16,17, & B11	100% Homestead Credit	\$247,900	\$47,900
Patrice M Thomas	2023	Block 3, Eastview, N 30' of S 60' of Lot 8 East View Townhouses Unit 1 Tract V	50% Homestead Credit	\$144,500	\$72,250
Susan Mizera	2023	Block 1, Boulder Ridge Third Addition. Lot 5 and undivided interest common areas Lot B1 & Lot 7 B3	50% Homestead Credit	\$350,600	\$250,600
Charles J Miska	2023	Block 8, Washington Heights 2nd, Lot 9 Washington St Condominiums Unit 1	100% Homestead Credit	\$139,700	\$0
Dennis Boknecht	2023	W 100' of Lots 31-32, Block 68, McKenzie & Coffin's	50% Homestead Credit	\$148,900	\$74,450
Edna B Gartner	2023	Lot 13, Block 11, Register's 2nd Addition to City of Bismarck	100% Homestead Credit	\$199,700	\$0
Jeffrey E & Robin R Aamot	2023	Lot 19, Block 2, Jennings 1st	50% Homestead Credit	\$209,000	\$109,000
Marcella J Haman	2023	Block 2, Koch Addition, Lot 4 3801 Koch Dr Condo Assoc Unit 2 & Garage Unit 2	100% Homestead Credit	\$239,100	\$39,100
Leslie Landenberger & Ruby	2023	Lot 3B of Lot 3, Block 1, Gary Nelson Addition	100% Homestead Credit	\$335,500	\$235,500
Blaine R & Rebeka J Olsen	2023	Lot 3, Block 2, High Meadows 5th	50% Disabled Persons Credit	\$406,800	\$306,800
Barbara L Pfeifer	2023	Lot 10, Block 19, Jennings's 4th	50% Homestead Credit	\$267,600	\$167,600

Armion & Ethel Schuler	2022	Lot 28 less Jensen Survey of lot 28, Block 4, North Hills 3rd	10% Homestead Credit	\$211,900	\$199,389
Mark E Sandoval	2023	Block 23, Southwood Terrace 2nd Rep, 55 less N 150' Meadow Brook Condominiums Unit XXXIII	50% Homestead Credit	\$231,900	\$131,900
Sherwin & Cathy Nelson	2023	Lot 11, Block 25, Wachter's 9th	50% Homestead Credit	\$359,700	\$259,700
Leo L & Luella H Nagel	2023	Lot 11, Block 25, Wachter's 9th	50% Homestead Credit	\$391,100	\$316,100
Owen & Alice Subart	2023	Lot 14, Block 19, Meadow Valley 4th	50% Homestead Credit	\$256,900	\$156,900
RJR Maintenance & Management	2024	154 Northwest Dr, 2000 Holly park Glenmoor 28 x 52	Property is uninhabitable	\$53,115	\$0
Robert Chapa	2024	1992 Schult 16 x 76, #M254185	100% Homestead Credit	\$27,968	\$0
Jamie K Dokken	2023	Block 3, Sonnet Hgts Subdiv 1st Rep, Lots 2-3, Blk 3, Sonnet Heights Sub 1st Rplt & Lot 2, Blk 26, Sonnet Hgts Sub & W 35' VAC Ottawa St Adj Laguna Hills Unit 8 Bldg 1 (A)	50% Homestead Credit	\$188,800	\$94,400
Gregory L Feist	2023	E 95' of Lots 13-14, Block 77, McKenzie & Coffin's	100% Homestead Credit	\$180,400	\$0
Bradley & Desiree Hendrickson	2023	Lot 54, Block 14, Highland Acres	50% Homestead Credit	\$204,400	\$104,400
James J & Rosella Splonskowski	2023	Lot 7, Block 1, East View	100% Homestead Credit	\$278,800	\$78,800
Sheila Steckler	2023	Lot 10 less S WLY 20', Block 1, Rolling Hills 2nd	50% Homestead Credit	\$233,800	\$133,800
Delores Shimek	2023	Lot 8, Block 2, Westwood on the River	50% Homestead Credit	\$293,100	\$193,100
Dorothea & David Gray	2023	E 1/2 NE 1/4 SE 1/4 NE 1/4 aka southside of Lot 5 Link Estates	50% Homestead Credit	\$301,600	\$201,600
Joan M Brown	2023	Lot 3, Block 4, South Wilton aka Kilians	50% Homestead Credit	\$194,800	\$94,800
Barbara Zins	2023	S1/2 S1/2 NW 1/4 4-13-78	100% Homestead Credit	\$409,600	\$209,600
Mark Costain	2023	Lot 20, Block 23, Wachter's 3rd	50% Homestead Credit	\$310,900	\$210,900

Darlene Frieze	2023	Block 1, Pebble Creek 4th, L 12-14 less S 17' for St R/W Colorado Drive Condo VI Unit B	50% Homestead Credit	\$319,600	\$219,600
Marie Gilchrist	2022	Block 1, Weston Village 1st, Lot 10 & undivided int in common area	100% Homestead Credit	\$206,000	\$81,000
Marie Gilchrist	2023	Block 1, Weston Village 1st, Lot 10 & undivided int in common area	100% Homestead Credit	\$230,500	\$30,500
Bennie E & Lundina F Haux	2023	Lots 21-22, Block 35, Flannery & Wetherby	100% Homestead Credit	\$167,100	\$0
Kristene E Jespersen	2023	N 59.03' of Lots 3-4, Block 4, Sleepy Hollow Heights	50% Homestead Credit	\$278,600	\$178,600
Douglas B Morris	2023	6 & W 10' Lot 7, Block 2, Vision Heights	50% Homestead Credit	\$241,200	\$141,200
Bruce & Autumn Roth	2023	Lot 5, Block 1, Kilber 3rd	50% Homestead Credit	\$266,700	\$166,700
Roy Schock	2023	Lot 8, Block 11, Meadow Valley 3rd	50% Homestead Credit	\$233,700	\$133,700
Franklin J & Jean Marr Wolf	2022	Lots 25-26, Block 11, Flannery & Wetherby Addition	20% Homestead Credit	\$108,500	\$86,800
Franklin J & Jean Marr Wolf	2023	Lots 25-26, Block 11, Flannery & Wetherby Addition	100% Homestead Credit	\$142,800	\$0
Thomas Hammerel	2023	Lot 2 less W 10' for alley, Block 37, Northern Pacific 2nd Addn	50% Homestead Credit	\$213,200	\$113,200
Sharee Y Nelson	2023	Lot 8, Block 3, High Meadows 2nd	50% Homestead Credit	\$389,600	\$289,600
Kim & Debbie Sabot	2023	Block 3, East Hills Addn Replat, Lots 2-3 East Hills Condos 1509 + 1519 Unit 2 Bldg 2	50% Homestead Credit	\$321,900	\$221,900
Jerry & June Fischer	2023	Block 1, North Hills 6th Addition, Lots 5-6 less W 3.48' Centennial Condo Unit 302	50% Homestead Credit	\$209,700	\$109,700
Bernadine Miller	2023	Lot 27, Block 4, Rusch Gabbert +Rusch	100% Homestead Credit	\$223,000	\$23,000
Barbara Myhre	2022	2001 Schult 16 x 76	100% Homestead Credit	\$41,530	\$0
Barbara Myhre	2023	2001 Schult 16 x 76	80% Homestead Credit	\$44,934	\$8,987

Barbara Myhre	2024	2001 Schult 16 x 76	100% Homestead Credit	\$44,934	\$0
Kenneth & Susan Peterson	2023	Lot 3, Block 2, S + W Eighth	50% Homestead Credit	\$221,700	\$36,900
Sanferd J & Corrine Mees	2023	Section 35, Gibbs Township, Auditors Lot 1 of E 1/2	50% Homestead Credit	\$332,500	\$232,500
Jerome & Helen Werlinger	2024	Lot 2, Block 5, North Ridge Estates First	100% Homestead Credit	\$635,100	\$435,100
Kathleen Henriksen	2023	Lot 8, Block 4, Imperial Valley	50% Homestead Credit	\$289,600	\$189,600
Deborah Masad	2024	2003 Schult 28 x 52, #R308950AB	50% Homestead Credit	\$62,244	\$3122
Douglas & Debra Striefel	2024	2000 Friendship 16 x 76, #MY002150V	100% Homestead Credit	\$41,082	\$0
Wesley & Deborah Woehl	2024	2015 Schult 28 x 48, #RED65990MNAB	50% Homestead Credit	\$83,866	\$41,933

