



Lincoln, Fort Rice, Riverview, Florence Lake, Burnt Creek, Canfield, Lyman, & Phoenix
Unorganized Townships



Burleigh County Commission Meeting Agenda

Tom Baker Meeting Room, City/County Office Building, 221 N 5th St, Bismarck

Attend in Person | Watch live on Government Access Channels 2 or 602 | Listen to Radio Access 102.5 FM |
Stream on [freetv.org](https://www.freetv.org) or [Dakota Media Access Facebook Live](https://www.facebook.com/DakotaMediaAccess) | Replay later from [freetv.org](https://www.freetv.org)

September 16, 2024

5:00 PM

Invocation and Pledge of Allegiance presented by Chaplain.

COUNTY COMMISSION

1. Meeting called to order by the Chairman of the Board.
2. Roll call of members.
3. Approval of Agenda.
4. Consideration of the September 4, 2024, meeting minutes and bills.
5. Consent Agenda:
 - a. Abatements.
 - b. Applications for licenses, raffles, and special events permits.
 - c. Second access permit request.
6. Comm. Munson:
 - a. Provident Building remodel project discussion.
7. County Planner Flanagan:
 - a. Consideration of Fireworks ordinance.
8. Public Health Director Renae Moch:
 - a. Bismarck-Burleigh Public Health update.
9. County Engineer Hall:
 - a. 2nd approach permits.
10. Sheriff Leben:
 - a. 2024/2025 North Dakota Dept. of Transportation Traffic safety Grant.
11. County Auditor Splonskowski:
 - a. Crossroads Bar Liquor License application.

12. County Finance Director Jacobs:

- a. Continuation of Property Tax estimates discussion.

13. Other business.

6:00 PM

Final Budget Public Hearing

The Burleigh County Commission will conduct a **PUBLIC HEARING** for the purpose of discussion on the proposed budget as published & adoption of the FINAL BUDGET for the year ending on December 31, 2025. Any taxpayer who may appear shall be heard in favor of or against any proposed expenditures or tax levies. When the hearing shall be concluded, the board shall adopt such estimate as finally is determined. All taxes shall be levied in specific amounts and shall not exceed the amount specified in the published estimates.

- Open **PUBLIC HEARING** regarding Final 2025 Budget • Motion to approve appropriate (maximum) levies for the Unorganized Townships.
- Motion to Adopt 2025 Final Budget & appropriate 2024 mill levies.

14. Adjourn.

The next regularly scheduled Commission meeting will be on October 7, 2024.

Mark Splonskowski
Burleigh County Auditor/Treasurer

**BURLEIGH COUNTY COMMISSION
MEETING
SEPTEMBER 4TH, 2024**

5:00 PM *Pledge of Allegiance*

Chairman Bitner called the regular meeting of the Burleigh County Commission to order.

Roll call of the members: Commissioners Woodcox, Munson, Schwab, Bakken, and Chairman Bitner were present.

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the meeting agenda, with an additional item for a discussion regarding property taxes. All members present voted "AYE". Motion carried.

Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the August 19th, 2024 meeting minutes and bills with the correction of adding the vote from the executive session to the August 19th minutes. All members present voted, "AYE". Motion carried.

The following abatements were presented for the Board's consideration; a complete copy of which are on file and available for inspection in the office of the Burleigh County Auditor/Treasurer.

Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
Bede & Rose Marie Frank	2023	East Hills Addn Rplt, Block 1, Lot 2 Rolling Hills Condos II Unit 104	50% Homestead Credit	\$312,500	\$212,500
Bob Gilbertson	2023	1986 Vista North 16 x 76, #3644V	True and full value exceeds market value	\$23,426	\$11,713
Bob Gilbertson	2024	1986 Vista North 16 x 76, #3644V	True and full value exceeds market value	\$23,426	\$11,713

Motion by Comm. Munson, 2nd by Comm. Bakken to approve the Bede & Rose Marie Frank and Bob Gilbertson (2) plus the remainder of the consent agenda in its entirety. All members present voted "AYE". Motion carried.

Chairman Bitner began the discussion about property taxes – estimated notices of increase had recently gone out in the past couple of weeks and people were confused as to why the estimated figures show their property taxes increased, as the Commission assured the public that they didn't anticipate a property tax increase. What it boiled down to was that even if the dollar amount remains at zero, the market can still fluctuate and thus affect the taxable value of the property and property taxes overall.

Deetta Phelps came forward to the Commission and expressed concerns about the erosion of Sibley Drive into Apple Creek. Mrs. Phelps raised concerns about how the stone barrier preventing further erosion into Apple Creek doesn't have any safety precautions (like guardrails) to prevent cars from sliding over the rocks and into the creek during the winter. Furthermore, Mrs. Phelps also highlighted concerns over the potential for ice jams in Apple Creek come next spring with the current situation.

Burleigh County Superintendent of Schools Brent Dick presented to the Commission three applications for the Burleigh County School Reorganization Committee and recommended to approve the three candidates as presented. Motion by Comm. Bakken, 2nd by Comm. Woodcox to approve the three candidates to the Burleigh County School Reorganization Committee. All members present voted "AYE". Motion carried.

County Engineer Hall came and presented a petition to the Commission requesting to vacate a roadway right of way, and recommended a public hearing for the petition be set for October 7th. Motion by Comm. Munson, 2nd by Comm. Woodcox to set a public hearing for October 7th. All members present voted "AYE". Motion carried. Hall then presented a request for appeal of

the Highway Department's denial of a 2nd approach permit up by the Misty Waters development; however, the Commission was uncomfortable with making a decision at this time without more details regarding the situation. Motion by Comm. Bakken, 2nd by Comm. Schwab to table the item for another meeting until further information is provided. All members present voted "AYE". Motion carried. Hall then presented a pavement waiver request near Sterling township and recommended approving the proposal. Motion by Comm. Woodcox, 2nd by Comm. Munson to approve the proposal. All members present voted "AYE". Motion carried.

HR Director Binder showcased an updated version of the county's Risk Management Policy to the Commission and asked for its approval. Motion by Comm. Munson, 2nd by Comm. Bakken to approve the updated Risk Management Policy. All members present voted "AYE". Motion carried. Binder then went on to say that open enrollment for 2025 benefits will take place from October 7th through November 1st.

County Recorder Hanson presented to the Commission a salary variance request for a county employee transferring over to the Recorder's office. Motion by Comm. Woodcox, 2nd by Comm. Bakken to approve the salary variance request. All members present voted "AYE". Motion carried.

Comm. Munson unveiled a joint powers agreement proposal for Bismarck-Burleigh Public Health Services between the city of Bismarck and Burleigh County; motion by Comm. Munson, 2nd by Comm. Woodcox to approve the joint powers agreement proposal. Comm. Munson, Woodcox, and Bakken voted "AYE"; Comm. Schwab and Bitner voted "NAY". Motion carried.

Comm. Schwab gave an update on the CO2 pipeline, suggesting that the Commission begin sending certified letters to Summit Carbon Solutions to inform them that they're on the agenda and notify them to attend, or to ask Summit why they aren't showing up to the county commission meetings to argue their case. A consensus was reached by the commissioners to draft a concrete list of questions to Summit by next meeting. No further action was needed.

On behalf of County Planner Flanagan, Comm. Munson presented to the Commission the findings from the August 29th, 2024 Planning Commission meeting, stating that they denied an amendment to Article 8, Section 28 due to the need to continue hammering out the finer details.

Chairman Bitner informed the Commission that they received a draft of a bid for contract for the Provident building's fire suppression systems before the winter.

Meeting Adjourned.

