

ADVERTISEMENT FOR BIDS

PROJECT: Burleigh County Provident Life Building Renovation- Bid Package 2
OWNER: Burleigh County
Located in Bismarck, North Dakota

TO POTENTIAL BIDDERS:

Sealed proposals for the work associated with the Provident Life Building Renovation will be mailed or delivered to Burleigh County, 221 N 5th St Bismarck, ND 58501 until 2:00 PM, Central Time on Wednesday, March 19, 2025. At this time bids will be opened and publicly read in the First Floor Conference Room of the City-County Building at 221 N 5th St, Bismarck, ND 58501.

- A. Multiple Prime Bids will be accepted for general, mechanical and electrical portions of the work.
- B. Bids shall be in accordance with, and submitted on the supplied bid form within, from bidding documents prepared by HTG Architects, 840 43rd Ave NE Suite 200, Bismarck, ND 58503. **Failure to use supplied bid forms will result in rejection of the Bid.**
- C. Complete digital project bidding documents are available for viewing and download after a confidentiality agreement is signed and returned to HTG Architects. Please reach out to Alicia Fadley at afadley@htg-architects.com to obtain the agreement. Digital project bidding documents can be obtained after that at the locations listed below:
 - i. www.htg-architects.com "Projects for Bid" at the bottom of the web page. Enter Quest CDN number 9539303 for the Project Number.
 - ii. www.questcdn.com. you may download the digital plan documents for a fee of **\$30** by inserting the QuestCDN project 9539303 on the website's Project Search page. Please contact QuestCDN at (952) 233-1632 or info@questcdn.com for assistance in free membership registration, downloading, and working with this digital project information.
- D. Bidders are encouraged to attend a pre-bid walk through on site to bid the project. The walk through is scheduled for March 5, 2025 at 10:00 am Central Time at 316 N 5th St Bismarck, ND 58501. Please arrive at the Main Floor Lobby, use 5th Street entrance. Contact Alicia Fadley with HTG Architects at (701) 214-6916 or afadley@htg-architects.com for any questions.
- E. Each bidder shall fully inform themselves prior to bidding as to existing conditions and limitations under which the work is to be performed, and include in the bid a sum to cover the cost of items necessary to perform the work as set forth in the contract documents. No allowance will be made to any bidder due to any lack of such examination or knowledge. The submission of a bid will be considered as conclusive evidence that the bidder(s) has made such examination.
- F. **Each bid submitted shall consist of two separate sealed envelopes, attached together, with one clearly marked "Bid Proposal" and the other clearly marked "Bid Bond" on the outside of the envelopes.** In addition, the Bid Proposal envelope shall be marked with the bidder's name and address, the project title; "Burleigh County Provident Life Building Renovation - Bid Package 2" and the bid due date; Wednesday, March 19, 2025 at 2:00 pm Central Time. On the envelope containing the Bid Proposal form, bidder shall also acknowledge receipt of all Addenda.
- G. **In the envelope marked Bid Bond, a Bidder's Security Bond in a sum equal to five percent (5%)** of the full amount of the proposed bid to Burleigh County, executed by a surety company authorized to do business in North Dakota; the bond shall be for the highest amount of the bidder's total bid combination. All bonds shall comply with North Dakota Century Code, including Chapter 48-01 as amended.
- H. **Each bidder shall hold a current and valid North Dakota Contractor's License of the proper class issued by the Secretary of State and shall enclose a copy of the license or certificate of renewal of the license in the same envelope as the Bidder's Security Bond.**
- I. In the envelope marked Bid Proposal each bidder shall submit **two (2) copies of the Bid Form** supplied with the bidding documents or through addenda. **On the envelope containing the Bid Proposal Form, the bidder shall acknowledge receipt of all Addenda.** Refer to the Instructions to Bidders for specific bid submittal

instructions. Bids submitted that do not follow the bidding requirements will be returned unopened.

- J. All bids must be upon the basis of cash payment for the work and materials and must be sealed. All construction items covered in the contract must be completed by the defined schedule.
- K. No base bids or alternate bids may be withdrawn for a period of sixty (60) days after the date and time set for the opening of bids.
- L. The Owner reserves the right to reject any or all bids at their discretion, and to waive any informalities therein.
- M. The successful bidder is required at the time the Contract is executed to provide a Sales Tax Certificate, Workers' Compensation Certificate, Certificate of Insurance to include North Dakota Stop Gap and Builders Risk coverage, Additional Insured Statement, Performance Bond, and Payment Bond.
- N. The successful bidder, upon failure or refusal to execute and deliver the Contract and bonds required within ten (10) business days of after notice of acceptance of bid, shall forfeit to the Owner, as liquidated damages for such failure or refusal, the security deposit included with the bid.
- O. The project shall commence construction as soon as possible after the notice of award and be completed by date determined between contractor and owner.

Burleigh County Representative
HTG Architects
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