Comm. Munson asked Marcus Hall for clarification on item D of the consent agenda which was the second access permit for Mark Unterseher. Mr. Hall stated it met all the standards and was part of their platting process. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the John Cain (3), Kelly L. Cargle, Kurt Holzer, Joseph Rogers, Michael P. Baron, Joseph & Shannon Callaway, Wanda Lamontagne, Pam Christianson, Emily Vesta Rapkoch & Joshua Bakken, Lynette Namanny, Gary D. Hoffin, Lila Teunissen, Shelley Selzler, Blanche Barnhart, Cheryl Kienzle, Roxanne Geurts, Robert H. & Dianne S. Krogen, John T. & Anita M. Mattson, Gerald D. & Suzanne R. Olson, Carol Thompson, Virginia Ulrich, Sadie Schilling (2), Alvin Jans (3), Gladys Stamaris, Gerald L. & Susan M. Tschider, Ronald R. Hopfauf, Michael J. Neigum, Randall J. Schmidt, Trent O. & Louella M. Aronson, Karen J. Anders, NTD Properties Inc., Richard E. & Pearl A. Jorgenson, Kenneth Rebel, Donna M. Remboldt, Linda M. Patzner, Diana Niess, Judith A. Chamberlain, Linda Heger, Barbara T. Neameyer, Charles E. & Cynthia C. Russell, Charles E. Russell, Raymond & Cathern Edenhalm, Carol Lee Isaak, Carol J. Sundquist, Linda F. Reller, Earl R. & Irene M. Wentz, Robert & Charlene Urlacher, Sharon Litton, Wesley C. Wessner, Armion & Ethel Schuler, Randy Samuelson, Dennis C. & Lorna H. Olson, Bruce R. & Lyla R. Lovdal, Russel J. Schlecht, Leo & Johanna Heier, James & Jane Morgan, Robert & Shirley Schumacher, Ronald & Carol Bodine, Holly Carlson, Robin Brousseau, Luella V. K. Anderson, Carma Branch, Albert Meidinger, WM & Betty Sprynczynatyk, Clara & Robert Sheldon, Bradley & Cindy Dagenais, Alice M. Wahl, Leon & Darlene Thiel, Dave & Nancy Solem, Jerome & Betty Volk, Dean Berg, Alleyn M. & Bonnie L. Glasser, Duane & Sandra Ziegler, Ramona Hendricks, Barry Holm, Connie Mikkelsen, Lee & Vicki Roath, Cynthia D. Stumpf, Deborah J. Igoe, Anthony & Alvina Splonskowski, Randal & Catherine Robinson (2), Margaret Elkin, Dennis L. Bauer, Jose Richard, James & Marlene Lindquist, Richard C. & Carol J. Oehlerking, George R. Simek, Larry R. & Dorothy D. Zabrocki, Leonard Benfiet, Michael Frykman, Robert & Jayme Holmberg, Esther Fandrich (2), Sandy Karna, Delbert Unruh, John M. Kinney, Patricia L. Smith, Gregory A. Lorenz, Jacob Denning, Marilyn Fibiger, Sharon Symington, Charlotte K. Hagel, Olive Fricke, David & Jolene Stuber, James Collins & Agnes Collins, Linda M. Feist, Jacob R. Hagel, Samuel L. & Penny L. Saylor, Patrice M. Thomas, Susan

Mizera, Charles J. Miska, Dennis Boknecht, Edna B. Gartner, Jeffrey E. & Robin R. Aamot, Marcella J. Haman, Leslie Landenberger & Ruby, Blaine R. & Rebeka J. Olsen, Barbara L. Pfeifer, Armion & Ethel Schuler, Mark E. Sandoval, Sherwin & Cathy Nelson, Leo L. & Luella H. Nagel, Owen & Alice Subart, RJR Maintenance & Management, Robert Chapa, Jamie K. Dokken, Gregory L. Feist, Bradley & Desiree Hendrickson, James J. & Rosella Splonskowski, Sheila Steckler, Delores Shimek, Dorothea & David Gray, Joan M. Brown, Barbara Zins, Mark Costain, Darlene Frieze, Marie Gilchrist (2), Bennie E. & Lundina F. Haux, Kristene E. Jespersen, Douglas B. Morris, Bruce & Autumn Roth, Roy Schock, Franklin J. & Jean Marr Wolf (2), Thomas Hammerel, Sharee Y. Nelson, Kim & Debbie Sabot, Jerry & June Fischer, Bernadine Miller, Barbara Myhre (3), Kenneth & Susan Peterson, Sanferd J. & Corrine Mees, Jerome & Helen Werlinger, Kathleen Henriksen, Deborah Masad, Douglas & Debra Striefel, and Wesley & Deborah Woehl abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

County Engineer Marcus Hall presented a public hearing on a petition to vacate a section line. Chair Bitner opened the public hearing and there was no one who commented. Public hearing was then closed. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the vacation of the section line. Comm. Bakken shared a declaration of public benefit which was to clean things up to match what was there from a property perspective. He stated there is no burden on the county or the public but to make it more uniform on what was an error of the past. All members present voted "AYE". Motion carried. Mr. Hall then presented an authorization to advertise for bids for Special Assessment District #76 (Falconer Estates Subdivision). Motion by Comm. Munson, 2nd by Comm. Bakken to approve the plans and specifications for SAD #76 and authorize the County Auditor and the County Engineer to advertise for bids. All members present voted "AYE". Motion carried. Mr. Hall then presented another petition to vacate a section line as part of the Peaceful Valley Subdivision and requested setting Mar. 4th, 2024 at 5pm as the date and time for a public hearing. Motion by Comm. Munson, 2nd by Comm. Bakken to approve. Commissioners Munson, Bakken, and Schwab voted "AYE". Comm. Woodcox voted "NAY". Motion carried. Mr. Hall then presented a request to approve the award of bids for the County Highway 10 roadway mill and overlay project to low bidder, Mayo Construction Company for \$1,167,516.77 and enter into contract with the bidder. Motion by Comm. Munson, 2nd by Comm. Woodcox/Bakken. All members present voted "AYE". Motion carried.

County Planning Director Mitch Flanagan presented a request to deny, approve or table the appeal request for reconsideration by the Planning Commission. The application was for Dave Lehman's Special Use Permit for Burnt Creek Farms to stage weddings, family and corporate events all relating to Farm tours and Agritourism was denied on Jan. 10th, 2024 by a vote of 8-1 for the reasons of dust, traffic, noise, concerns for fire, and vehicle safety plus the overuse of land. Chair Bitner invited the applicant and the public to speak on this issue. The first person to speak was Dave Lehman who is the owner of Burnt Creek Farm. He shared the historical aspects of the farm and stated he would like to go from 200 people per event to 150 people per week from May 15th to Oct. 15th. He also offered to pay for dust control, road repairs, and shared some other possible solutions to the reasons for denial. Amanda Parent, Melissa Miller, Bea Streifel, and Kurt Fleck came forward to share some concerns. Chair Bitner stated there was some money in the Burnt Creek Township fund balance that could possibly pay for roads, dust control, maintenance, etc. Mr. Hall suggested some additional options. One was to keep it as an unorganized township road and use the monies in the unorganized township fund to cover costs. The next one was to establish a special assessments district and divide the cost among the benefitting properties. Another one was to apply for funds with the state. The final suggestion was if the county takes over the section line and designates it as a county road, it could be paid for with county funds. He stated that dust control would cost roughly \$10,000 a mile. He added that since there are steep ditches out there it could be a reasonable cost, or it could be a

big project and it would just depend on weather and traffic. Section line specs would be millions of dollars. Kathy Tweeten came forward and spoke to Dave Lehman's character and shared that when he says he will do something, he will do it. Comm. Munson was the lone descending vote on this at the Planning and Zoning meeting and wanted to explain why. He thought it needed to have a special use permit so guidelines could be in place. He also felt this issue needed to go back to Planning and Zoning to deal with. Motion by Comm. Woodcox, 2nd by Comm. Munson to hand this back to Planning and Zoning. Chair Bitner stated that the applicant needs to work with the neighbors out there to resolve the issues. All members present voted "AYE". Motion carried. Mr. Flanagan suggested offering the county's meeting rooms for the applicant and his neighbors to discuss these issues. Chair Bitner gave his approval to that. Mr. Flanagan then presented a discussion on a FEMA letter of final determination concerning the new Flood Insurance Rate Maps. He stated the updated risk maps are effective June 6th, 2024. It will be necessary for Burleigh County to adopt any amendments within Article 21 prior to that date to remain a part of the National Flood Insurance Program (NFIP). No action was necessary as this was informational only.