Mark Splonskowski, County Auditor/Treasurer

Brian Bitner, Chairman

The following list of abatements and settlement of taxes is forwarded for action to the Burleigh County Commission:

Abate #	Owner	Tax Year	Legal Description	Credit Type	Current MV	Reduced MV
24-665	Connie Ensz	2022	Lot 3 & E 1/2 of Lot 4, Block 9, Riverview	20% Homestead Credit	\$132,300	\$107,300
24-666	Connie Ensz	2023	Lot 3 & E 1/2 of Lot 4, Block 9, Riverview	50% Homestead Credit	\$178,900	\$89,450
24-676	Dustin & Deann Zaun	2024	Lot 8, Block 5, Island Park Est	True and full value exceeds market value	\$498,500	\$466,200
24-685	Kent & Renee Ward	2024	Auditor's Lot B of Lot 1, Block 1, Ash Land Estates	True and full value exceeds market value	\$733,300	\$659,300
24-686	Mark & Shirley Voss	2024	Pt sect 28-138-80	Home is uninhabitable	\$108,300	\$43,800



BURLEIGH COUNTY HIGHWAY DEPARTMENT

8100 43RD AVENUE NE
BISMARCK, ND 58503
701-204-7748
FAX 701-204-7749
www.burleighco.com

Memo

Date: September 16, 2024

To: Mark Splonskowski
County Auditor

From: Marcus J. Hall P.E.
County Engineer

RE: Second access permit for Tim Anderson

Tim Anderson from 3103 Fontenelle Drive (Fox Island 2nd Subdivision Block 5, Lot 6) has requested a second access permit to his property. The first access approach is off of Fontenelle Drive. He wishes to have a second approach off of Fontenelle Drive in order to have safer access to his property. We have reviewed the location of the new proposed access off of Fontenelle Drive and have determined that it will meet our requirements.

Please place the approval of a 2nd approach for Tim Anderson on the September 16, 2024 County Board Consent Agenda.

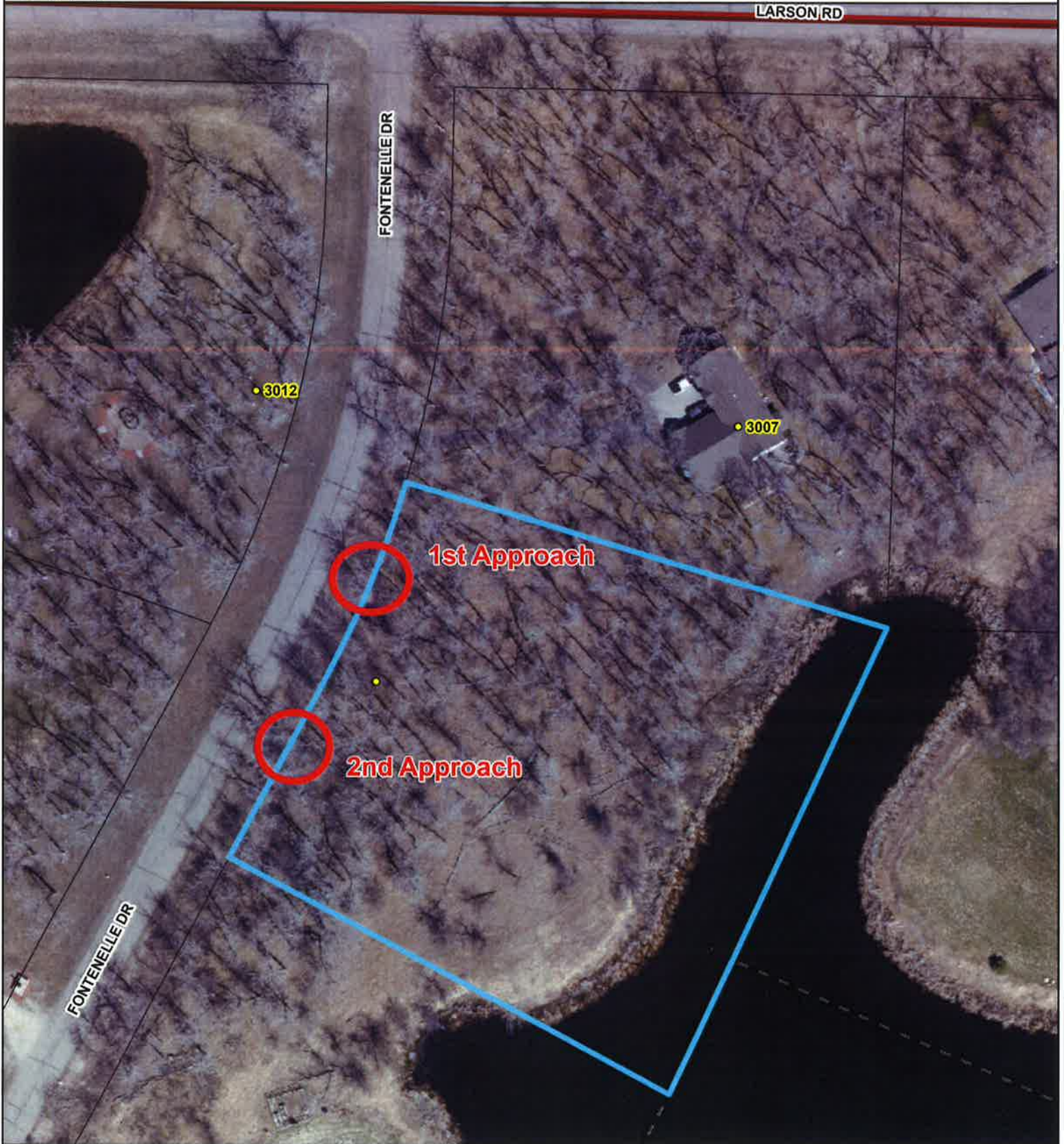
2nd Approach Permits Requirements

A second approach permit shall be granted by the County Engineer unless the application does not meet one of the following criteria:

- 1) The distance between adjacent approaches and the requested approach must be larger than 100 feet (center to center distance)
- 2) The requested approach provides adequate sight distance for the given speed zone (As set forth in "A Policy on Geometric Design of Highways and Street" by AASHTO.)
- 3) The second approach meets standards set out in the existing Burleigh County Zoning Ordinance.



PARCEL ID: 38-138-80-34-05-060 OWNER: ANDERSON, JENNIFER & TIM ACRES: 2.09
SITE ADDRESS: 3103 FONTENELLE DR
MAIL ADDRESS: 215 MARIETTA DR, BISMARCK, ND 58504
LEGAL: FOX ISLAND SECOND Block 05 LOT 6 466862



PARCEL ID: 38-138-80-34-05-060 OWNER: ANDERSON, JENNIFER & TIM ACRES: 2.09
SITE ADDRESS: 3103 FONTENELLE DR
MAIL ADDRESS: 215 MARIETTA DR, BISMARCK, ND 58504
LEGAL: FOX ISLAND SECOND Block 05 LOT 6 466862

ITEM

6

Addenda item for September 16th, 2024 Meeting

Action Requested: Consider purchasing another building rather than remodel the Provident Building.

Description:

After previewing the projected remodel costs of the Provident Building, I wanted to look at other options. The projected cost is several million dollars above our initial estimates.

Attached is a brochure for a building in downtown Bismarck that is for sale and has enough room for our operations.

Action needed: none at this time.

City Center Plaza - Offered for Sale

418 E Broadway Ave., - Bismarck, ND
\$1,900,000



Bill Daniel | President
CCIM, Broker
Bill@DanielCompanies.com

Taylor Daniel | Vice President
Commercial Realtor®
Taylor@DanielCompanies.com

DanielCompanies.com

AWESOME OWNER / USER OR INVESTMENT

Executive Summary For Sale

Address:	418 E Broadway Ave - Bismarck, ND 58501
Price:	\$1,900,000
Year Built:	1956
Legal Description:	Addition Name: ORIGINAL PLAT BLK:66 - ORIGINAL PLAT Block: 66 LOTS 9-12
Parcel ID:	0001-066-020
Lot Size:	14,000 sf
Building Size:	26,936 sf
Zoning:	Downtown Core Zoning
Taxes 2023:	\$31,422.55
Specials Balance:	\$17,179.29 - (\$2,767.77 Annual Installment)

Broker does not guarantee the information describing this property. Interested parties are advised to independently verify the information through personal inspectors or with appropriate professionals.

Property Highlights:

- In the HEART of Downtown Bismarck
- Across the street from City Parking Ramp
- Walking distance to of the downtown restaurants / bars / shops / services
- Easy Access to Bismarck Event Center, Kirkwood Mall, and Bismarck Airport
- Opportunity Zone Eligible

FOR SALE

- Private Office Suites
- Secure Building
- 2 Restrooms on 2nd Fl, and 2 restrooms on Lower Level
- Common Conference Room on 2nd floor
- Elevator
- Great Location: SW Corner of N 5th St and E Broadway Ave.

