

BURLEIGH COUNTY PARK BOARD

MEETING MINUTES

July 19, 2023

8:30 A.M

Vice Chair Bitner called the Burleigh County Park Board meeting to order.

A roll call of members; Commissioners Woodcox, Munson, Bitner, Behm, Schwab, and Herman present. Chair Matthews absent.

Motion by Comm. Schwab, 2nd Comm. Munson to approve the June 5th, 2023, meeting minutes and bills. All members present voted "AYE," motion carried.

Commissioner Munson presented an update on the Steckel landing grant application. Munson stated that the grant from AARP was not granted however a new grant from the North Dakota Parks system had opened. Comm. Munson authorized Dave Mayer to file an application for the grant. If granted, it would be used to bring the parks into ADA compliance. Bismarck Parks and Recreation Operations Director Dave Mayer stated that ND Game and Fish received complaints about the pull out ramp on the Steckel landing, asking that the corner be curved more for easier turns when coming out of the water. ND Game and Fish told Mayer that they would be willing to pay 75% of the cost of the project. Comm. Munson stated that he met with Bismarck City engineering and stated that the city would be willing to move the projected easement for City Sewer on the Missouri Valley complex property. The City would come back before the Commission for approval to move the easement to the unbuildable portion of the property. Mayer informed the Commission that the Choir of engineers inspected Kimball bottoms. The inspection went well and they suggested the old asphalt be removed from the property. He stated that they got approval to dredge the landing and its looking good at this time. Comm. Munson stated that the Driscoll Park had some repairs that were being done.

Meeting adjourned.

Mark Splonskowski, Auditor/Treasurer

Becky Matthews, Chairman

BURLEIGH COUNTY PARK BOARD

MEETING MINUTES

June 5, 2023

5:00 P.M

Chair Matthews called the Burleigh County Park Board meeting to order.

A roll call of members; Commissioners Woodcox, Munson, Bitner, Behm, Schwab, and Chair Matthews present, Comm. Herman absent.

Motion by Comm. Munson, 2nd Comm. Woodcox to approve the May 1st, 2023, meeting minutes and bills. All members present voted "AYE," motion carried.

Bismarck Parks and Recreation Operations Director Dave Mayer presented an update on the boat ramps. All county ramps are open, and docks are in and adjusted. The Steckel ramp had to have a dock repaired. The application to the Corps of Engineers for a permit to dredge the area around Kimball bottoms ramp has been submitted. Dave Mayer also updated the Commission on the status on the ND Game and Fish request that the asphalt from the old Kimball bottoms boat ramp be removed, due to parts of it breaking off into the river, as well as causing the silt build up on the new ramp. He also informed that the AARP grant for the Steckel boat ramp was not awarded to Burleigh County.

Meeting adjourned.

Mark Splonskowski, Auditor/Treasurer

Becky Matthews, Chairman

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES
May 1, 2023**

5:00 P.M

Chair Matthews called the Burleigh County Park Board meeting to order.

A roll call of members; Commissioners Herman, Woodcox, Munson, Bitner, Behm, Schwab, and Chair Matthews present.

Motion by Comm. Munson, 2nd Comm. Bitner to approve the April 3, 2023, meeting minutes and bills. All members present voted "AYE," motion carried.

Dave Mayer presented an update from the access audit being done in the county parks, he said the lower priority items are being completed quickly and they have spent less than \$350.00 on the project so far. He gave an update on the boat ramps. All county ramps are open, and docks are in. The Kniefle ramp had to have a dock removed temporarily because the river will be low due to the Corps of Engineers reducing output. The Corps of Engineers requested that the asphalt from the old Kimball bottoms boat ramp be removed, due to parts of it breaking off into the river. The request will be further discussed at future meetings. There was a request for new topsoil to be added to the community gardens. The total amount needed is 690 cubic yards, the suggestion was that this would be planned out and completed in fall after the garden season is done.

Meeting adjourned.

Mark Splonskowski, Auditor/Treasurer

Becky Matthews, Chair

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES
APRIL 3, 2023**

5:00 P.M

Commissioner Bitner called the Burleigh County Park Board meeting to order.

A roll call of members; Commissioners Woodcox, Munson, Bitner, Schwab, and Behm present. Commissioner Herman and Chair Matthews absent.

Motion by Comm. Behm 2nd Comm. Schwab to approve the March 6, 2023, meeting minutes and bills. All members present voted "AYE," motion carried.

Comm. Munson discussed a letter received a letter from APEX Engineering requesting an easement through the Missouri Valley Fairgrounds property for a sewer line. He also spoke with the Bismarck Park Board and said they do not yet have an answer on the 2023 AARP grant, but should have an answer in the next week or so. He also met with a private group that is looking at requesting an Ag and equestrian center to be placed on the fairgrounds. Comm. Bitner asked if there was already a sewer line going through the easement, Comm. Woodcox said there is an easement already going through the Fairgrounds.

Meeting adjourned.

Mark Splonskowski, Auditor/Treasurer

Becky Matthews, Chair

**BURLEIGH COUNTY PARK BOARD
MEETING MINUTES
March 6, 2023**

5:00 p.m.

Chairperson Matthews called the Burleigh County Park Board meeting to order.

A roll call of members; Commissioners, Herman, Woodcox, Munson, Bitner, Schwab, Behm, and Chairperson Matthews present.

Motion by Comm. Woodcox, 2nd by Comm. Herman to approve the December 19, 2022, meeting minutes and bills as presented. All members present voted "AYE." Motion carried.

Bismarck Parks and Recreation District Operation Director Mayer revisited the ADA Audit prepared by ACT Services including repairs needed and costs associated with them. Motion by Comm. Munson, 2nd by Comm. Behm to authorize the Bismarck Parks and Recreation District to apply for the 2032 AARP Community Grant to make modifications to Steckel Boat Landing as presented. All members present voted "AYE." Motion carried.

Motion by Comm. Munson, 2nd by Comm. Woodcox to authorize the Bismarck Parks and Rec staff to address repairs number 3 and 4 listed on the audit to complete within the next 24 months. All members present voted "AYE." Motion carried.

Meeting adjourned.

Leo Vetter, Auditor/Treasurer

Becky Matthews, Chairperson