County Finance Director Leigh Jacobs presented an update on the Detention Center sales tax. He requested an authorization to seek a meeting with Burleigh County and Morton County Commissions as well as Burleigh and Morton County finance teams and/or County Auditors, and legal counsel to determine what amount of Morton County's deposit at Bank of North Dakota is allocable to the sales tax bond vs. renovation bond; and to discuss any other matters related to the sales tax bond payoff that may be relevant especially as it relates to notifying the Tax Commissioner to discontinue sales tax collections. Mr. Jacobs stated the earliest we could pay off the bond is Nov. 1st, 2025. Chair Bitner stated to go ahead and schedule those meetings as soon as possible and bring an update back to the commission as we want to make sure we are not over-collecting on the sales tax of the project.

Comm. Munson then presented a discussion on the Home Rule Charter ballot language, but considering the findings from Mr. Jacobs, wanted to table it until the next meeting until more information was provided from the Finance Director. Comm. Munson then presented a discussion/request for Easement across the Missouri Valley Complex for city sewer. He invited Mike Berg with Apex Engineering to share. Chair Bitner verified that there would be no cost to Burleigh County. Mr. Berg stated that we are not vacating the existing easements or taking ownership of the pipe. The pipe stays city property. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the easement for the Missouri Vally Complex sewer project. All members present voted "AYE". Motion carried. Comm. Munson then had Steve Neu share on the Missouri Valley Complex Committee. He stated it would be a non-compensated, 11-member committee including three residents from Burleigh County and eight members appointed by the stakeholder group. The stakeholders are Buckstop Junction, Motor Cross, Burleigh County Equestrian/Ag Center, 4H Council, Jr. High/High School Rodeo, Stock Car Club, Extension Service, and Park District. He added that they would also like to have the Burleigh County Portfolio holder and the Bismarck Park Commission as non-voting members. He then shared a graphic of an organizational chart. They are requested appointing Comm. Munson as Burleigh County Commission Liaison since he holds the portfolio. Their goal is to be fully operational with the committee by March. All meetings will be public. Motion by Comm. Munson, 2nd by Comm. Bakken to approve this committee structure with one change: that the At Large Membership be a four-year term instead of two years. Chair Bitner recommended using the current application for appointment from the county website to take interested applicants. Commissioners Woodcox, Munson, and Bakken voted "AYE". Comm. Schwab and Chair Bitner voted "NAY". Motion carried. Comm. Munson wanted to clarify based on an accusation at the last meeting that this was his pet project that he only wants to take care of his portfolio. He has no horses, stockcars, motorcycles and has nothing to benefit personally from this project. Chair Bitner then forwarded Comm. Munson an email for further discussion.

Chair Bitner discussed the Provident Building RFP award for architects. He requested that Burleigh County enter into an agreement with HTG Architects for the remodel project. Motion by Comm. Schwab, 2nd by Comm. Bakken to approve the request. All members present voted "AYE". Motion carried. Dan Shaff with HTG Architects shared that they propose doing a pre-design first, and then a cost estimate to speed up the process which will save the county money in the long run. Chair Bitner also clarified that the work the architect will be doing for the county will become the property of Burleigh County.

Election Coordinator Lisa Hart came before the commission with a brief answer to a question from the last meeting as to whether a student who wanted to be a poll worker could get community service hours. She stated that since the county is required by law to pay all our poll workers, the answer to that would be no.

Comm. Woodcox reminded the public that the deadline to apply for the property tax credit of up to \$500 is Mar. 31st, 2024.

Comm. Schwab expressed concerns with the bridge down south of McKenzie that desperately needs replacing. He stated it is number one on the county's list and the DOT has pushed it back another year and he would like it looked at.

Chair Bakken encouraged everyone to look at the Elections page of the Burleigh County website especially if anyone is interested in being a poll worker.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

JANUARY 17TH, 2024

5:00 PM *Invocation by Chaplain and Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the meeting agenda. All members present voted "AYE". Motion carried.

Chairman Bitner opened the meeting for public comment and there was none.

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the January 3rd, 2024 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer:

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Stephens Property Apartments LLC	2023	West 100' of Lot 1, Block 49, Northern Pacific 2nd	Error in property description	\$240,000	\$184,300
Stephens Property Apartments LLC	2023	Lots 31-32 less west 99', Block 63, McKenzie & Coffin's	Error in property description	\$158,600	\$127,600
Stephens Property Apartments LLC	2023	Lot 18, & S 15' of Lot 19, Flannery & Wetherby	Error in property description	\$256,200	\$174,600
Stephens Property Apartments LLC	2023	Lots 27-28, Block 22, Flannery & Wetherby	Error in property description	\$223,200	\$158,500
Stephens Property Apartments LLC	2023	Lots 16-18, Block 46, Flannery & Wetherby	Error in property description	\$202,300	\$179,000
CD Gemini Properties LLC	2023	Lot 1A less Lot 1C of Lot 1A of Lot 1 and Lots 10 & 11, Block 12, Wachter's subdivision & replat of part of block 10 Eastdale addn	Error in property description	\$1,962,600	\$1,859,900
Theresa A Simon	2023	Lot 24, Block 2, Sattler's Sunrise 4th	Error in property description	\$367,300	\$339,200
Brian Nelson	2023	Lots 7-8, Block 93, McKenzie & Coffin's	100% Disabled Veteran	\$200,100	\$20,100

Joshua & Alison Ternes	2023	Lots 20-21, Block 78, McKenzie & Coffin's	Error in property description	\$287,700	\$253,100
Shirley M Buchholz	2023	Lots 1-2 East Ridge Condominiums Unit 9, Block 3, Shannon Valley 4th	100% Homestead Credit	\$217,000	\$37,000
Park District of the City of Bismarck	2023	Country West V, Block 2, Lot 4 & lot 3 less that part taken for replat part Country West V and less tract 1722 & North 7' Vac	Exempt from taxation	\$300	\$0
Park District of the City of Bismarck	2023	Country West V, Block 2, Lot 5 & north 7' VAC R/W Adj	Exempt from taxation	\$200	\$0
Park District of the City of Bismarck	2023	Country West V, Block 3, Lot 2 less that part taken for replat part Country West V & south 7' VAC R/W Adj	Exempt from taxation	\$200	\$0
Park District of the City of Bismarck	2023	Country West V, Block 3, Lot 3 & south 7' VAC R/W Adj	Exempt from taxation	\$300	\$0
Park District of the City of Bismarck	2023	Country West V, Block 3, Lot 4 & south 7' VAC R/W Adj	Exempt from taxation	\$200	\$0
Park District of the City of Bismarck	2023	Tyler's Western Village, Block 3, pt L 22 beg at NW cor; SELY along N Line of LT 79.53'; SWLY 112.82' to WLY Line of LT; N	Exempt from taxation	\$500	\$0
Park District of the City of Bismarck	2023	Tyler's Western Village, Block 3, pt L 23 beg at SW cor; NLY along W line 98.69' to most WLY Cor of lot; SELY 155.35'; SWL	Exempt from taxation	\$1,000	\$0
Adam J Koch	2023	Lot 9, Block 34, Northern Pacific 2nd	50% Homestead Credit	\$178,000	\$89,000
Jolene Stewart	2023	Block 1, Replat North Hills 4th, Tract A & an undiv interest in L.31 Common Area Knoll Wood Condominium Central Association Unit 3	100% Homestead Credit	\$266,700	\$66,700
Wayne & Gladys Trottier	2023	Lot 7B, Block 4, K & L's 2nd Addition	100% Homestead Credit	\$352,400	\$152,400
Wallace & Diane Mertz	2023	Lot 1 less Parcel No.1-1 for ST R/W, Block 1, Mertz First Addition	50% Homestead Credit	\$596,200	\$496,200
Jenell Loftesnes	2023	Lot 17 less South 6', Block 3, Stein's 2nd	50% Homestead Credit	\$262,900	\$162,900
Lawrence & Alice Duchscherer	2023	Lots 3-4, Block 10, Flannery & Wetherby	100% Homestead Credit	\$216,400	\$116,400