POTENTIAL USES:

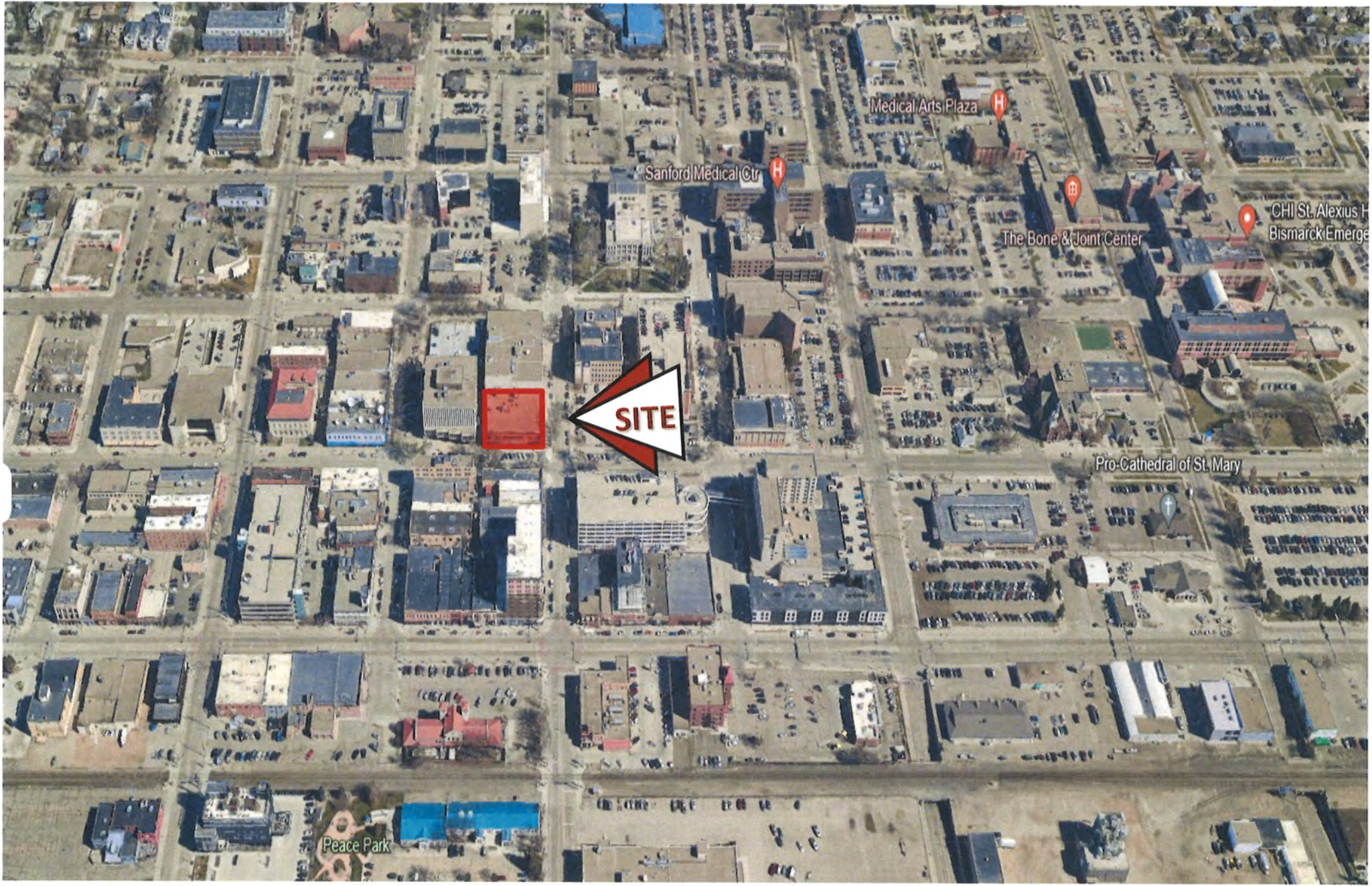
- Professional Services
- Medical Offices
- Financial Center
- Legal Office
- Accounting Firm
- Government Offices
- Engineering Firm
- Association Headquarters
- Energy Industry
- Investment Property



Bill Daniel | President
CCIM, Broker
Bill@DanielCompanies.com

Taylor Daniel | Vice President
Commercial Realtor®
Taylor@DanielCompanies.com

DanielCompanies.com



SITE

Sanford Medical Ctr

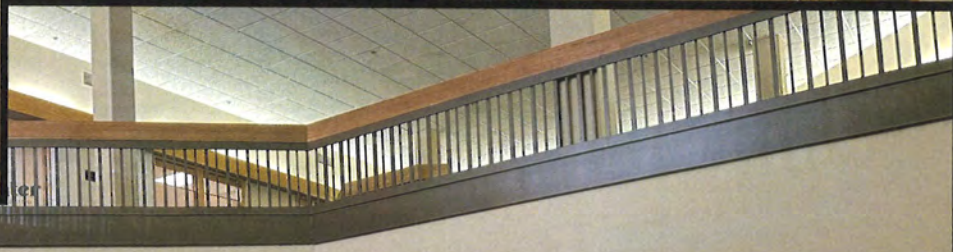
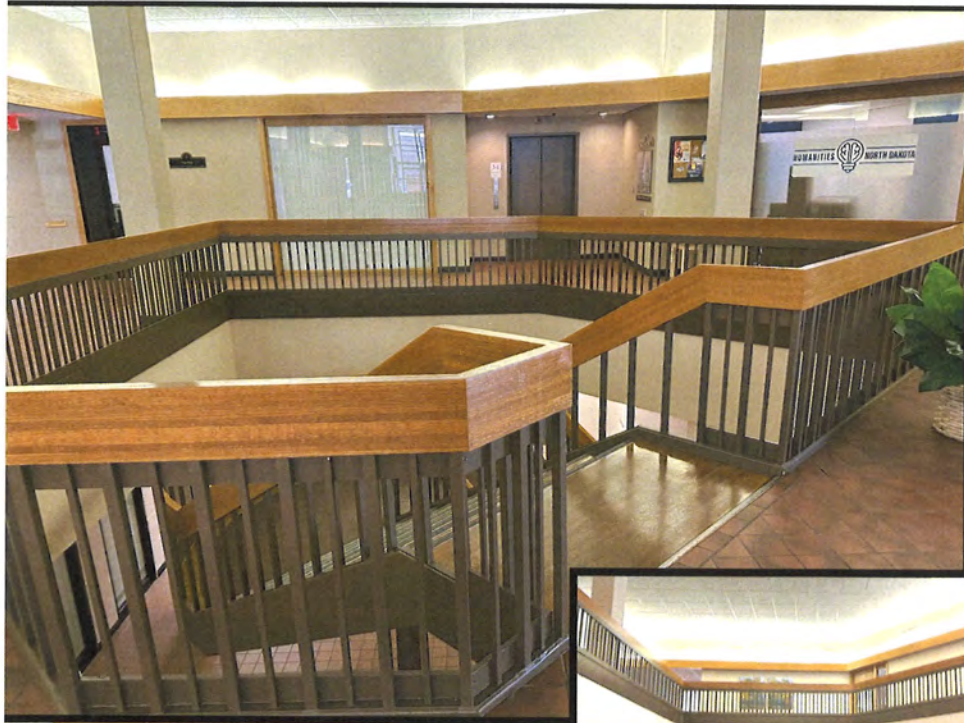
Medical Arts Plaza

The Bone & Joint Center

CHI St. Alexius H
Bismarck Emere

Pro-Cathedral of St. Mary

Peace Park



Bill Daniel | President
CCIM, Broker
Bill@DanielCompanies.com

Taylor Daniel | Vice President
Commercial Realtor®
Taylor@DanielCompanies.com

DanielCompanies.com



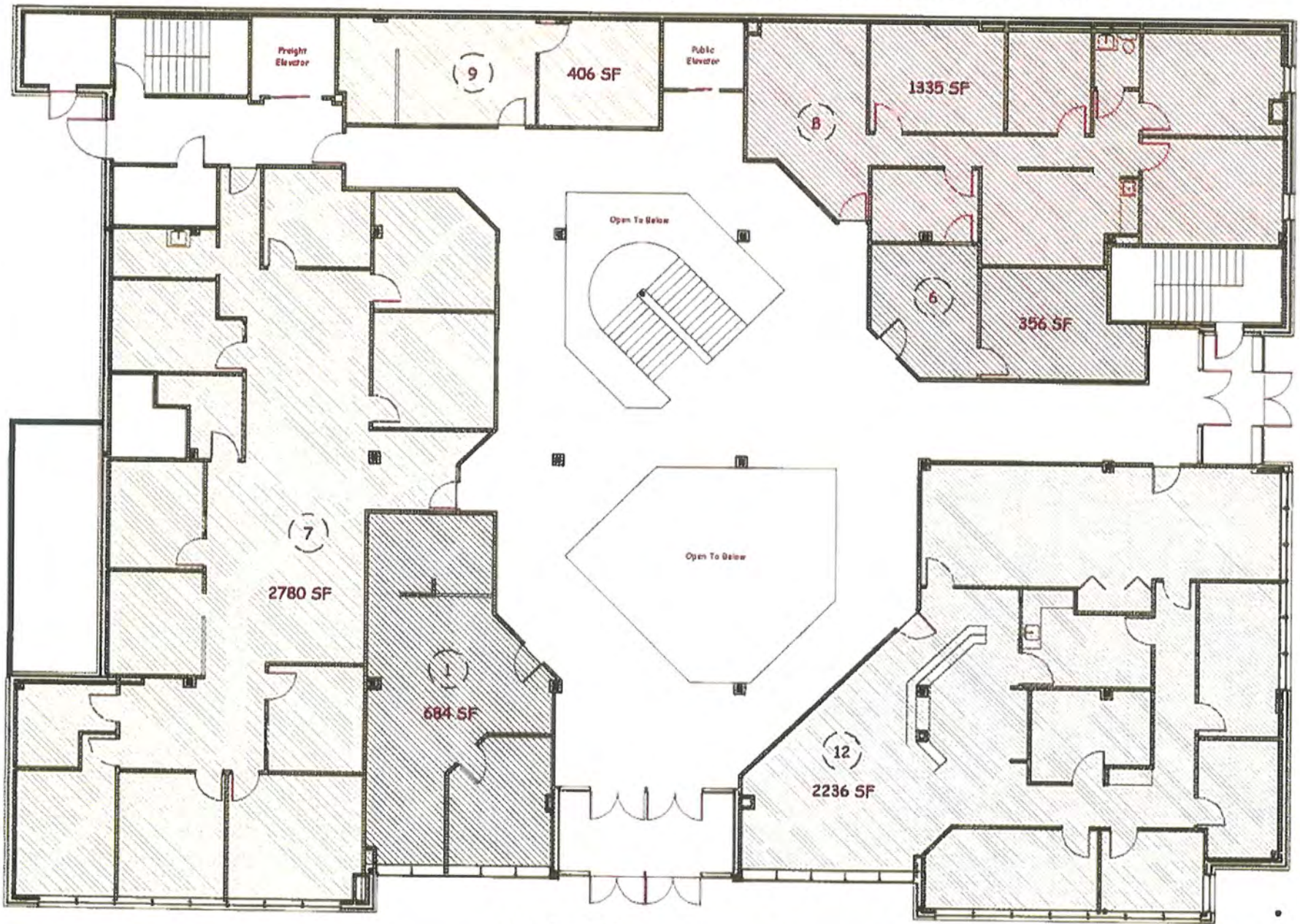
City Center Plaza - 418 East Broadway Avenue - Bismarck, North Dakota



Drawn By: Inline Designer, Inc (5/6/11)

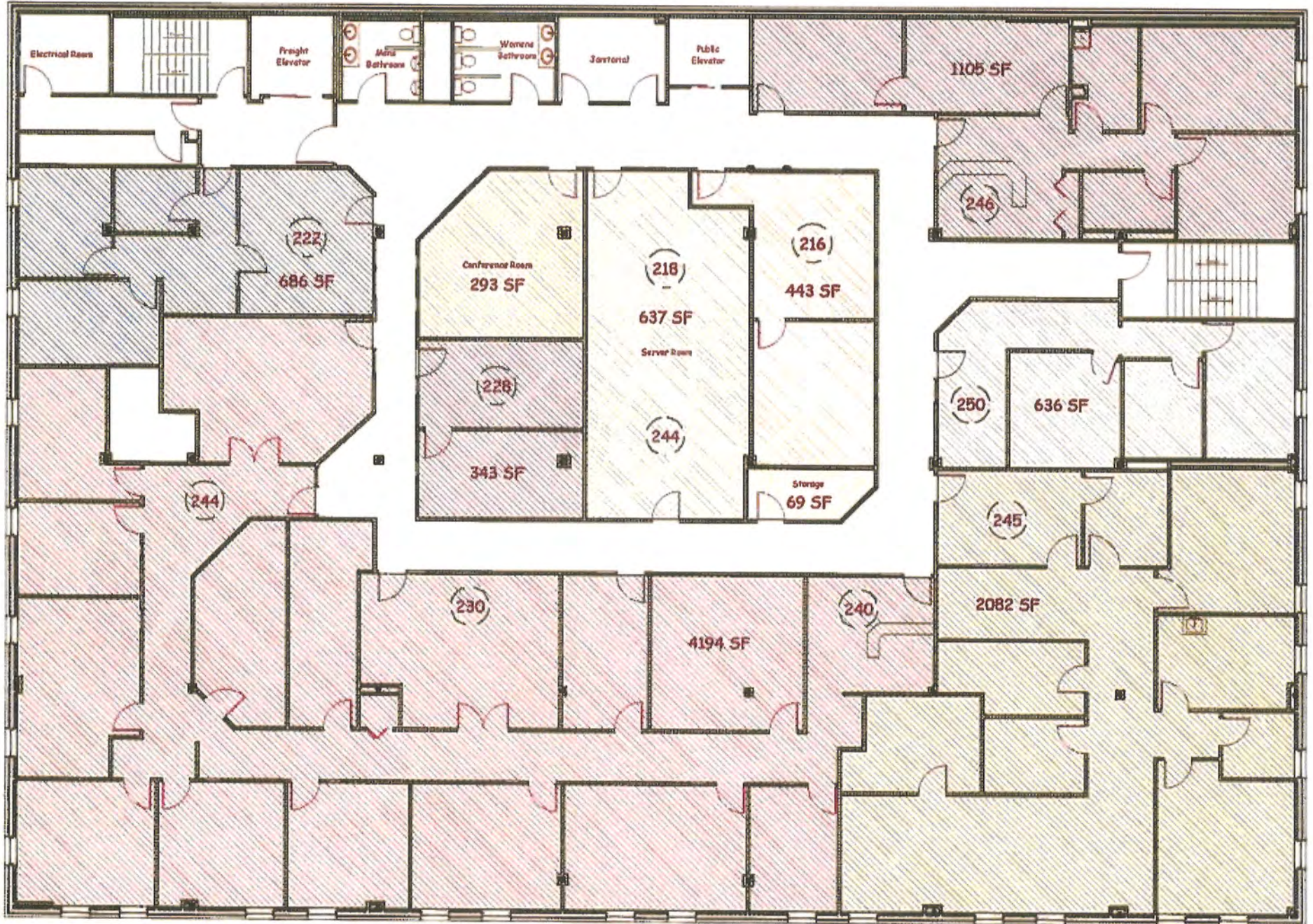
Lower Level Layout

City Center Plaza - 418 East Broadway Avenue - Bismarck, North Dakota



Main Floor Layout

City Center Plaza - 418 East Broadway Avenue - Bismarck, North Dakota

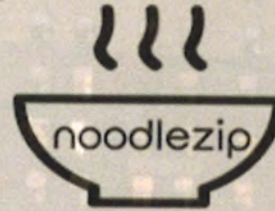
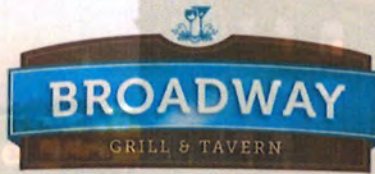


Drawn By: Inline Designs, Inc (5/6/11)

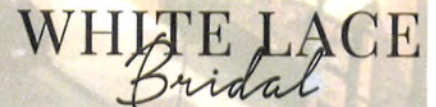
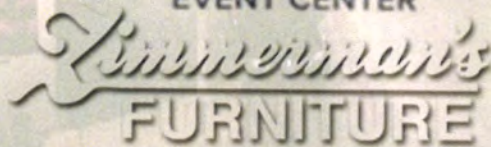
Second Floor Layout



Join Exciting Downtown Bismarck!