Cynthia Jacquart	2023	Eastview, Block 2, 516A of Lot 22 less S50' of W22' of said L22	50% Homestead Credit	\$193,000	\$96,500
John W Kelsch	2023	East 75' of Lots 17-20, Block 23, Fisher	100% Homestead Credit	\$242,000	\$42,000
Elayne M Lindquist Revocable Trust	2023	Lot 13, Block 1, Heritage Park Addition 1st Replat	50% Homestead Credit	\$403,700	\$303,700
Eileen P Krumm	2023	Lot 23, Block 2, Eagle Crest	100% Homestead Credit	\$565,600	\$365,600
David J & Agnes Volk	2023	Pebble Creek 8th, Block 2, Lots 4,6,8,10, Blk 1, Pebble Creek 8th RPT & Lot 15 less WLY 148' of SLY 180', Blk 2, Pebble Creek 8th Arrow Head Ranch Unit 3 Bldg 3118	50% Homestead Credit	\$300,900	\$200,900
James G & Cynthia A Vollmer	2023	Lot 6, Block 2, Indian Hills	50% Homestead Credit	\$267,100	\$167,100
Jefferie Ehman	2023	Pebble Creek 8th, Block 2, Lots 4,6,8,10, Blk 1, Pebble Creek 8th RPT & Lot 15 less WLY 148' of SLY 180', Blk 2, Pebble Creek 8th Arrow Head Ranch Unit 4 Bldg 3112	50% Homestead Credit	\$300,900	\$200,900
Debra Mills	2023	Replat Tibesar's 1st Sub, Block 14, Lot 19 & E 22' of Lot 18	50% Homestead Credit	\$399,800	\$299,800
Kevin Brennan	2023	Lot 5, Block 3, Briardale II	50% Homestead Credit	\$298,300	\$198,300
Kenneth F & Alvinia Buchholz	2023	Lot 5, Block 20, Meadow Valley 4th	50% Homestead Credit	\$236,200	\$136,200
Daniel & Sharon Clausnitzer	2023	Eastview, Block 3, Lot 9 & N 12' of Lot 8	50% Homestead Credit	\$315,500	\$215,500
Jenette Leblang	2023	Lot 10, Block 2, Promontory Point	100% Homestead Credit	\$508,400	\$308,400
Jolene Stewart	2022	Block 1, Replat North Hills 4th, Tract A & an undiv interest in L.31 Common Area Knoll Wood Condominium Central Association Unit 3	20% Homestead Credit	\$242,400	\$217,400
Ralph & Naida Feland	2023	Lot 4, Block 1, Edgewood Village 5th	100% Homestead Credit	\$383,600	\$183,600
Kelly & Candice Bouche	2023	Pt S1/2SE1/4 beg @ Pt 72 rods W if SE cor then N 20 rods, W 16 rods, S 20 rods, E 16 rods to POB	100% Homestead Credit	\$76,500	\$0

Gary & Alvina Allmendinger	2023	Eastview, Block 3, S6' of Lot 5 & N14' of Lot 4, Eastview Townhouses Unit 13 Tract J	50% Homestead Credit	\$139,700	\$69,850
Jean Ellefson	2023	Tatley Meadows V, Block 2, Part of Lot 4 Pheasant Run Condominiums Unit 3068	50% Homestead Credit	\$164,600	\$82,300
Richard & Julene Wasness	2023	Lot 7, Block 1, Highland Acres	50% Homestead Credit	\$247,400	\$147,400
Richard Braun & Patricia Erling	2023	West 50' of Lots 1-2, Block 20, Northern Pacific	100% Homestead Credit	\$227,300	\$27,300
Dan Ensz	2023	Flannery & Wetherby, Block 41, Lot 15 less W 20' for alley	100% Homestead Credit	\$167,100	\$0
Redginald & Susan Finck	2023	Lot 7, Block 10, Riverview	50% Homestead Credit	\$256,900	\$156,900
Rhonda & Steven Haegele	2023	Lots 7-8, Block 11, Fisher	100% Homestead Credit	\$217,500	\$17,500
Sylvia J Brown	2023	Lots 11-12, Block 20, Fisher	50% Homestead Credit	\$253,700	\$153,700
Jerome & Barbara Frison	2023	Lot 7, Block 10, Meadow Valley 2nd	50% Homestead Credit	\$221,400	\$121,400
Gary W & Dorene E Gaasland	2023	Block 12, Lincoln, Beg 105' N of SE cor W 165' N 65' E 165' S 65' to beg	50% Homestead Credit	\$338,600	\$238,600
Carol A Hattel	2023	Lot 8, Block 3, Register's 2nd	50% Homestead Credit	\$210,900	\$110,900
Carmen Husebye	2023	Block 4, East Hills Addition Replat, Lot 8 Baumgartner's Sharloh Loop Condominiums Unit 7 Building 1401	50% Homestead Credit	\$181,100	\$90,550
Patricia Kennedy C/O Patricia Hanson	2023	Lot 41, Block 10, Highland Acres	50% Homestead Credit	\$277,400	\$177,400
Beverly Larson	2023	Block 3, North Hills 15th, Lot 3 626 Nelson Dr Condominium Association Unit 4	50% Homestead Credit	\$254,900	\$154,900
Robert P Jr & Leighann Gregoire	2023	Lot 5, Block 2, Wachter's 7th	50% Homestead Credit	\$294,900	\$194,900
Michael L Miller	2023	Lot 12, Block 4, Haycreek Meadows	50% Homestead Credit	\$308,800	\$208,800
Robert L Wetsch	2023	Lot 3, Block 19, Casey's 4th	100% Homestead Credit	\$187,800	\$0

Ronnie J & Kathy A Blegler	2023	SE1/4 - 295.16' x 295.16	50% Homestead Credit	\$217,900	\$117,900
Gary T Nagel	2023	S 50' of Lots 7-12, Block 17, McKenzie's	50% Homestead Credit	\$227,500	\$127,500
Viola Anderson	2023	Lot 19B of Lot 19 + Lot 20, Block 1, Huntington Cottages 1st Addition	50% Homestead Credit	\$367,500	\$267,500
Susan Beth Elliot	2023	Lot 11, Block 14, Nagel's 4th	100% Homestead Credit	\$300,200	\$233,533
Thomas & Cynthia Anderst	2023	Lot 9A, part of Lots 3-5, Block 4, Stein's 5th	50% Homestead Credit	\$226,300	\$126,300
Gregory & Deborah Hanson	2023	Lot 8, Block 15, Register's 2nd Addition	50% Homestead Credit	\$205,800	\$105,800
Dean A & Wanda L Meland	2023	Lot 6, Block 22, Wachter's 3rd	100% Homestead Credit	\$321,800	\$121,800
Jimmy & Denise Brorby	2023	Lot 10, Block 3, The Ranch 2nd	50% Homestead Credit	\$477,100	\$377,100
Jeff & Charlotte Kurtz	2023	Grande Prairie Estates Second, Twn-139, Rng-80, Blk-09	50% Homestead Credit	\$337,500	\$237,500
Alan Houn	2023	Lots 1-9, Block 1, Menoken Meadows	100% Homestead Credit	\$16,800	\$0
Sandra A Schell	2023	Lots 1-2 Original Townsite Condominiums Unit 2 & Garage Unit 2, Block 61, Original Plat	100% Homestead Credit	\$87,200	\$0
Margaret E Bahn	2023	RPT PT B3 Sleepy Hollow HT, Block 3, Lot 1, 1627 N 33rd St Condominiums Unit 2	100% Homestead Credit	\$261,100	\$61,100
Larry & Carol Crabbe	2023	RT L10 B1 North Hills 1st, Block 1, Lot 2 Century Park Condominiums Unit II	100% Homestead Credit	\$211,200	\$11,200
Larry & Neva Lang	2023	Lot 15, Block 27, Stein's 4th	50% Homestead Credit	\$317,200	\$217,200
Kenn Jay Pedersen	2023	Lot 14, Block 12, Stein's 3rd	100% Homestead Credit	\$311,100	\$111,100
Joseph G & Meredith L Gross	2023	Block 2, Fisher, E 70' of Lots 13-15 & W 40' of S 10' of Lot 8 & W 40' of Lots 9-12	100% Homestead Credit	\$264,600	\$64,600