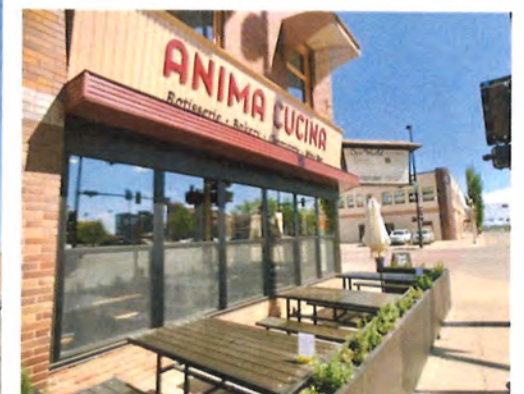


Bismarck Veterans Memorial Public Library



Small town. Growing city.







DANIEL COMPANIES

The Leader in Commercial Real Estate



**Bill Daniel, CCIM | President
Commercial Broker**

701.220.2455

Bill@DanielCompanies.com



**Taylor Daniel | Vice President
Commercial Realtor®**

701.391.4262

Taylor@DanielCompanies.com

Serving commercial real estate clients with unmatched market knowledge, experience and a well-deserved reputation for integrity. They know the Bismarck-Mandan commercial real estate market better than anyone.

Powerful Team. Powerful Process. Powerful Results.

ITEM

7



Burleigh County Building, Planning & Zoning
PO Box 5518
Bismarck ND 58506

burleighcobuilding@nd.gov
701-221-3727

To: Burleigh County Commission.
Re: Consideration of Fireworks Ordinance
Date: 9-10-2024
From: Mitch Flanagan, Burleigh County Planning Director. *MF*

ITEM 1

Consideration of Fireworks Ordinance

It has been requested by a member of the public to consider a fireworks ordinance for Burleigh County.

ACTION REQUESTED:

For discussion purposes only, any action at this time will not be necessary.

ITEM

9



BURLEIGH COUNTY HIGHWAY DEPARTMENT

8100 43RD AVENUE NE
BISMARCK, ND 58503
701-204-7748
FAX 701-204-7749
www.burleighco.com

Request for County Board Action

DATE: ~~September 4, 2024~~ **September 16, 2024**

TO: **Mark Splonskowski**
County Auditor

FROM: **Marcus J. Hall**
County Engineer

RE: **2nd Approach Permits**

Please place the following item on the next Burleigh County Board agenda.

ACTION REQUESTED:

Review and Direct the County Highway Department on how to proceed with Andrew Hetland request.

BACKGROUND:

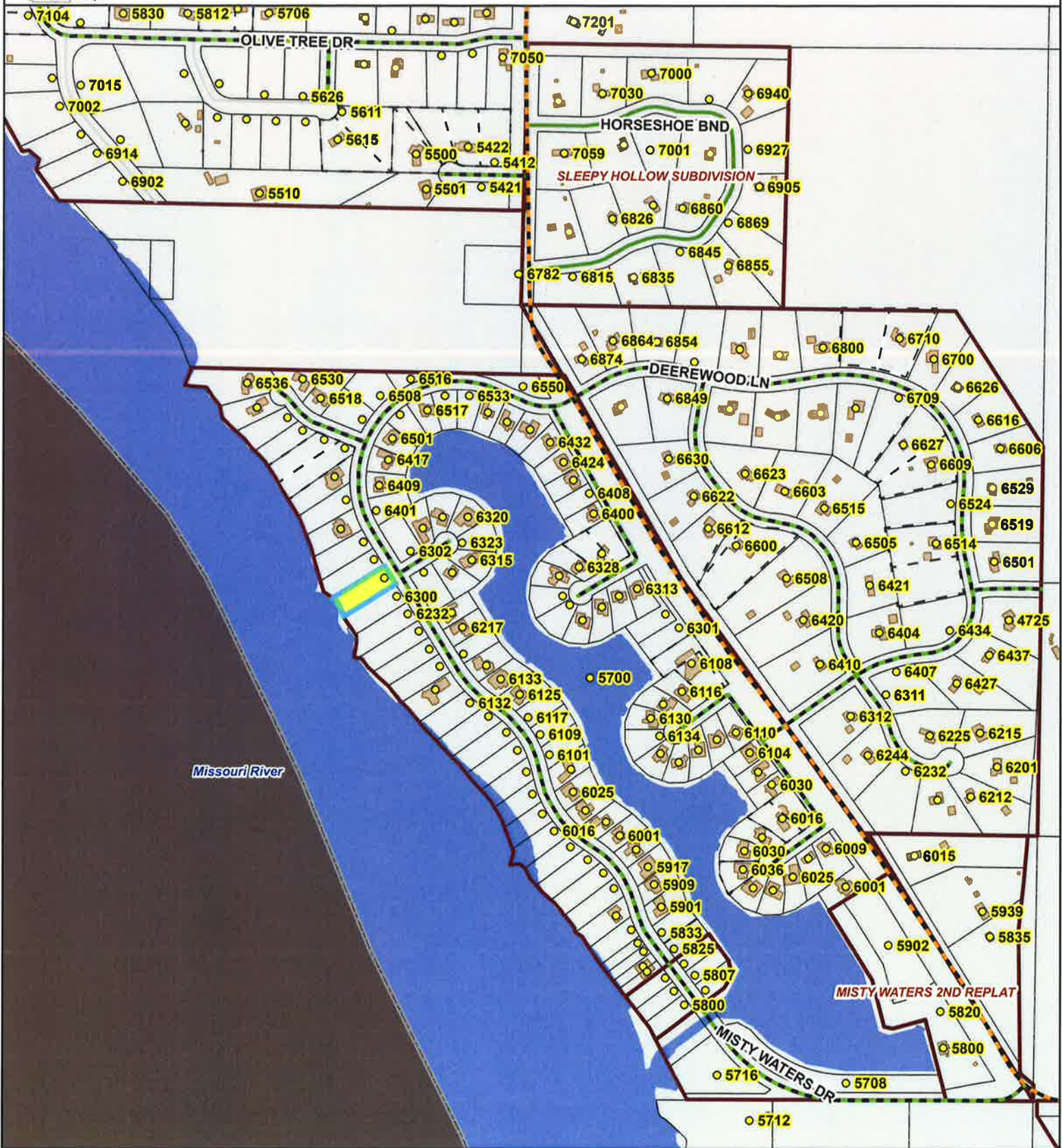
Andrew Hetland has requested a second approach permit to a property described as Block 03, Lot 17, of Misty Waters Subdivision (6308 Misty Waters Drive). Both the first and second approaches will enter the property from Misty Waters Drive. The second approach was rejected because it is too close to the first approach (around 50 feet).

Andrew Hetland has requested an appeal of the Highway Department's denial to the County Board.

RECOMMENDATION:

It is recommended that the Burleigh County Board discuss the above item and direct the County Highway Department on how to proceed.

BURLEIGH COUNTY, NORTH DAKOTA LOCATION MAP



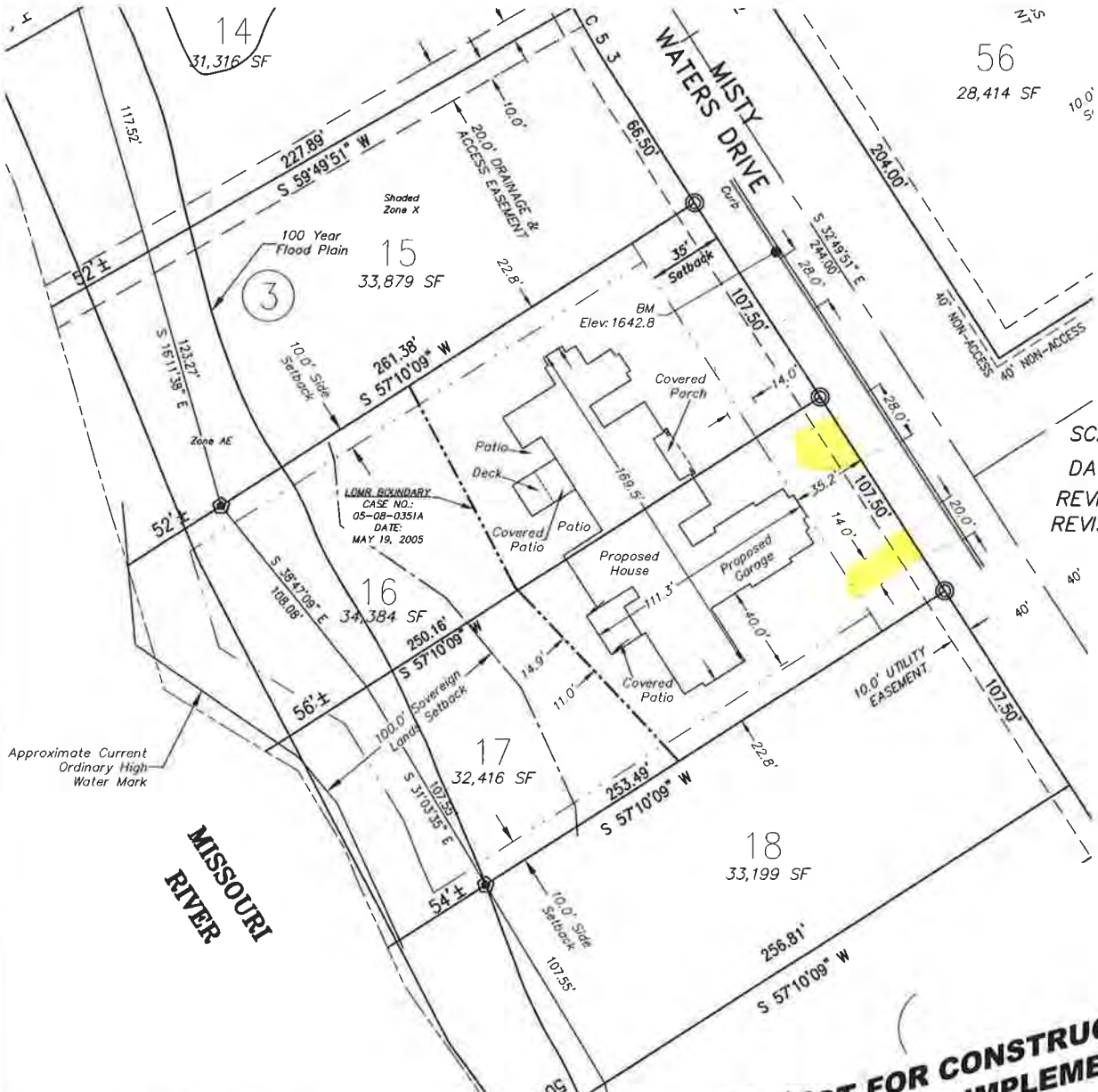
PARCEL ID: 31-139-81-60-03-170 OWNER: HETLAND, ANDREW ACRES: 0.74
SITE ADDRESS: 6308 MISTY WATERS DR
MAIL ADDRESS: 2934 CARRIAGE CIR, BISMARCK, ND 58503
LEGAL: MISTY WATERS Block 03 LOT 17 644375 646307



PARCEL ID: 31-139-81-60-03-170 OWNER: HETLAND, ANDREW ACRES: 0.74
SITE ADDRESS: 6308 MISTY WATERS DR
MAIL ADDRESS: 2934 CARRIAGE CIR, BISMARCK, ND 58503
LEGAL: MISTY WATERS Block 03 LOT 17 644375 646307

LOT SURVEY EXHIBIT

LOTS 16 & 17 BLOCK 3
 SUBDIVISION Misty Waters
 ADDRESS 6316 Misty Waters Drive
 BUILDER Mark Fleck Construction



SCALE: 1" = 80'
 DATE: 4/22/24
 REVISED: 6/4/24
 REVISED: 8/13/24
 Datum:
 NAVD 88
 Base Flood
 Elev: 1640.9
 FIRM PANEL:
 38015C0760E
 JUNE 6, 2024

- FOUND MONUMENT
- SET MONUMENT
- BUILDING SETBACK OR NON-ACCESS STAKE
- ⊕ FOUND WITNESS MONUMENT ON PROPERTY LINE

PRELIMINARY-NOT FOR CONSTRUCTION,
 RECORDING PURPOSES OR IMPLEMENTATION

SWENSON, HAGEN & COMPANY P.C.

909 Basin Avenue
 Bismarck, North Dakota 58504
 sheng@swensonhagen.com
 Phone (701) 223 - 2600
 Fax (701) 223 - 2606

NOTES

THE BUILDING SETBACK LINES SHOWN ARE TYPICAL, THERE MAY BE OTHER BUILDING RESTRICTIONS, COVENANTS OR INTERPRETATIONS THAT AFFECT THIS PROPERTY. THE BUILDER IS RESPONSIBLE FOR VERIFYING THE BUILDING DIMENSIONS AND VERIFYING THE BUILDING SETBACKS WITH THE APPROPRIATE APPROVING AUTHORITIES. DIMENSIONS ARE FROM PLAT. BUILDING AS SHOWN HAS NOT BEEN FIELD SURVEYED.

FAXED OR EMAILED TO: _____ DATED: _____
 BUILDER OR OWNER

ITEM

10



BURLEIGH COUNTY SHERIFF'S DEPARTMENT

KELLY LEBEN
SHERIFF

Request for County Commission Action

Date: September 10, 2024

To: Mark Splonskowski
Burleigh County Auditor

From: Kelly Leben 
Burleigh County Sheriff

Re: 2024/2025 North Dakota Department Of Transportation Traffic Safety Grant

Please place the following item on the next Burleigh County Commission agenda.

Action Requested:

Approve the 2024/2025 ND DOT Traffic Safety Grant. The grant is available for review in the Burleigh County Auditor's Office.

Background:

The ND DOT Traffic Safety Grant is an annual grant awarded to Burleigh County. The grant award is used to fund additional traffic safety enforcement in high risk areas such as Impaired Driving, Distracted Driving, Occupant Protection, and Speed Enforcement.

Recommendation:

It is recommended that the County Commission approve the grant agreement.

Proposed Resolution:

THEREFORE BE IT RESOLVED: That the proper County officials are hereby authorized to authorize the ND DOT Traffic Safety Grant between Burleigh County and the State of North Dakota.

COURTHOUSE

514 E. Thayer • PO Box 1416
Bismarck, ND 58502-1416
P 701-222-6651 • F 701-221-6899

 www.facebook.com/BurleighCountySheriffsDepartment

**BURLEIGH MORTON
DETENTION CENTER**

4000 Apple Creek Road • PO Box 2499
Bismarck, ND 58502-2499
P 701-255-3113 • F 701-258-5319

**LE Overtime Grant Award Information
Phone Call/Email Verification FFY 2025**

All agencies submitting a proposal to request overtime funding for the enforcement programs of Impaired Driving, Occupant Protection, Underage Drinking, Distracted Driving, and Speed were contacted by phone or email regarding their funding request. Equipment requests were also included in these proposals. Camera and Radar requests are deferred until spring, 2025.

Each agency was informed of their eligibility based on the performance measures implemented 10/1/2013 for impaired driving, speed enforcement, distracted driving and occupant protection. **Funding was awarded based on the agency statistics gathered by enforcement logs entered from 10/1/2023 through 7/22/2024.** If the agency was not in the FFY2024 grant, the most recent year the agency was in the program, either FFY2023 or FFY2022, was used.

Agency: BURLEIGH COUNTY SHERIFF'S DEPARTMENT

Notification made by Program Manager, Kelly Aberle:

Date: 8/16/2024

To: Lt. Tracy Nelson

Email: tnelson@burleighsd.com

Notes: Determination was based on previous agency performance and hours worked. The high visibility enforcement period for the speed campaign has been adjusted to run from July 1 to August 4, 2025, instead of the previously scheduled period from July 1 to August 14, 2025. The speed award amounts were determined by the reduction in days and previous performance.