Motion by Comm. Bakken, 2nd by Comm. Munson to approve the Stephens Property Apartments LLC (5), CD Gemini Properties LLC, Theresa A. Simon, Brian Nelson, Joshua & Alison Ternes, Shirley M. Buchholz, Park District of the City of Bismarck (7), Adam J. Koch, Jolene Stewart, Wayne & Gladys Trottier, Wallace & Diane Mertz, Jenell Loftesnes, Lawrence & Alice Duchscherer, Cynthia Jacquart, John W. Kelsch, Elayne M. Lindquist Revocable Trust, Eileen P. Krumm, David J. & Agnes Volk, James G. & Cynthia A. Vollmer, Jefferie Ehman, Debra Mills, Kevin Brennan, Kenneth F. & Alvinia Buchholz, Daniel & Sharon Clausnitzer, Jenette Leblang, Jolene Stewart, Ralph & Naida Feland, Kelly & Candice Bouche, Gary & Alvina Allmendinger, Jean Ellefson, Richard & Julene Wasness, Richard Braun & Patricia Erling, Dan Ensz, Redginald & Susan Finck, Rhonda & Steven Haegele, Sylvia J. Brown, Jerome & Barbara Frison, Gary W. & Dorene E. Gaasland, Carol A. Hattel, Carmen Husebye, Patricia Kennedy c/o Patricia Hanson, Beverly Larson, Robert P. Jr. & Leighann Gregoire, Michael L. Miller, Robert L. Wetsch, Ronnie J. & Kathy A. Blegler, Gary T. Nagel, Viola Anderson, Susan Beth Elliot, Thomas & Cynthia Anderst, Gregory & Deborah Hanson, Dean A. & Wanda L. Meland, Jimmy & Denise Brorby, Jeff & Charlotte Kurtz, Alan Houn, Sandra A. Schell, Margaret E. Bahn, Larry & Carol Crabbe, Larry & Neva Lang, Kenn Jay Pedersen, and Joseph G. & Meredith L. Gross abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried. Comm. Woodcox asked about a check from Advanced Business Methods in Fargo that hadn't been cashed for \$2400 and wondered if someone could contact this company. Auditor Splonskowski stated that we don't know the reason why they didn't cash it but to reconcile accounts the check had to be canceled.

There was then a discussion on the assignment of portfolios. Chairman Bitner stated that no changes were requested but wanted to add the Renaissance Zone portfolio. Comm. Munson stated that he had been appointed as a private citizen by the city as a member of the Renaissance Zone Board and requested to take this portfolio. Chairman Bitner felt it was more appropriate to have Comm. Bakken take that as it fell under Government Coordination & Community Involvement Intergovernmental Committee. Comm. Munson stated he was willing to take the Public Health portfolio from Comm. Bakken and Comm. Bakken agreed to give that over to him.

County Engineer Hall presented a public hearing on a petition to vacate a section line. Mr. Hall stated he did not have any conversation with the NDDOT however they do have a highway right next to it and made a decision a long time ago to get off that section line, so he assumed their position hadn't changed. Diana Koppinger and her brother Dan Baker who are the daughter and son of Dorothy Baker, the landowner. Diana is the 5th generation to reside there, and the section line runs through a small portion of Dorothy's property. They proposed to close the section line for estate preparation. The public benefit would be that it wouldn't have to be maintained. Mark Isaacs with Independent Land Surveying and Engineering then shared that they did some platting to help the Baker's with estate planning and stated that the benefit would be that there would be no need for maintenance with that roadway. He added that if the section line wasn't vacated there would have to be 150 feet of right of way dedicated to the county, but if it was vacated it would retain ownership and the individuals would pay taxes on it. Public hearing was then closed. Motion by Comm. Bakken, 2nd by Comm. Woodcox to vacate the section line. Comm. Munson asked if we could list the benefit in the motion, but per State's Attorney Lawyer it didn't need to be in the motion but should be discussed. Comm. Bakken stated that there was public benefit for tax reasons and the public access point would remain intact. Comm. Munson stated that to vacate it would save money. Comm. Bakken then reaffirmed his motion. All members present voted "AYE". Motion carried. Mr. Hall then presented a request to approve the 2024 Burleigh County Project Priority List. Comm. Bakken wondered if the springtime concerns with aggregate were applied to this list to which Mr. Hall stated that it was being applied to the

maintenance portion of the list. Motion by Comm. Bakken, 2nd by Comm. Munson to approve. All members present voted "AYE". Motion carried.

Comm. Schwab presented a discussion on the State Property Tax Credit. He wanted everyone to know that they can apply by going to the county website and there was a green bar at the very top of the page to apply. He wanted everyone to know it was available until Mar. 31st to do so. Chairman Bitner added that people can apply for the Homestead Tax credit as well if eligible plus if they ran into any problems with the process the County Tax Department could help. Comm. Munson noted that you don't automatically get the credit, but you must apply.

Emergency Management Director Mary Senger came forward to present a Memorandum of Understanding (MOU) between Burleigh County and the University of Mary which gave them the opportunity to apply for a grant. Burleigh County is just the pass-through and is not responsible for any monies, audits, or quarterly reports. Motion by Comm. Munson, 2nd by Comm. Bakken to approve. All members present voted "AYE". Motion carried.

Sheriff Leben told the commission that Auditor Splonskowski was recognized recently at the Sheriff Department's award ceremony for saving a young child's life in a near drowning incident and wanted to congratulate and thank him. Sheriff Leben then presented his quarterly report for January 2024. The average daily population was 241 and total bookings were 512 which is 17 per day on average. He shared a breakdown of inmate days and the total billed for the month was \$135,566 which is \$1,973,428 for the year. He noted that more staff was needed. 217 people participated in the Alternatives to Jail Program. He added they were in a continuous hiring process and they got a lot of applicants when a hiring bonus was offered but that unfortunately didn't translate into employees in the door. They are going through a lot of cost backgrounding applicants that never get hired. He gave a snapshot of one day in the facility during the Jan. 5th-8th period where they booked 47 and released 12. People with drug and alcohol withdrawals, severe mental health issues, and suicidal people are what they are mainly dealing with which goes on weekly. Comm. Woodcox shared that Sheriff Leben was on KFYR and shared a lot of this information with the public and wished to thank him for doing so and told him he was doing an excellent job.

Chairman Bitner then discussed the official appointment of Leigh Jacobs as the new Burleigh County Finance Director. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve his appointment. All members present voted "AYE". Motion carried. Chairman Bitner then discussed the Provident Building RFP for a fan coil piping replacement. He stated they are looking for mechanical contractors to address piping problems the Provident Building has had for quite some time. Election Coordinator Lisa Hart brought an election status update saying that the County needs approximately 200 poll workers per election and she currently has 93 that have expressed an interest at this point. She added that she is in the process of contacting former workers to see if they would be willing to serve again for the June 11th and/or Nov. 5th elections. She encouraged any former workers or new ones to contact her by calling 701-222-6697 or by emailing her at hartlisa@nd.gov or by clicking the Elections link on our county website and selecting "Be a Poll Worker". She stated that the whole Auditor/Treasurer/Tax Equalization Department helps as it gets closer to election time and they also hire a few temp workers to assist the office during that time period as well. She and Auditor/Treasurer Mark Splonskowski reached out to some high schools in the county to see if there would be an interest for 16-18 years olds working on election day. Comm. Munson asked if that age group can get Community Service hours for working in an election and Mrs. Hart said she will be checking into that.

Comm. Munson presented a request to establish a Fair Board as a management, complex operation, and development oversight committee responsible to the Burleigh County Commission for the Missouri Valley Complex. He stated that they were not trying to be an agricultural fair association. Comm. Bakken shared that right now they have several stakeholders at the Complex, and if there were to be a fair, they would be another stakeholder. Alan Heim came forward to share that this would be a committee to represent all the groups out there yet remain under the County Commission for approval to oversee projects, the development of the property, scheduling, etc. and take the burden off the commission. He added this would be a 9 or 11 person (including 2-4 citizens) committee. Steve Neu then shared the tasks of the Fair Board and stated that they would like to meet at least bimonthly or at the call of the Chairman in the Tom Baker Room and be recorded to be transparent. Comm. Schwab asked what resources this Fair Board was asking for and Mr. Neu suggested a staff member, and possibly money, etc. Comm. Munson stated that Comm. Schwab was reading off a list as if this was an Agricultural Fair Association and that was not their goal, and they were not a non-profit. There was disagreement between Comm. Munson and Chairman Bitner as to whether the Missouri Valley Complex had a budget or a fund to which Comm. Munson will bring the budget to the next meeting for Chairman Bitner to see. Comm. Munson asked State's Attorney Julie Lawyer if it should be called a Fair Board or a Committee. She stated that since it doesn't fall under Century Code for a County Fair Association, they can call it whatever fits their plan, but recommended it would be more descriptive to call it the Missouri Valley Complex Committee for how it is being operated. Comm. Bakken stated that this was about addressing the complex as a whole and helping to facilitate the stakeholders to start generating revenue for the county. He felt the savings account was good to use as leverage but would not recommend using it to fund a project out there. Motion by Comm. Schwab to table this decision as there were questions he still wanted answered. Comm. Woodcox stated that the fund is to promote the facility and if we are afraid of that then he didn't know why there was a fund. There was no 2nd. Motion failed. Comm. Bakken shared that there was an economic development piece that was missing with all of this and would like to see a calendar of events again. Chair Bitner felt it was important for Burleigh County to enhance that facility and work together as long as they aren't working together for one single purpose. Chair Bitner added that he thought this was a money grab for Comm. Munson's pet project and that concerns him. Motion by Comm. Munson, 2nd by Comm. Woodcox to create the Missouri Valley Complex Committee as the management, complex operation, and development oversight committee responsible to the Burleigh County Commission. Comm. Munson suggested citizens apply to be on the committee and send to the Auditor's Office and he preferred it to be volunteer and not compensated but let the committee decide and the commission will either approve or deny. Commissioners Woodcox, Munson, and Bakken voted "AYE". Commissioners Schwab and Chairman Bitner voted "NAY". Motion carried.

Comm. Schwab brought up timecards and stated that the county needs new software to manage how employee time is being reported. HR Director Pam Binder stated that each department has been doing their own time sheets in their own ways as there was no centralized time keeping system. There have been issues with this system and to be accurate for 343 employees there needs to be an upgrade. Comm. Bakken asked Ms. Binder if she could ask each department how much time they were spending on everyone's time sheets and bring it back to the commission. Chair Bitner stated that since the 2024 budget is already done, we would have to budget this for 2025, but once year end expenses are reconciled for 2023 we can see what is available. He agreed it was clear that the software was needed. Ms. Binder stated that one of her HR assistants is being assigned to look at software options and will begin that in February.

Meeting Adjourned.

Mark Splonskowski, Auditor/Treasurer

Brian Bitner, Chairman

**BURLEIGH COUNTY COMMISSION
MEETING**

JANUARY 3RD, 2024

5:00 PM

Chairman Bakken (via Zoom) called the regular meeting of the Burleigh County Commission to order.

Auditor/Treasurer Splonskowski called for nominations for Chairman for the year 2024. Comm. Schwab nominated Comm. Bitner. Comm. Munson nominated Chairman Bakken. There were no other nominations. Commissioners Schwab, Woodcox, Bitner, and Chairman Bakken voted "AYE" for Comm. Bitner. Comm. Munson voted "NAY". Chairman Bitner then called for nominations for Vice Chairman. Comm. Woodcox nominated Comm. Munson and Chairman Bitner nominated Comm. Bakken. Commissioners Munson and Woodcox voted "AYE" for Comm. Munson with Commissioners Schwab, Bakken, and Chair Bitner voting "NAY". All members both present and via zoom then voted "AYE" on Comm. Bakken as Vice Chairman.

Chairman Bitner then discussed the assignment of portfolios. Comm. Woodcox wanted to see a list of who was currently holding what portfolio which was not in the packet. Auditor/Treasurer Splonskowski stated he will provide this list to the board in preparation for the next meeting. Comm. Bakken suggested holding the portfolios in status quo until Chairman Bitner had an opportunity to visit with department heads and the commissioners to make sure everything is a good fit. Chairman Bitner then asked that this be tabled until the next meeting so he can visit with department heads but noted that he will not discuss this with the commissioners. The commissioners can submit their opinions to the Auditor's Office.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken (via Zoom), and Chairmam Bitner were present.

There was then an Invocation by the Chaplain and the Pledge of Allegiance.

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the meeting agenda. All members present voted "AYE". Motion carried.

Chairman Bitner opened the meeting for public comment and there was none.

Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the December 18th, 2023 meeting minutes and bills. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer:

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Larry & Kathlyn Wall	2021	N1/2 SW1/4 + SW1/4 SW1/4 6-144-78	91 acres of water	\$44,000	\$10,200
Larry & Kathlyn Wall	2022	N1/2 SW1/4 + SW1/4 SW1/4 6-144-78	91 acres of water	\$44,000	\$10,200

Larry & Kathlyn Wall	2023	N1/2 SW1/4 + SW1/4 SW1/4 6-144-78	Inundated acres	\$46,500	\$1,300
Jason & Danielle Levey	2023	Block 23, Sturgis, West 62 FT of Lots 13-16	Error in property description	\$265,500	\$215,400
Jason & Danielle Levey	2023	Lots 9-10, Block 11, Haight & Little's	Error in property description	\$268,500	\$224,500
Zachariah D & Ashley M Hay	2023	Lot 5, Block 5, Horizon Heights 2nd	Error in property description	\$392,200	\$334,000
Justin Paul Williams	2023	Lot 7, Block 1, High Meadows 11th Replat	Error in property description	\$398,500	\$298,900
Ryan Hoerner	2023	Lots 20-22 less South 1' of Lot 20, Block 81, William's Survey	Error in property description	\$145,000	\$116,000
Kohl's Illinois, Inc.	2023	Lot 6, Block 1, Pinehurst Square Addition	Error in property description	\$9,299,200	\$8,865,500
Rainmaker Properties LLC	2023	Lots 9-10, Block 6, Morningside Heights Rep B6	Error in property description	\$1,117,100	\$1,031,400
Ralph Messer	2022	Lot 9, Block 56, Northern Pacific 2nd	Exempt from taxation	\$257,200	\$0
Ralph Messer	2023	Lot 9, Block 56, Northern Pacific 2nd	Exempt from taxation	\$261,300	\$0
Ralph Messer	2022	Lot 10, Block 56, Northern Pacific 2nd	Exempt from taxation	\$229,200	\$0
Ralph Messer	2023	Lot 10, Block 56, Northern Pacific 2nd	Exempt from taxation	\$257,500	\$0
Ryan Sabin	2022	100% Disabled Veteran	Block 18, Southwood Terrance 2nd Replat, North 261.47' of East 257.98' of Lot 8 East Riverwood Condominium Unit 8	\$150,600	\$0
Troy & Jennifer Marchus	2023	Error in property description	Lots 3-4, Block 57, Original Plat	\$129,300	\$106,700
Neal & Heather Leier	2023	Error in property description	Block 3, Southbay 2nd Addition, Lot 119 & undivided	\$804,000	\$749,100

			interest in common areas		
Wade & Kayla Teneyck	2023	70% Disabled Veteran	Lot 16, Block 4, Huber Re Estate Trust 1st Addition	\$302,400	\$176,400
Joseph J & Carol T Kuntz	2023	100% Disabled Veteran	Block 6, Lincoln, Beg 200' South & 200' East of NW corner; W 75' S 95' E 75' N95' to beginning	\$222,400	\$42,400
Ryan Sabin	2023	100% Disabled Veteran	Block 18, Southwood Terrance 2nd Replat, North 261.47' of East 257.98' of Lot 8 East Riverwood Condominium Unit 8	\$159,200	\$0
100 West Main Limited Partnership	2023	Error in property description	Lots 7-11, Block 56, Original Plat	\$3,762,200	\$3,288,300
Gladys & Greg R Grube	2023	Block 1, Brandon Heights, Lot 4 Brandon heights Condominiums Five unit D	100% Homestead Credit	\$22,400	\$20,400
Greg Schlosser & Lauri Hanson	2023	Lot 2, Block 4, Eagle Crest	Error in property description	\$647,800	\$622,200
John Karolewics & Caren Stewart	2023	Lot 13, Block 5, Peet's 4th	90% Disabled Veteran	\$381,200	\$340,700
Kaye Anderson	2023	Block 5, City Lands 138-80, pt of NW1/4 NW1/4 Sec 5 & pt of Gov L1 Sec 6 138-80 Riverside Park Condominiums unit 108	100% Homestead Credit	\$195,100	\$178,842
Michael & Pamela Smith	2023	Lot 5, Block 8, Shamrock Acres 3rd	80% Disabled Veteran	\$291,000	\$147,000
Joseph E Sr & Kathryn Tibor	2023	Lot 9, Block 2, Register's 1st	100% Homestead Credit	\$84,000	\$0