Occupant Protection:

Baseline Average .44, or 1 OP every 2.27 hours: FFY24 Average was: 2.02

(Consideration for temporary status with average of .21 - .33, or minimum of 1 OP every 4 hrs, 45 min)

Previously on temporary status: No

Funding Awarded: Yes

Requested: \$4900 + \$500 mileage

Granted: \$4900 + \$250 mileage

Impaired Driving:

Baseline Average .15, 1 alcohol/drug cite every 8.33 hours: FFY24 Average was: .18

(Consideration given for temporary status with average of .06 -.09, minimum of 1 alc. every 16 hrs, 40 minutes)

Previously on temporary status: No

Funding Awarded: Yes

Requested: \$5500 + \$700 mileage

Granted: \$5500 + \$500 mileage

Speed Enforcement:

Speed Enforcement: Baseline Average 1.51, or 1 SP cite every .71 hours: FFY24 Average: 2.23

Previously on temporary status: No

Funding Awarded: Yes

Requested: \$4900+ \$500 mileage

Granted: \$4000 + \$0 mileage

Distracted Driving:

Baseline Average used is .43, 1 DD every 3.33 hours: FFY24 Average was: .54

(Temporary status was based on .15 – .25)

Previously on temporary status: No

Funding Awarded: Yes

Requested: \$2750 + \$300 mileage

Granted: \$2750 + \$300 mileage

Underage Drinking:

Requested Salary: \$0

Funding Awarded: No

Educational Resources: \$0

Granted: Salary \$0 Educational Material \$0

In-Car Video Camera Request: No

Requested: 2

Awarded: TBD

Radar/Lidar Request: No

Requested: 2

Awarded: TBD

ITEM

11

APPLICATION FOR LIQUOR LICENSE

Name of Applicant Crossroads Bar Operators LLC Classification of License D

Primary Contact Ryan Deichert Phone [REDACTED]

Address 1205 NorthStar Drive, Bismarck, ND Date of Birth/Incorporation 8-16-2024

Is this a renewal of liquor license? Yes _____ No x

If yes, give date of original application _____

Check one of the following to indicate who is applying for the license:

- 1. A physical resident and citizen of the State of North Dakota; or
- x 2. A domestic private corporation organized under the laws of the State of North Dakota with primary place of business in Burleigh County; or
- 3. A co-partnership, all members of which are over 21 years of age and residents and citizens of North Dakota.

Answer the number below (1, 2 or 3) which corresponds to the number checked above:

1. Name of applicant _____
Residence _____
Post Office Address _____

2. List name, residence and post office address of all holding one or more percent of capital stock in Domestic, Private Corporation:

Name	Residence	P.O. Address	Percent
Ryan Deichert	[REDACTED]	Bismarck, ND 58501	50%
Corey Schick	[REDACTED]	Mandan, ND 58554	25%
Lloyd Deringer	[REDACTED]	Bismarck, ND 58503	25%

3. List name, residence and post office address of all co-partners:

Name	Residence	P.O. Address	Percent
Same as above			

4. List the name and residence of anyone having a financial interest in the proposed enterprise:

Name	Residence	P. O. Address
Same as above		

Date and type of any prior or present liquor business:

Owners are also affiliated with:

Jimmy V's - Bismarck

Pier Bar and Grill - Bismarck

Central Station - Mandan

Big Stick Cigar Lounge - Mandan

Aviator's Bar - Mandan

Exact legal description of proposed enterprise:

N1/2 of Lots 1 & 2, Block 5, Northstar Commercial Park Third Addition

Does building meet all state and local sanitation and safety requirements? Yes No

Have you ever had a liquor license revoked or rejected by any authority? Yes No

If yes, give date and details:

Have you ever been convicted of the violation of any local, state or Federal law regarding liquor:

Yes No

If yes, give date and details:

Have you ever been charged with or convicted of any crime in this state (do not include minor traffic violations), or any other state, or under any Federal Law? Yes No

If yes, give date and details:

List three business references, including one bank, and state briefly the nature and extent of business relations with each:

1. Reed Hendrickson - Starion Bank - Commercial Banker [REDACTED]
2. Chris Fraser - Bravera Bank - Commercial Banker [REDACTED]
3. Jason McCauley - US Foods - [REDACTED]


The following two items shall accompany this application:

1. The receipt from the County Treasurer indicating that the prescribed fee for the license has been deposited with the County Treasurer.
2. A statement from the County Treasurer indicating that all property taxes and special assessments of the applicant(s) have been paid.

I hereby agree and consent that authorized officers or representatives of the County may enter the premises licensed at any time to inspect the same and records of the business, and hereby waive any and all rights under the Constitution of the United States or State of North Dakota, relative to searches and seizures without issuance or use of a search warrant, and agree that I will not claim such immunities, and that such search, inspection and seizure may be made at any time without a warrant.

I also agree that should any of the information contained in this application change within the period of the license, if granted, that I will inform County officials immediately and furnish such details as may be requested by such officials concerning any such changes. I also agree that, should there be a change in ownership during the period of the license, prior approval of the Board of County Commissioners is required.


I further agree that any misrepresentation, false statement or omission in this application shall be grounds for rejection of said application or for revocation or suspension of any license granted.



 Signature of Applicant

Subscribed and sworn to before me this 22 day of August, 2021





 Notary Public

Recommend application be approved _____ denied _____

Reasons for negative recommendation

 County Auditor

ALLEGANY COUNTY LIQUOR LICENSE
LAW'S BOARD APPROVAL

To: Board of County Auditors

We, the Township Board of Hay Creek approve the
(Name of Township)

application for a Type Retail Liquor License for

Crossroads Bar & Grill
(Name of Establishment)

owned by Crossroads Bar Operators LLC 1295 North Star Drive, Elmhurst, N.D.
(Licensee) (Address)

Mary L. Kennick
Chairman

James C. Martel
Member

Larry Haisly
Member

Sept 3, 2024

ATTEST

Clay Huber
Township Clerk



STATE RETAIL ALCOHOLIC BEVERAGE FLOOR PLAN
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 14985 (03-2020)

License Number

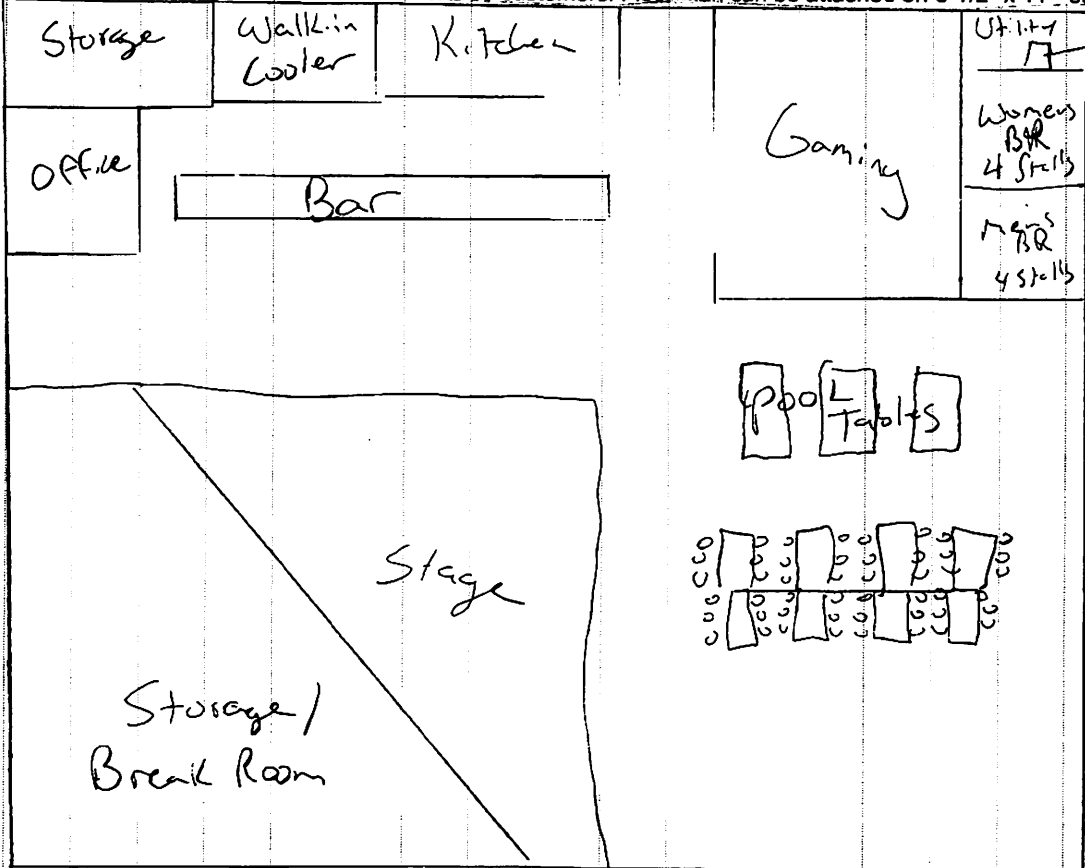
Floor Plan Submitted for
 New License Amendment to Existing License