Judith A Schneider	2023	Lot 2, Block 29, Wachter's 3rd	100% Homestead Credit	\$268,400	\$68,400
Joanne Monson	2023	Lot 3, Block 9, Boulder Ridge 1st	50% Homestead Credit	\$496,700	\$396,700
Charles W & Laura M Gitter	2023	Lot 4A, Block 4, Country West III	Error in property description	\$462,200	\$390,100
David Breeding	2023	Lots 1-3, Block 8, Macober's First - Wilton	50% Homestead Credit	\$41,700	\$20,850
Andrew W & Darlene Weigel	2023	Lot 2 Less South 5', Block 3, Washington Meadows 3rd	50% Disabled Veteran	\$332,600	\$242,600
Shirley & Cleon Hoggarth	2023	Lot 17, Block 6, Eastview	50% Homestead Credit	\$291,500	\$191,500
Alma Nelson	2023	Lot 1, Block 3, Washington Heights	50% Homestead Credit	\$244,300	\$144,300
Adam M & Jenene K Leintz	2023	Block 1, Boulder Ridge 2nd Addition, Lot 15 & undiv inter in following common areas: Aud Lot B of L13, L15 Aud Lot B of L17, B1; L8 B2; L7 B3; L11 B9 & L12-13 B10 Boulder Ridge 1st & Lot 1 B 1 & lot 7 B3 Boulder Ridge 3rd	50% Homestead Credit	\$521,400	\$421,400
Diordan T McLean	2023	Lots 7-8, Block 3, Mackin's Subdivision	100% Homestead Credit	\$129,100	\$0
Aaron & Devonne Schantz	2023	Lot 12 & undivided interest in common area, Block 3, Southbay 2nd addition	Error in property description	\$667,000	\$571,900
Craig D & Lynn A Grassel	2023	Lots 16-17, Block 23, Wachter's 9th	Error in property description	\$600,100	\$339,600
Michael K & Sarah M Saylor	2023	Lot 28, Block 10, Country West III	Error in property description	\$613,200	\$566,100
Karen Stolt	2023	West 50' of Lots 1-2, Block 78, McKenzie & Coffin's	Homestead Credit (additional credit)	\$116,300	\$16,300

Bill Heckelsmiller	2023	Auditor's Lot A, Section 28, Long Lake Township	100% Homestead Credit	\$90,100	\$0
James J & Cynthia A Bechtold	2023	Lot 21, Block 2, Wachter's 6th	100% Homestead Credit	\$423,800	\$223,800
Irene Miller	2023	Lot 21, Block 3, Grandview Heights	100% Homestead Credit	\$337,300	\$137,300
Ronald S Perry	2023	Block 2, Park Hill (Aud Lots), beginning 1050'E of SW corner of NE1/4 of section 5 & 248.9'N of said point thence W65', N150', E65', S150' to beginning	100% Homestead Credit	\$236,100	\$36,100
James & Dorothy Kratovil	2023	Lot 6, Block 2, Riverside Second	100% Homestead Credit	\$390,400	\$190,400
Diane & Allen Dockter	2023	Lot 9, Block 8, Eastside Heights	50% Homestead Credit	\$267,700	\$167,700
James A & Violet S Ryckman	2023	Lot 1, Block 1, Sattler's Sunrise	50% Homestead Credit	\$292,800	\$192,800
Ella Peightal Family Trust	2023	Block 21, Lounsberry Outlots, beginning at NW cor S 50' E 150' N 50'W 150' to beginning	100% Homestead Credit	\$207,200	\$7,200
Victoria L Carvell	2023	Lot 10, Block 3, Sonnet Heights subdivision	100% Homestead Credit	\$338,000	\$138,000
William R & Kerry A Horton	2023	Lot 8, Block 3, Prairie Hills	100% Homestead Credit	\$263,000	\$63,000
Florence Baelser	2023	Lot 10, Block 25, subdivision of Lounsberry OL 25	50% Homestead Credit	\$264,900	\$164,900
Elizabeth Walth	2023	Lot 5, Block 24, Homan Acres 5th	100% Homestead Credit	\$418,100	\$218,100
Ila K Allison	2023	West 80' of Lots 1-3 & west 80' of north 15' of Lot 4, Block 37, Flannery & Wetherby	100% Homestead Credit	\$140,500	\$0

Lawler, C & Kelsch, J -Kelsch, Marilyn-	2023	Lot 4, Block 1, Sonnet Hgts sub 3rd replat	50% Homestead Credit	\$302,800	\$202,800
Donald & Judy Miller	2023	Block 1, Brandon Heights, Auditors Lot C of part of lot 3 Brandon Heights Condominiums Three unit 204	50% Homestead Credit	\$185,900	\$92,950
Sandra L Tabor	2023	Block 8, McKenzie's, Lot 7 & east 15' of lot 8 & west 30' of VAC Thompson St	50% Homestead Credit	\$273,000	\$173,000
Marian Scheck	2023	Lot 7, Block 20, Rep B20 Morningside Hgts	100% Homestead Credit	\$185,800	\$0
Sydney Seidel	2023	Lot 36A, Block 1, Evergreen Ridge Addn	100% Homestead Credit	\$149,000	\$0
Duane C & Agnes P Aman	2023	Lots 3-4, Block 48, Flannery & Wetherby	100% Homestead Credit	\$210,500	\$10,500
Eugene Masse	2023	10 less East 2.5', Block 4, Prairie Hills	50% Homestead Credit	\$306,200	\$206,200
Judy D Plummer	2023	Lot 11 & East 8' of Lot 12 & Lot B of Lot 10 and Lot E of Lot 10, Block 5, Sleepy Hollow Heights 3rd	100% Homestead Credit	\$392,500	\$192,500
Elbert & Bertha Wilson	2023	Lot 6, Block 1, Calgary Addition	50% Homestead Credit	\$253,100	\$153,100
Edward & Brigeta Wuitschick	2023	West 100' of Lots 15-16, Block 35, Flannery & Wetherby	100% Homestead Credit	\$143,300	\$0
Allen & Joann Blotske	2023	Lot A of Lot 1, Block 1, Blotske Subdivision	100% Homestead Credit	\$387,400	\$187,400
Richard & Rita Roller	2023	Lot 11, Block 4, Falconer Estates	50% Homestead Credit	\$336,500	\$236,500
Kenneth & Diane Gebhardt	2023	Lot 7A, Block 1, Sandy Hills Est 3rd	50% Homestead Credit	\$210,800	\$110,800
Randy Bowman	2022	S1/2 S1/2 SW1/4 Section 12 Township 140 Range 81 W	Qualifies for Farm Res. Exemption	\$435,300	\$12,600

Randy Bowman	2023	S1/2 S1/2 SW1/4 Section 12 Township 140 Range 81 W	Qualifies for Farm Res. Exemption	\$476,800	\$13,400
Rick & Janice Roll	2023	1998 Friendship 28' x 66', ser# MY98-17991A	50% Homestead Credit	\$61,095	\$30,547
Wesley & Georgia Uttke	2023	Lot 8, Block 4, Falconer Estates	50% Homestead Credit	\$327,700	\$227,700
Gwyneth Binder	2023	S 495' of SW1/4 SW1/4, S 825' of SE1/4 SW 1/4 15-139-77	100% Homestead Credit	\$93,400	\$0
Lloyd A & Brenda L Bosch	2023	Lot 11, Block 1, Falconer Est Rplt B1 L4-8	100% Disabled Veteran	\$346,600	\$166,600
Josiah Smith	2023	Lot 2, Block 1, Dunn Lincoln Twp	100% Disabled Veteran	\$540,500	\$360,500
Shinley M Buchholz	2023	Shannon Ridge 4th, Block 3, Lots 1-2 East Ridge Condominiums Unit 9	100% Homestead Credit	\$217,000	\$17,000
Alice Gramlow	2023	Southwood Terrace 2nd Rep, Block 24, Lots 1-6 Cottonwood Estates Condominium Unit D-E	50% Homestead Credit	\$188,500	\$94,250
Lawrence C & Sharon K Zacher	2023	Lot 9, Block 11, Riverview	50% Homestead Credit	\$274,400	\$174,400
Jerome R & Valerie J Delzer	2023	Lot 10, Block 1, Highland Acres 2nd	50% Homestead Credit	\$496,400	\$396,400
Eugenia Eckert	2023	Lincoln, Block 7, Beg pt 60' W of NE cor S 177' W 60' N 177' E 60' to beg	100% Homestead Credit	\$194,000	\$0
Ileen Enzminger	2023	Lot 1, Block 4, Sattler's Sunrise 9th	100% Homestead Credit	\$404,700	\$204,700
Goll, Troy D ET AL -Goll, Leo E & Audre G-	2023	Lot 10, Block 19, Meadow Valley 4th	50% Homestead Credit	\$241,300	\$141,300
Charles Gullicks	2023	Register's 2nd, Block 7, W 5' of Lot 7' & Lot 8 less W 10'	50% Homestead Credit	\$221,600	\$121,600
Shanon L Senne	2023	Lot 4, Block 3, Centennial Park 4th	50% Homestead Credit	\$266,000	\$166,000