Applicant or Licensee Name (if corporation, limited liability company, etc., enter legal name)
 Crossroads Bar Operators LLC

Business Name
 Crossroads Bar and Grill

Street Address of Business 1205 NorthStar Dr	City Bismarck	State ND	ZIP Code 58503	County Burleigh
---	------------------	-------------	-------------------	--------------------

Use the space below to draw a clear and understandable floor plan of the premises to be licensed. Show all exits, bars, dining areas (if any), beverage coolers and beverage storage areas. Indicate which are solid walls, dividers, and movable partitions. Use a different color to outline the area to be used for the sale and/or dispensing of alcoholic beverages, or the "licensed premises" of the establishment. This should include the areas where alcoholic beverages are served to or paid for by customers. Floor plan can be attached on 8 1/2" x 11" standard size form.



Printed Name of Individual Submitting Floor Plan
 Ryan Deichert

Official Position
 Managing Member

Signature of Individual

Date

For Licensing Use Only

Mail to:
 Office of Attorney General
 Licensing Section
 600 E Boulevard Ave Dept. 125
 Bismarck ND 58505-0040

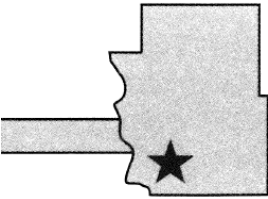
Questions please call (701) 328-2329

All Items required for this Permit have been meet.

These Items are on file and can be seen upon request.

PUBLIC HEARING

County of Burleigh



221 NORTH 5TH STREET • P.O. BOX 5518 • BISMARCK, NORTH DAKOTA 58506-5518

September 16, 2024

Burleigh County Commissioners:

The following is the final budget for Burleigh County for the calendar year 2025. The document contains the budgets for the General, Special Revenue, and Debt Service Funds.

The County **Commission's** goal for the 2025 General Fund and Road and Bridge budget is to maintain services at the current level and to remain sustainable while collecting the same dollar amount as was levied in the 2024 budget.

Some high points discussed by the Commission for the 2025 calendar year budget have been:

1. Remodel of the Provident Building to consolidate our departments currently within the City/County Building into the Provident Building already owned by the County.
2. Update the Boiler System within the Courthouse.
3. Employee retention and recruitment.

The County Commission approved 4 additional positions (FTEs) requested in the 2024 budget. One FTE Planner for the Planning Department, three FTE's State's Attorney – Attorney II, Attorney I, and Legal Assistant III.

As well as the continued employment of four Detention officers that were previously paid for through ARPA funds, these four positions would now be paid for through the General fund.

The total 2024 General Fund Budget is \$39,363,592, with \$28,183,936 or 71% coming from Salary and Fringe Benefits.

The total expenditure Budget for 2025 is \$80,232,866 compared to 2024 at \$77,611,661 for an increase of \$2,621,205. This is mainly due to the increase directed by the Commission of the Road and Bridge fund to reflect the 2024 expenditure allocation amount, as well as the increases to the General fund budget and Special revenue budgets. The increase to the Road and Bridge fund is being offset by a potential General Reserve fund transfer as well as other funding sources so that the amount levied in property taxes remains the same as last year. The increase to the General Fund is also being offset by a General Fund Reserve transfer as well as a transfer from the Courthouse Maintenance fund for the boiler system so that the amount levied in Property taxes is the same as last year. The Main drivers for the potential budget increase for the 2025 budget are:

1. \$3,019,389 for Salary and Fringe Benefits including all proposed new FTE's County wide.
2. \$2,354,612 for the Highway Department.
3. \$1,500,000 for a new heating system for the Courthouse.

The total amount to be levied from Burleigh County approved Preliminary budgets for 2025 is as follows:

a. General Fund	\$21,802,760
b. Unorganized Townships....	\$867,200
c. Road and Bridge	\$2,410,657
d. Job Development	\$80,760
e. County Library.....	\$327,115
f. Senior Citizens.....	\$765,155
g. Veteran Services.....	\$513,949

- h. County Agent.....\$410,362
- i. Weed Board.....\$353,923

The total amount to be levied from Burleigh County approved budgets for 2024 is as follows:

- a. General Fund\$21,805,080
- b. Unorganized Townships.... \$813,500
- c. Road and Bridge\$2,413,491
- d. Job Development\$0
- e. County Library.....\$320,803
- f. Senior Citizens.....\$443,833
- g. Veteran Services.....\$464,686
- h. County Agent.....\$261,620
- i. Weed Board.....\$217,713

Total 2025 amount to be levied.....\$27,531,881

Total 2024 amount levied.....\$26,740,726

The County used the 2024 true and full property valuation for the 2025 property tax calculations. Property values increased on average 5% from the previous year.

In the 2025 budget, the County Commission will use a collection of \$30,591,951 in property tax revenues, which is an increase of \$1,172,278 from the previous year. New growth amounts to \$511,845 for a net difference of \$660,433 on existing parcels.

This equates to a decrease on a \$300,000 home inside city limits of \$9.72 and a home outside of city limits of \$1.35 for a decrease of .72 and .1 mills respectively.

The current preliminary budget includes a 2 step and 2% COLA increase to salaries to continue efforts to remain competitive in the increasingly difficult task of employee recruitment and retention.

No income from sales tax revenues has been taken into consideration in these calculations.

The Health Insurance committee recommends an 8% increase in the plan premiums for 2025.

Debt service funds are established to collect special assessments annually and make payments on existing debt service. These funds are budgeted based on the annual debt service needed to pay for special assessment bonds using special assessment collections.

The County continues to have new construction in both residential and commercial development within the county. This creates opportunities for new growth but also creates challenges to increase services and provide infrastructure maintenance and improvements. The County is continuing to feel the effects of inflation, resulting in the increased costs of services. Many estimates were made based on the information available at the time this preliminary budget was approved. The County will continue to monitor inflationary impacts on operations to create strategies to offset cost increases while creating minimal impact on the taxpayers as the county continues to grow and expand.

A summary of Expenditures and Revenues for the 2025 General Fund Balance is:

Revenue: \$35,078,145

Expenditure: \$39,363,592

Difference: (\$4,285,477) To be paid for out of General Fund Reserves for Courthouse Heating System and Property tax buydown.

Mark Splonskowski
Burleigh County Auditor/Treasurer

County of Burleigh

221 NORTH 5TH STREET • P.O. BOX 5518 • BISMARCK, NORTH DAKOTA 58506-5518

TO: Burleigh County Commission
FROM: Mark Splonskowski
DATE: September 16, 2024
SUBJECT: 2025 Preliminary Budget Changes

1. Highway Department
 - a. Increase budget to amount from 2024 (16,609,220).
 - b. Collect same dollar amount as in 2024.
 - c. Plan to pay for budget through Legacy funds, Highway Dept. Savings, General Fund Transfer, selling of existing equipment, Prairie Dog funds, and the 2024 mill levy (3.61).
2. Bismarck/ Burleigh Public Health:
 - a. Pay 25% of the bill instead of 50%. Removed \$582,802 from original preliminary budget. Increase over last year = \$282,501
3. County Board
 - a. Remove County Administrator. Removed \$220,965.27 from original preliminary budget.
4. Auditor's office.
 - a. Remove Accountant II. Removed \$126,246.92 from original preliminary budget.
5. Planning Dept.
 - a. Remove Comprehensive plan renewal. Removed \$90,000 from original preliminary budget.
6. TOTAL removed from General Fund expenditures = \$1,020,013.
7. Total from Highway Dept.
 - a. Increased expenditure budget 2,164,194. Reduced mill levy request by 4 mills. (from 7.61 to 3.61).