Motion by Comm. Munson, 2nd by Commissioner Woodcox to approve the Larry & Kathlyn Wall (3), Jason & Danielle Levey (2), Zachariah D. & Ashley M. Hay, Justin Paul Williams, Ryan Hoerner, Kohl's Illinois, Inc., Rainmaker Properties LLC, Ralph Messer (4), Ryan Sabin (2), Troy & Jennifer Marchus, Neil & Heather Leier, Wade & Kayla Teneyck, Joseph J. & Carol T. Kuntz, 100 West Main Limited Partnership, Gladys & Greg R. Grube, Greg Schlosser & Lauri Hanson, John Karolewics & Caren Stewart, Kaye Anderson, Michael & Pamela Smith, Joseph E. Sr. & Kathryn Tibor, Judith A. Schneider, Joanne Monson, Charles W. & Laura M. Gitter, David Breeding, Andrew W. & Darlene Weigel, Shirley & Cleon Hoggarth, Alma Nelson, Adam M. & Jenene K. Leintz, Diordan T. McLean, Aaron & Devnne Schantz, Craig D. & Lynn A. Grassel, Michael K. & Sarah M. Sayler, Karen Stolt, Bill Heckelsmiller, James J. & Cynthia A. Bechtold, Irene Miller, Ronald S. Perry, James & Dorothy Kratoivil, Diane & Allen Dockter, James A. & Violet S. Ryckman, Ella Peightal Family Trust, Victoria L. Carvell, William R. & Kerry A. Horton, Florence Baelser, Elizabeth Walth, Ila K. Allison, Marilyn Kelsch, Donald & Judy Miller, Sandra L. Tabor, Marian Scheck, Sydney Seidel, Duane C. & Agnes P. Aman, Eugene Masse, Judy D. Plummer, Elbert & Bertha Wilson, Edward & Brigeta Wuitschick, Allen & Joann Blotske, Richard & Rita Roller, Kenneth & Diane Gebhardt, Randy Bowman (2), Rick & Janice Roll, Wesley & Georgia Uttke, Gwyneth Binder, Lloyd A. & Brenda L. Bosch, Josiah Smith, Shinley M. Buchholz, Alice Gramlow, Lawrence C. & Sharon K. Zacher, Jerome R. & Valerie J. Delzer, Eugenia Eckert, Ileen Enzminger, Leo E. & Audre G. Goll, Charles Gullicks, and Shanon L. Senne abatements plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

County Planner Mitch Flanagan presented a request to approve the Braunagel Final Subdivision Plat. The plat went through seven plat revisions to meet Article 33 subdivision regulations. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve. All members present voted "AYE". Motion carried. Mr. Flanagan then presented a request to approve the Joint Powers Agreement between Apple Creek Township and Burleigh County. This agreement now included specific standards for floodplain regulations. Three townships were not interested in this agreement. Chairman Bitner stated that this was significant because it left residents in these townships outside of flood insurance and local assistance that is related to floods. Chair Bitner suggested townships contact Mr. Flanagan regarding flood plain management issues because it could have a significant impact on township residents. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve the Joint Powers Agreement between Apple Creek Township and Burleigh County. All members present voted "AYE". Motion carried.

County Engineer Marcus Hall presented a petition to vacate a section line in Riverside Subdivision and hold a public hearing. Motion by Comm. Munson, 2nd by Comm. Schwab to set the public hearing date for February 5th, 2024 at 5pm to review discontinuing the section line and ascertain any damages that are caused by this action. All members present voted "AYE". Motion carried. Mr. Hall then presented a request to advertise for bids for painted pavement markings, crushing of gravel, township gravel hauling, dust control, chip seal projects and a grazing lease. Motion by Comm. Munson, 2nd by Comm. Schwab to approve this request. All members present voted "AYE". Motion carried. Mr. Hall presented a request to advertise for bids for the County Highway 10 roadway mill and overlay project (from 197th Street NE to 236th Street NE). Mr. Hall estimated this would cost \$1.2 million and stated that 100% of American Rescue Plan money (allocated for 66th St. overlay project) would be used for the construction of this project. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve this request. All members present voted "AYE". Motion carried. Mr. Hall then presented a request for authorization to seek construction engineering service proposals for the mill and overlay of County Highway 10 project. Motion by Comm. Schwab, 2nd by Comm. Munson to approve. All members present voted "AYE". Motion carried. Mr. Hall then presented a request to approve the 2024 Burleigh County Project Priority List and authorize the department to move forward with

those projects. Chairman Bitner requested to table this item until the next meeting, so the board had time to look at the list. Mr. Hall presented a two-part Developer Waiver request from Duane Small to waive the pavement policy to allow the proposed plat to be approved and to waive the paving requirements "paving of all internal roadways and adjacent section line roads" listed in the pavement policy in conjunction with the approval of the Peaceful View Subdivision. Motion by Comm. Munson, 2nd by Comm. Woodcox to approve. All members present voted "AYE". Motion carried.

Comm. Munson presented a discussion on the Equine and Ag Center. He apologized to the commission regarding some language that was incorrect in a document that he previously sent to the commissioners and wished to thank Chair Bitner for pointing that out to him. The information was discussed but was never in a motion. In looking through several meetings and motions that were previously approved, he saw nothing that needed to be adjusted in any motion or in the minutes.

Elections Coordinator Lisa Hart presented a discussion regarding a precinct split. She stated that since the last election there was an annexation to the City of Bismarck in District 30 with the Paradise Valley Subdivision. In consultation with the Secretary of State's Office, it doesn't affect any precinct boundaries but does create a precinct split within precinct 3001. She added that this action required no commission approval but wanted the commission to be aware that the split was created so that when homes are built in this area, the correct ballot style will be reflected on their ballot.

Auditor/Treasurer Splonskowski brought an update on interest earnings and unused department funds that the commission requested from the last meeting. The interest earned on the Missouri Valley Complex funds was \$184,735; interest earned on ARPA funds was \$409,218; and interest earned on the General Fund was \$1,454,458. Comm. Bitner then stated that this provided the answer for how to pay for the gravel request that Mr. Hall had at the last meeting. Motion by Comm. Munson, 2nd by Schwab/Bakken to approve 1/3 of the interest earned from each of those funds to pay for the Highway Department's gravel (request totaling \$347,000) contingent on the results of Mr. Hall verifying whether interest on the ARPA Fund can be used for that. Commissioners Munson, Bakken and Chair Bitner voted "AYE". Commissioners Woodcox and Schwab voted "NAY". Motion carried. Mr. Splonskowski gave updates on the balance of unused salaries and fringe benefits. He stated that in 2019 the unused amount was \$1,036,765, \$1,663,000 in 2020, \$1,849,900 in 2021, \$2,573,318 in 2022, and in 2023 the balance remaining was \$4,108,965. Since these were not in the packets Mr. Splonskowski will send it to the commissioners in an email. Chairman Bitner requested that he would like to see all the totals in the whole county in addition to the salaries and fringe benefits that are remaining which Mr. Splonskowski stated he will also send by email. Mr. Splonskowski then presented more auxiliary board applications. He stated that since Human Services Zone Director Chelsea Flory lives in Morton County, she is not eligible to be on the Housing Authority. Arlene Olson is now the only applicant for Housing Authority. Motion by Comm. Munson, 2nd by Comm. Schwab to rescind the appointment of Chelsea Flory. All members present voted "AYE". Motion carried. Motion by Comm. Munson, 2nd by Comm. Woodcox to appoint Arlene Olson to the Housing Authority. All members present voted "AYE". Motion carried. Comm. Schwab requested that the commission acting as the Weed Board meet for the next meeting and he will add that to the agenda. He expressed concerns with the recent editorial on the Weed Board in the Bismarck Tribune regarding not being transparent. Comm. Schwab stated that he has done everything he can to be as transparent as possible. He added he has full confidence in the Weed Officer they plan to hire and Chairman Bitner stated that the Weed Officer's contact information will be made public once he is officially hired. There was consensus on the board to wait on the appointment of applicants to the Weed Board. Auditor Splonskowski presented the Rod Backman Weed bill that has been outstanding for some time. Mr. Backman wondered how much he should be paying. Motion by Comm. Schwab, 2nd by Comm. Munson to accept the

cost sharing price of \$135.02. Per the advice of State's Attorney Julie Lawyer, there needed to be notice of a Weed Board meeting with the commission acting as the Weed Board on the agenda to do this, so recommended this happen at the next meeting to make a motion on this bill.

The commission concluded by wishing Comm. Schwab a very happy birthday.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman